

**VIRGINIA BOARD OF DENTISTRY
BUSINESS MEETING MINUTES
September 13, 2024**

- TIME AND PLACE:** The meeting of the Virginia Board of Dentistry was called to order at 9:00 a.m., on September 13, 2024, at the Perimeter Center, 9960 Mayland Drive, in Board Room 1, Henrico, Virginia 23233.
- PRESIDING:** Margaret F. Lemaster, R.D.H., President
- MEMBERS PRESENT:** J. Michael Martinez de Andino, J.D., Secretary-Treasurer
William C. Bigelow, D.D.S.
Sidra Butt, D.D.S.
Sultan E. Chaudhry, D.D.S.
Surya Dhakar, D.D.S.
Emelia H. McLennan, R.D.H.
Jennifer Szakaly, D.D.S.
- MEMBERS ABSENT:** Alf Hendricksen, D.D.S., Vice-President
Jamiah Dawson, D.D.S
- STAFF PRESENT:** Jamie C. Sacksteder, Executive Director
Erin Weaver, Deputy Executive Director
Sarah Moore, Executive Assistant
Arne Owens, Agency Director, DHP
Matthew Novak., Policy and Economic Analyst, DHP
- COUNSEL PRESENT:** James E. Rutkowski, Assistant Attorney General
- ESTABLISHMENT OF A QUORUM:** With 8 members of the Board present, a quorum was established.
Ms. Sacksteder read the emergency evacuation procedures.
- PUBLIC COMMENT:** Ms. Lemaster explained the parameters for public comment and opened the public comment period.

Ms. Lemaster advised that no one registered for public comments prior to the meeting and closed the public comment period.
- APPROVAL OF MINUTES:** Ms. Lemaster asked if there were any edits or corrections to the June 20, 2024, Formal Hearing Minutes, or the June 21, 2024, Business Meeting Minutes. Hearing none, Dr. Bigelow moved to approve the minutes as presented. The motion was seconded and passed unanimously.

**BOARD COUNSEL
REPORT:**

Mr. Rutkowski had no report for the Board, as there are currently no pending appeals.

**LIAISON &
COMMITTEE
REPORTS:**

Nominating Committee Meeting:

Ms. Lemaster read the Nominating Committee officer nominations:

Sultan E. Chaudhry, D.D.S. – President
Alf Hendricksen, D.D.S.– Vice-President
Sidra Butt, D.D.S. – Secretary-Treasurer

Dr. Bigelow made a motion to approve the nominations as read, it was seconded and passed unanimously.

Sultan E. Chaudhry, D.D.S. took over as chair of meeting as new Board President.

**LEGISLATION,
REGULATION, AND
GUIDANCE:**

Status Report on Regulatory Actions Chart – Mr. Novak reviewed the updated Regulatory Actions chart of the nine ongoing regulatory actions as of August 17, 2024, which was included in the agenda packet. A synopsis of the progress of the bills was provided.

18VAC60-21-80 Withdrawal of 2018 action regarding advertising dental specialties: Mr. Novak explained the proposed action for withdrawing 18VAC60-21-80 regulatory action as the included fast-track amendments to 18VAC60-21-80 will become effective on October 24, 2024. Mr. Martinez made a motion to withdraw the regulatory action regarding 18VAC60-21-80. The motion was seconded and passed unanimously

Fast-Track Regulatory Action regarding agency subordinates: Mr. Novak explained the fast-track regulatory action regarding agency subordinates hearing credential cases and HB1622. Dr. Butt made a motion to adopt the fast-track regulatory action. The motion was seconded and passed unanimously.

Proposed regulatory action regarding cosmetic Botox: Mr. Novak referenced the proposed regulations regarding training requirements for dentists to perform botulinum toxin injections for cosmetic purposes. Dr. Bigelow made a motion to adopt the proposed regulations. The motion was seconded and passed unanimously.

**BOARD DISCUSSION
TOPICS:**

Consideration of Public Comment – Dr. Chaudhry reported there were no public comments.

**DEPUTY EXECUTIVE
DIRECTOR'S
REPORT:**

Disciplinary Report - Ms. Weaver updated the Board on the Disciplinary Report for May 15, 2024 – August 16, 2024, of the number of cases received and cases closed. She advised there were no summary suspensions during this period. She advised there were 3 revocations of licenses during this period. She thanked the Board for their case reviews contributing to a more efficient workflow.

**EXECUTIVE
DIRECTOR'S
REPORT:**

Update on Dentist and Dental Hygienist Compact: Ms. Sacksteder – Ms. Sacksteder advised the that an informational meeting was held on August 28, 2024, regarding the compact.

Election of Virginia Commissioner: Mr. Martinez made a motion to elect Ms. Jamie Sacksteder as the Virginia Compact Commissioner, and Ms. Erin Weaver as the authorized temporary representative. The motion was seconded and passed unanimously.

Upcoming Meetings: Ms. Sacksteder advised she, Dr. Hendricksen, and Dr. Chaudhry would attend the upcoming AADB, AADA, ADEX, and CDCA-WREB-CITA meetings will be held consecutively on September 25-29, 2024, in Louisville, KY. BOD is now a member of the AADB.

Staffing Updates: Ms. Sacksteder advised that Ashley Epperly, D.D.S., would start on September 25, 2024, as the BOD Dental Review Coordinator.

Budget Update: Ms. Sacksteder reviewed the BOD 2024 cash balance.

Licensure and Clearance Rate Reports: Ms. Sacksteder discussed the Quarter 4 – Fiscal Year Summary.

**DHP DIRECTOR'S
REPORT**

Arne Owens, Agency Director, discussed the enhanced security screening at the perimeter center, the authorization of Budget Appropriation Agency spending passed effective July 1, 2024, which added 12 new DHP full-time employee (FTE) positions, the current Gallagher Study for employee retention, and that DHP has submitted several solid proposals for the upcoming General Assembly starting in January 2025.

ADJOURNMENT:

With all business concluded, the Board adjourned at 9:40 a.m.

Sultan E. Chaudhry, D.D.S., President

Jamie C. Sacksteder, Executive Director

Date

Date