

**VIRGINIA BOARD OF COUNSELING
INFORMAL CONFERENCE COMMITTEE
MINUTES**

CALL TO ORDER: An Informal Conference Committee ("Committee") of the Board of Counseling ("Board") convened on November 17, 2011, at 2:21 p.m., at the Department of Health Professions, Perimeter Center, 9960 Mayland Drive, Richmond, Virginia, Training Room 1.

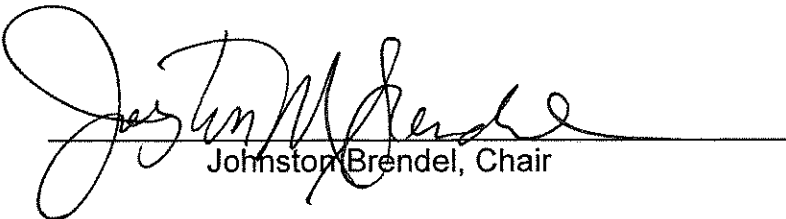
MEMBERS PRESENT: Johnston Brendel, Chair
Charles McAdams

STAFF PRESENT: Patricia Larimer, Deputy Executive Director-Discipline
Catherine Chappell, Deputy Executive Director-Licensing
Peter Opper, Adjudication Specialist, APD
Jennifer Lang, Administrative Assistant

MATTERS SCHEDULED: Carolyn Wolfe, LPC Applicant

DISCUSSION: Carolyn Wolfe did not appear before the Committee in accordance with an Amended Notice of the Board dated October 11, 2011, to consider her registration of supervision and application for licensure, and to inquire into allegations that grounds exist to deny her application. The Committee fully discussed the allegations contained in the Notice.

DECISION: Upon a Motion by Dr. McAdams and duly seconded by Dr. Brendel, the Committee made certain recommended Findings of Fact and Conclusions of Law, and voted to recommend to the Board the denial of Ms. Wolfe's registration of supervision and application for licensure.



Johnston Brendel, Chair

11/29/2011
Date



Patricia Larimer, Deputy Executive Director

12/1/11
Date