

VIRGINIA BOARD OF FUNERAL DIRECTORS AND EMBALMERS

**Department of Health Professions
Perimeter Center
9960 Mayland Drive, Richmond, VA 23233-1463
Board Room 3, Second Floor
September 15, 2009 at 9:00 a.m.**

AMENDED AGENDA

CALL TO ORDER

ORDERING OF AGENDA

ACCEPTANCE OF MINUTES – Tab 1

- Examination Committee Meeting Minutes – March 23, 2009
- Formal Hearing Minutes – March 24, 2009
- Special Conference Committee Meeting Minutes – March 24, 2009
- Telephone Conference Meeting Minutes – May 20, 2009
- Board Meeting Minutes – June 1, 2009
- Special Conference Committee Meeting Minutes – June 1, 2009
- Adhoc Committee Meeting Minutes – July 16, 2009
- Special Conference Committee Meeting Minutes – July 16, 2009
- Special Conference Committee Meeting Minutes – July 16, 2009
- Special Conference Committee Meeting Minutes – July 23, 2009
- Telephone Conference Meeting Minutes – September 9, 2009

PUBLIC COMMENT PERIOD

AGENCY DIRECTOR'S REPORT - SANDRA WHITLEY RYALS

EXECUTIVE DIRECTOR'S REPORT – Tab 2

NEW BUSINESS

- Adoption of Exempt Action to correct the agency's address and telephone numbers- **Tab #3**
- Adoption of Exempt Regulatory Action regarding electronic application submission **Tab #4**
- Legislative Proposals –**Tab #5**
 - Prerequisites for Cremation
 - Issuance of Courtesy Cards
- Discussion regarding refunds on irrevocable trusts -**Tab#6**
- Recommendation from the Adhoc Committee regarding Refrigeration, Storage and Transportation to issue a NOIRA – **Tab #7**

- Discussion regarding Manager of Record for Crematory – **Tab #8**
 - Can it be the same manager as the MOR for the Funeral Establishment
 - If stand alone crematory, is a licensed FSP/MOR required
- Discussion regarding Manufacturer Cremation Certification Training – **Tab #9**
 - Approval Process (apply as CEU provider or blanket approval)
 - One time training or repeated training required after a specified duration