

VIRGINIA BOARD OF COUNSELING
CREDENTIALS INFORMAL CONFERENCE
APRIL 27, 2007
DRAFT MINUTES

- CALL TO ORDER: A Special Conference Committee of the Board of Counseling convened at 9:50 a.m., in Board Room 1 at the Department of Health Professions, 6603 West Broad Street, 5th Floor, Richmond, Virginia, 23230.
- MEMBERS PRESENT: Mary Lou Argow, Co-Chair
Donnie Conner, Ph.D., Co-Chair
- STAFF PRESENT: Patricia Larimer, Deputy Executive Director
Peter Opper, Sr. Adjudication Analyst
Diana Pollick, Administrative Assistant
- OTHERS PRESENT: None
- MATTER SCHEDULED: Michael Marshall, CSAC Applicant
Case #113614
- DISCUSSION: Mr. Marshall appeared before the Committee in accordance with a Notice of Informal Conference dated April 4, 2007. Mr. Marshall was not represented by counsel. The Committee fully discussed the allegations in the notice with Ms. Marshall.
- CLOSED SESSION: Upon a motion by Dr. Conner and seconded by Mary Lou Argow, the Committee voted to convene a closed meeting pursuant to §2.2-3711(A)(28) of the Code of Virginia for the purpose of deliberation to reach a decision in the matter of Michael Marshall, CSAC applicant. Additionally, it was moved that Patricia Larimer, Deputy Executive Director; Peter Opper, Senior Adjudication Analyst; And Diana Pollick, Administrative Assistant, attend the closed meeting because their presence in the closed meeting was deemed necessary and would aid the Committee in its deliberation.
- RECONVENE: Having certified that the matters discussed in the preceding closed meeting met the requirements of §2.2-3712 of the Code, the Committee re-convened in open session and announced its decision.
- DECISION: Based on discussion with Mr. Marshall the Committee made certain Findings of Fact and Conclusions of Law and voted to approve Mr. Marshall to continue with the certification process.
- ADJOURNMENT: The conference was adjourned at 10:32 a.m.

Mary Lou Argow, Co-Chair

Patricia Larimer, Deputy Executive Director
Board of Counseling