

**VIRGINIA BOARD OF FUNERAL DIRECTORS AND EMBALMERS
SPECIAL CONFERENCE COMMITTEE
December 2, 2008**

TIME AND PLACE: The meeting of the Special Conference Committee of the Board of Funeral Directors and Embalmers was convened at 3:00 p.m. in Board Room 2, Department of Health Professions, 9960 Mayland Drive, 2nd Floor Richmond, Virginia.

MEMBERS PRESENT: Randy Minter, FSP, Chair
Michael Leonard, FSP Board Member

STAFF PRESENT: Lisa R. Hahn, Executive Director
Peter Opper, Adjudication Specialist
Jeanette Meade, Acting Discipline Operations Manager
Kathy Truesdale, Compliance Case Manager

CONFERENCE SCHEDULED: **Doris A. McClenny, FSP, 0502-900693, Case No.: 120289**
Ms. McClenny appeared, accompanied by Robert McClenny, FSP and D. Michael Atkins, Esquire.

CLOSED MEETING: Mr. Leonard moved that the Special Conference Committee of the Board of Funeral Directors and Embalmers convene a closed meeting pursuant to Section §2.2-3711(A)(28) of the Code of Virginia at 3:40 p.m. for the purpose of deliberation to reach a decision in the matter of Doris A. McClenny, FSP. Additionally, Mr. Leonard moved that Ms. Hahn, Mr. Opper, Ms. Meade, Ms. Truesdale attend the closed meeting because their presence in the closed meeting was deemed necessary, and would aid the Committee in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION: The Committee reconvened in open session at 4:15 p.m.

Mr. Leonard moved that the Special Conference Committee of the Board of Funeral Directors and Embalmers certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

ACTION: Mr. Minter moved to have Mr. Opper read both the Findings of Fact and Conclusions of Law adopted by the Committee, and the decision adopted by the Committee. The motion was seconded and carried unanimously.

Doris A. McClenny, FSP was continued on Probation with terms and conditions and assessed a thousand dollar Monetary Penalty.

As provided by law, this decision shall become a Final Order thirty days after service of such order on Ms. McClenny unless a written request to the Board for a formal hearing on the allegations made against her is received from Ms. McClenny within such time. If service of the order is made by mail, three additional days shall be added to that period. Upon such timely request for a formal hearing, the decision of this conference committee shall be vacated.

**CONFERENCE
SCHEDULED:**

Robert McClenny, FSP, 0502-900049 Case No.: 120317

Mr. McClenny appeared, accompanied by Doris A. McClenny, FSP and D. Michael Atkins, Esquire.

CLOSED MEETING:

Mr. Leonard moved that the Special Conference Committee of the Board of Funeral Directors and Embalmers convene a closed meeting pursuant to Section §2.2-3711(A)(28) of the Code of Virginia at 3:40 p.m. for the purpose of deliberation to reach a decision in the matter of Robert McClenny. Additionally, Mr. Leonard moved that Ms. Hahn, Mr. Opper, Ms. Meade, Ms. Truesdale attend the closed meeting because their presence in the closed meeting was deemed necessary, and would aid the Committee in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION:

The Committee reconvened in open session at 4:15 p.m.

Mr. Leonard moved that the Special Conference Committee of the Board of Funeral Directors and Embalmers certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

ACTION:

Mr. Minter moved to have Mr. Opper read both the Findings of Fact and Conclusions of Law adopted by the Committee, and the decision adopted by the Committee. The motion was seconded and carried unanimously.

Robert McClenny, FSP placed on Probation with terms and conditions and assessed a five hundred dollar Monetary Penalty.

As provided by law, this decision shall become a Final Order thirty days after service of such order on Mr. McClenny; unless a written request to the

Board for a formal hearing on the allegations made against him is received from Mr. McClenny within such time. If service of the order is made by mail, three additional days shall be added to that period. Upon such timely request for a formal hearing, the decision of this conference committee shall be vacated.

ADJOURNMENT:

The Board adjourned at 4:25 p.m.

Lisa R. Hahn, Executive Director
Board of Funeral Directors and
Embalmers