

**VIRGINIA BOARD OF FUNERAL DIRECTORS & EMBALMERS  
FORMAL ADMINISTRATIVE HEARING  
MINUTES**

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**Friday, July 15, 2022**

**Department of Health Professions  
Perimeter Center  
9960 Mayland Drive  
Henrico, Virginia 23233**

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**CALL TO ORDER:** The formal hearing of the Board was called to order at 1:30 p.m.

**MEMBERS PRESENT:** Jason Graves, FSL, Vice President (Chair)  
Joseph Michael Williams, FSL  
Joseph Frank Walton, FSL  
Lacyn Barton, FSL  
S. Jonathan Hines, FSL  
Muhammad Hanif, Citizen Member

**BOARD COUNSEL:** James Rutkowski, Assistant Attorney General

**DHP STAFF PRESENT:** Kelley Palmatier, Deputy Executive Director  
Sarah Georgen, Licensing & Operations Manager

**COURT REPORTER:** Andrea Pegram Court Reporting Services, LLC.

**PARTIES ON BEHALF OF COMMONWEALTH:** Claire Foley, Adjudication Specialist, Administrative Proceedings Division

**COMMONWEALTH'S WITNESS:** None

**OTHERS PRESENT:** Stephanie Morris  
Eloise Satchell  
Phyllis Gilliam

**MATTER:** **Satchell's Funeral Service, Inc.**  
**License No.: 0501-000492**  
**Case Number: 208661**

**ESTABLISHMENT OF A QUORUM:** With six (6) members present, a quorum was established.

**DISCUSSION:**

Thomas Satchell, MOR, was not present, nor was counsel or a representative for Satchell's Funeral Service Funeral Service.

The Board received evidence and sworn testimony on behalf of the Commonwealth regarding the allegations in the Notice.

**CLOSED SESSION:**

Upon a motion by Joseph Michael Williams and duly seconded by Frank Walton, the Board voted to convene a closed meeting, pursuant to §2.2-3711.A (27) of the Code of Virginia, for the purpose of deliberation to reach a decision in the matter of Satchell's Funeral Service, Inc. Additionally, he moved that Mr. Rutkowski, Ms. Palmatier and Ms. Georgen attend the closed meeting because their presence in the closed meeting was deemed necessary and would aid the Board in its deliberations.

**RECONVENE:**

Having certified that the matters discussed in the preceding closed session met the requirements of §2.2-3712 of the Code, the Board reconvened in open session.

**DECISION:**

Upon a motion by Joseph Michael Williams and duly seconded by Frank Walton, the Board voted to suspend the license of Satchell's Funeral Service, Inc. indefinitely. Should Satchell's Funeral Service seek reinstatement, a new Manager of Record would need to be named in addition the establishment would need to come into compliance with the 2020 Inspection. The motion carried.

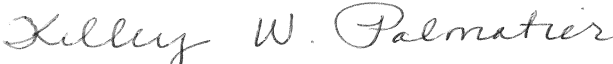
**VOTE:**

The vote was unanimous. (6-0)

**ADJOURNMENT:**

The Board adjourned at 1:55 p.m.

For the Board:

  
Kelley W. Palmatier, JD, Deputy Executive Director

October 24, 2022

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Date

**VIRGINIA BOARD OF FUNERAL DIRECTORS & EMBALMERS  
FORMAL ADMINISTRATIVE HEARING  
MINUTES**

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**Friday, July 15, 2022**

**Department of Health Professions  
Perimeter Center  
9960 Mayland Drive  
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**CALL TO ORDER:** The formal hearing of the Board was called to order at 2:08 p.m.

**MEMBERS PRESENT:** Jason Graves, FSL, Vice President (Chair)  
Joseph Michael Williams, FSL  
Joseph Frank Walton, FSL  
Lacyn Barton, FSL  
R. Thomas Slusser, Jr., FSL  
Muhammad Hanif, Citizen Member

**BOARD COUNSEL:** James Rutkowski, Assistant Attorney General

**DHP STAFF PRESENT:** Kelley Palmatier, Deputy Executive Director  
Sarah Georgen, Licensing & Operations Manager

**COURT REPORTER:** Andrea Pegram Court Reporting Services, LLC.

**PARTIES ON BEHALF OF COMMONWEALTH:** Claire Foley, Adjudication Specialist, Administrative Proceedings Division

**COMMONWEALTH'S WITNESS:** Wendy Ashworth, Senior Investigator, DHP  
Ashley Chapman

**OTHERS PRESENT:** Angela Pearson  
Krystina Wilson

**MATTER:** **Antonio A. Tucker, FSL**  
**License No.: 0502-900424**  
**Case Number: 203835**

**ESTABLISHMENT OF A QUORUM:** With six (6) members present, a quorum was established.

**DISCUSSION:**

Mr. Tucker appeared before the Board in accordance with the Notice of Formal Hearing dated November 16, 2021. Mr. Tucker was represented by counsel, Charles Cuthbert.

The Board received evidence and sworn testimony on behalf of the Commonwealth and Mr. Tucker regarding the allegations in the Notice.

**CLOSED SESSION:**

Upon a motion by Joseph Michael Williams and duly seconded by Lacyn Barton, the Board voted to convene a closed meeting, pursuant to §2.2-3711.A (27) of the Code of Virginia, for the purpose of deliberation to reach a decision in the matter of Antonio A. Tucker, FSL. Additionally, he moved that Mr. Rutkowski, Ms. Palmatier and Ms. Georgen attend the closed meeting because their presence in the closed meeting was deemed necessary and would aid the Board in its deliberations.

**RECONVENE:**

Having certified that the matters discussed in the preceding closed session met the requirements of §2.2-3712 of the Code, the Board reconvened in open session.

**DECISION:**

Upon a motion by Joseph Michael Williams and duly seconded by Muhammed Hanif, the Board ordered a reprimand and a monetary penalty. The motion carried.

**VOTE:**

The vote was unanimous. (6-0)

**ADJOURNMENT:**

The Board adjourned at 3:25 p.m.

For the Board:

*Kelley W. Palmatier*

October 24, 2022

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Kelley W. Palmatier, JD, Deputy Executive Director

Date