

**VIRGINIA BOARD OF FUNERAL DIRECTORS & EMBALMERS  
SPECIAL CONFERENCE COMMITTEE  
MINUTES**

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**August 24, 2017**

**Department of Health Professions  
Perimeter Center  
9960 Mayland Drive, Suite #300  
Henrico, Virginia 23233**

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**CALL TO ORDER:** A Special Conference Committee of the Board was called to order at 12:40 p.m.

**MEMBERS PRESENT:** Frank Walton, FSL, Chair  
Tommy Slusser, FSL

**DHP STAFF PRESENT:** Lynne Helmick, Deputy Executive Director  
Carla Boyd, Adjudication Specialist

**MATTER:** **Roland Wyatt, Jr., FSL**  
License # 0502-900107  
Case # 178076

**DISCUSSION:** Mr. Wyatt appeared before the Committee in accordance with the Notice of Informal Conference, dated July 25, 2017. Mr. Wyatt was present and was not represented by an attorney.

The Committee fully discussed the allegations as referenced in the July 6, 2017, Notice of Informal Conference.

**CLOSED SESSION:** Upon a motion by Mr. Slusser, and duly seconded by Mr. Walton, the Committee voted to convene a closed meeting pursuant to §2.2-3711.A (27) of the Code of Virginia, for the purpose of deliberation to reach a decision in the matter of Roland Wyatt, Jr., FSL. Additionally, he moved that Ms. Helmick and Ms. Boyd attend the closed meeting because their presence in the closed meeting was deemed necessary and would aid the Committee in its discussions. The Committee entered into closed session at 1:15 p.m.

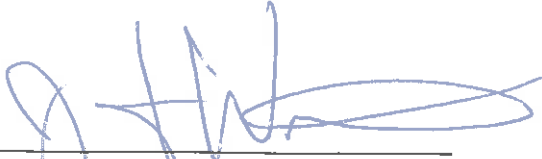
**RECONVENE:** Having certified that the matters discussed in the preceding closed session met the requirements of §2.2-3712 of the Code, the Committee re-convened in open session at 1:50 p.m.

**DECISION:** Upon a motion by Mr. Slusser and duly seconded by Mr. Walton, the Committee moved to offer a Consent Order to Mr. Wyatt in lieu of referring the case to a Formal Hearing.

The motion carried.

**ADJOURNMENT:**

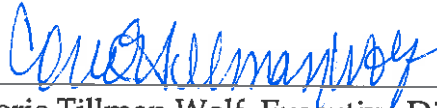
The Committee adjourned at 1:55 p.m.



Frank Walton, FSL, Chair

10-10-17

Date



Corie Tillman Wolf, Executive Director

10/11/17

Date

