

MINUTES OF MEETING

BOARD FOR WATERWORKS AND WASTEWATER WORKS OPERATORS INFORMAL FACT-FINDING CONFERENCES NOVEMBER 10, 2004

The Board for Waterworks and Wastewater Works Operators convened in Richmond, Virginia, for the purpose of holding Informal Fact-Finding Conferences pursuant to the Administrative Process Act.

Mark Haley, Designee of the Board, presided. No Board Members were present.

Douglas W. Schroder appeared for the Department of Professional and Occupational Regulation.

The conferences were recorded by Inge Snead & Associates, LTD.

Disc=Disciplinary Case
Lic=Licensing Application

C=Complainant/Claimant
A=Applicant
R=Respondent/Regulant
W=Witness
Atty=Attorney
Inv=Investigator

PARTICIPANTS

Kenneth Robert Hinkley
File Number 2004-01746 (Disc)

Kenneth Hinkley – R

Kenneth Robert Hinkley
File Number 2004-01747 (Disc)

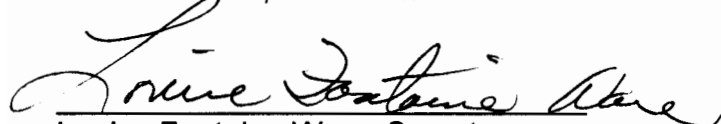
Kenneth Hinkley – R

The meeting adjourned at 10:00 a.m.

BOARD FOR WATERWORKS AND WASTEWATER WORKS OPERATORS



Dan E. French, Chairman



Louise Fontaine Ware, Secretary

COPY TEST:

Custodian of Records

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTEREST ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Mark Haley
2. Title: Designee of the Board
3. Agency: Waterworks & Wastewater Works Operators Board
4. Transaction: Informal Fact-Finding Conferences on November 10, 2004
5. Nature of Personal Interest Affected by Transaction: _____

None

6. I declare that:

(a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.

Signature

Date

11/10/04