

**BOARD OF COUNSELING  
QUARTERLY BOARD MEETING  
February 19, 2010**

- TIME & PLACE:** The meeting was called to order at 8:50 a.m. on Friday, February 22, 2010, in Board Room 3 at the Department of Health Professions, 9960 Mayland Drive, Richmond, VA.
- PRESIDING:** Donnie Conner, Ph.D., Chair
- MEMBERS PRESENT:** Zena Bowen  
Johnston Brendel, Ed.D.  
Sandra Malawer  
Charles McAdams, Ed.D.  
Eric McCollum, Ph.D.  
William Scott, Ph.D.  
Linda Seeman, Ph.D.  
John Penn Turner
- MEMBERS ABSENT:** Mary Lou Argow  
Patricia Mullen  
Vivian Sanchez-Jones  
Catherine Shwaery  
Natale Ward
- STAFF PRESENT:** Evelyn B. Brown, Executive Director  
Howard Casway, Senior Assistant Attorney General  
Patricia Larimer, Deputy Executive Director  
Diana L. Pollick, Operations & Compliance Manager
- ORDERING OF AGENDA** Dr. Conner announced that this board meeting was for “essential business only” and opened the floor to any changes in the agenda. The agenda was accepted as presented.
- APPROVAL OF MINUTES:** A motion was made by Dr. Seeman to approve the minutes of the November 13, 2010 board meeting. The motion was seconded by Mr. Turner and passed unanimously.
- EDUCATIONAL SUMMIT:** Dr. McAdams gave an overview of the April 2, 2010 Educational Summit stating that the primary purpose was to bring together representatives of all counseling programs to discuss criteria regarding what is, or what is not, a counseling degree. He also stated that if time allows practicum/internship requirements and technology-assisted distance counseling and supervision would be discussed. Ms. Brown stated that invitations have gone out and responses are beginning to come in. Agenda packets will be sent in March to those who will be attending.

**COMMITTEE  
ASSIGNMENTS:**

Dr. Conner appointed Dr. Brendel to the Credentials Committee and to the Discipline Committee. Patricia Mullen was appointed to the Discipline Committee and the Continuing Education Committee. Dr. McAdams was appointed as Chair of the Regulatory Committee and will be continuing on the Credentials Committee. Dr. McCollum will co-chair the Credentials Committee with Mary Lou Argow.

**WELCOME TO  
NEW BOARD  
MEMBER:**

Dr. Conner welcomed new Board member Zena Bowen, LPC, MFT. Board members and staff introduced themselves.

**EXECUTIVE  
DIRECTOR'S  
REPORT**

Evelyn B. Brown: Ms. Brown reported that there will be a one-time fee reduction for the 2010 renewal, reducing the current active fee of \$105 to \$52.

Ms. Brown presented draft language that had been developed for the guidance document for "Internship Requirements for LPC, MFT and LSATP Licensure." Discussion followed. Dr. McAdams made a motion to accept the guidance document, as amended. Mr. Turner seconded the motion which passed unanimously.

**LEGISLATIVE  
UPDATE:**

Elaine Yeatts, Senior Policy Analyst:  
Ms. Yeatts reported that House Bill 662 will allow Boards to accept the surrender of a license without any proceedings. She further reported that a bill currently under consideration will extend the suspension of a license for those with felony convictions from the United States to an international level. Ms. Yeatts stated that there are no current bills the Department of Health Professions opposes.

**RECOMMEN-  
DATIONS OF  
CREDENTIALS  
INFORMAL  
CONFERENCES:**

On January 22, 2010, two Credentials Informal Conferences were held at the request of the applicants to demonstrate that they had met the requirements set forth in 18VAC115-20-49(B). The recommendations of the Informal Conference Committee in the two matters were presented to the Board. Mr. Turner moved that the Board convene in Closed Meeting pursuant to Section 2.23711(A)(7) of the *Code of Virginia* for the purpose of consultation with legal counsel in the consideration of the Credentials Committee's Informal Committee recommendations. He further moved that Mr. Casway, Ms. Brown, Ms. Larimer, Ms. Pollick attend the Closed Meeting because their presence in the Closed Meeting is deemed necessary and will aid the Board in its deliberation.

Having certified that the matters discussed in the preceding closed session met the requirements of §2.2-3712 of the *Code of Virginia*, the Board reconvened in open session.

Laura Lazarus: The IFC Credentials Committee concluded that Laura Lazarus, LPC applicant, failed to satisfy the requirements of 18VAC 115-20-49(B) and recommended that her application to register her supervision as a preliminary requirement in the process of obtaining licensure by examination be denied. Ms. Malawer made a motion to accept the recommendation as presented. Dr. McAdams seconded the motion which passed unanimously.

Sherri Armistead: The IFC Credentials Committee concluded that Sherri Armistead, LPC applicant failed to satisfy the requirements of 18VAC115-50-40(B) and recommended that her application to register her supervision as a preliminary requirement in the process of obtaining licensure by examination be denied. Mr. Turner made a motion to accept the recommendation as presented. Dr. McCollum seconded the motion which passed unanimously.

**NEW BUSINESS:**

Letter from Dr. Jeffery Chase, Department of Psychology, Radford University.

Dr. Jeffery Chase submitted a letter to the Board expressing his concerns regarding Radford's Master's program in clinical psychology relative to meeting the degree program requirements in Regulation 18VAC115-20-49(B). Discussion followed.

Dr. Seeman made a motion to convene in closed session pursuant to Section 2.2-3711(A)(7) of the *Code of Virginia* for consultation with legal counsel pertaining to the letter from Dr. Jeffery Chase.

Having certified that the matters discussed in the preceding closed session met the requirements of §2.2-3712 of the *Code of Virginia*, the Board reconvened in open session.

Ms. Brown will prepare a response to Dr. Chase's letter clarifying the criteria for a graduate counseling program.

**NEXT MEETING DATES:** June 3 & 4, 2010

**ADJOURN:** The meeting adjourned at 10:10 a.m.

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**Donnie Conner, Ph.D., Chair**

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**Evelyn B. Brown, Executive Director**