

**THE VIRGINIA BOARD FOR
WATERWORKS AND WASTEWATER WORKS OPERATORS**

MEETING MINUTES

The Virginia Board for Waterworks and Wastewater Works Operators met on Wednesday, September 13, 2006 at the offices of the Virginia Department of Professional and Occupational Regulation, 3600 West Broad Street, Richmond, Virginia 23230.

The following members of the Board were present:

Eileen M. Leininger, Chair
Harold W. Walker, Vice Chair
Steve W. Cawthron
John W. Vanderland
Frank L. Davis, Jr.
Dr. J. Wesley Kleene

The following members of DPOR staff were present during some or all of the meeting:

Jay W. DeBoer, Director
David Ashe, Chief Deputy Director
David Dick, Executive Director
Marilyn Cohn, Administrative Assistant

Others who attended the meeting included:

Mark Norris, Representing Virginia Rural Water Association

Elizabeth Peay of the Office of the Attorney General was present during some of the meeting.

Chairperson Leininger, finding a quorum of the Board present, **Call to Order** called the meeting to order at 8:35 AM.

Dr. Kleene moved to approve the agenda. Mr. Davis seconded the motion which was unanimously approved by the following members: Leininger, Cawthron, Walker, Kleene, Davis and Vanderland. **Adopt Agenda**

Mr. Davis moved that the Board approve the minutes of its June 21, 2006 Board meeting. Mr. Vanderland seconded the motion which was unanimously approved by the following members: Leininger, Cawthron, Walker, Kleene, Davis and Vanderland. **Approval of Minutes**

Chairperson Leininger opened the floor for public comment. No member of the public present expressed a desire to address the Board. **Public Comment Period**

Ms Sharon Sweet, Director of the Office of Education and Examinations provided the board with additional information requested at the June meeting concerning the PSI examination scores and the future focus of the examination.

**Examination
Statistics Report**

David Dick reviewed the training course request from the Albemarle County Service Authority. Mr. Vanderland moved that the Board adopt the following:

**Training Course
Application**

Given that work on distribution systems is qualifying experience under 18 VAC 160-20-90 A 5 for class V and Class VI Waterworks Operators only, the Board will recognize Asbestos Supervisor Initial and Asbestos Supervisor Refresher training as CPE credit for Class V and Class VI Waterworks Operators only.

Dr. Kleene seconded the motion which was unanimously approved by the following members: Leininger, Cawthron, Walker, Kleene, Davis and Vanderland.

Mr. Dick presented the request from the Virginia Department of Environmental Quality to approve its training course "Introduction to Biological Nutrient Removal." Mr. Cawthron moved that the board approve the DEQ training course for 1.2 Training Credits. Mr. Davis seconded the motion which was unanimously approved by the following members: Leininger, Cawthron, Walker, Kleene, Davis and Vanderland.

**DEQ Training
Course
Application**

Mr. Dick advised the Board that the final regulations has been approved by the Governor. The regulations will be submitted to the Virginia Register of Regulations and will become effective December 1, 2006.

**Final Regulations
Update**

David Dick gave a presentation on the board's responsibilities and on the December 1st amendments to the Board's regulations.

**Board Specific
Training**

The Board confirmed the following meeting dates:

**Future Meeting
Dates**

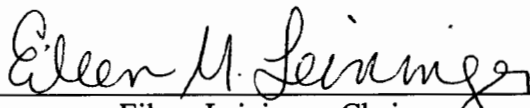
December 6, 2006
March 7, 2007
June 20, 2007
September 19, 2007
December 5, 2007

Board members completed their conflict of interest forms and travel vouchers.

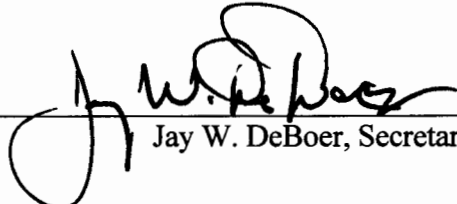
**Conflict of
Interest Forms**

The Board adjourned at 11:15 A.M.

Adjournment



Eileen Leininger, Chairperson



Jay W. DeBoer, Secretary

COPY TESTE:

Custodian of the Records

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of
State Government**

1. Name: Eileen Leininger
2. Title: Board Member - Waterworks and Wastewater Works Operators
3. Agency: Department of Professional and Occupational Regulation
4. Transaction: Board Meeting
5. Nature of Personal Interest Affected by Transaction: none
-

6. I declare that:

(a) I am a member of the following business, profession, occupation, or group, the members of which are affected by the transaction: Water industry

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.

Dated:

9/13/06

Signature:

Eileen Leininger

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of
State Government**

1. Name: Dr. J. Wesley Kleene
2. Title: Board Member - Waterworks and Wastewater Works Operators
3. Agency: Department of Professional and Occupational Regulation
4. Transaction: Board Meeting
5. Nature of Personal Interest Affected by Transaction: NONE

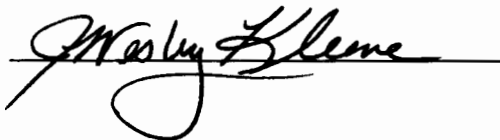
6. I declare that:

(a) I am a member of the following business, profession, occupation, or group, the members of which are affected by the transaction: PROFESSIONAL ENGINEERS

Director ODW / VDH

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.

Dated: 13 Sept. 2006

Signature: 

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of
State Government**

1. Name: Harold W. Walker
2. Title: Board Member - Waterworks and Wastewater Works Operators
3. Agency: Department of Professional and Occupational Regulation
4. Transaction: Board Meeting
5. Nature of Personal Interest Affected by Transaction: _____

6. I declare that:

(a) I am a member of the following business, profession, occupation, or group, the members of which are affected by the transaction: _____

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.

Dated:

9/13/06

Signature:

Harold W. Walker

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of
State Government**

1. Name: Frank L. Davis, Jr.
2. Title: Board Member - Waterworks and Wastewater Works Operators
3. Agency: Department of Professional and Occupational Regulation
4. Transaction: Board Meeting
5. Nature of Personal Interest Affected by Transaction: _____

6. I declare that:

(a) I am a member of the following business, profession, occupation, or group, the members of which are affected by the transaction: _____

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.

Dated: 9-13-06

Signature: Frank L. Davis, Jr.

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of
State Government**

1. Name: Steve W. Cawthron
2. Title: Board Member - Waterworks and Wastewater Works Operators
3. Agency: Department of Professional and Occupational Regulation
4. Transaction: Board Meeting
5. Nature of Personal Interest Affected by Transaction: None
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6. I declare that:

(a) I am a member of the following business, profession, occupation, or group, the members of which are affected by the transaction: Board of Water &

Wastewater Operators

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.

Dated: 9/13/06

Signature: SWC

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of
State Government**

1. Name: John W. Vanderland
2. Title: Board Member - Waterworks and Wastewater Works Operators
3. Agency: Department of Professional and Occupational Regulation
4. Transaction: Board Meeting
5. Nature of Personal Interest Affected by Transaction: _____

6. I declare that:

(a) I am a member of the following business, profession, occupation, or group, the members of which are affected by the transaction: _____

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.

Dated:

Signature:

8/13/06
