

**VIRGINIA BOARD FOR
WATERWORKS AND WASTEWATER WORKS OPERATORS AND ONSITE
SEWAGE SYSTEM PROFESSIONALS**

MINUTES OF MEETING

The Virginia Board for Waterworks and Wastewater Works Operators and Onsite Sewage System Professionals met on October 28, 2021, at the offices of the Department of Professional and Occupational Regulation (DPOR), Perimeter Center, 9960 Mayland Drive, 2nd Floor, Board Room 4, Richmond, Virginia 23233.

The following members of the Board were present:

James N. Brockwell
Erica Duncan
W. Jordan Evans
John Ewing
Thomas Wayne Fore, Vice-Chair
Pamela M. Pruett, Chair
Don Riggleman
D. Wayne Staples
Caleb Taylor

Board members Rosa-Lee Cooke and Dwayne Roadcap were not present at the meeting.

DPOR staff present for all or part of the meeting included:

Mary Broz-Vaughan, Director
R. Thomas Payne, Deputy Director
Trisha L. Lindsey, Executive Director
Shannon Webster, Director of Examinations
Joseph C. Haughwout, Jr., Board and Regulatory Administrator
Tanya M. Pettus, Board Administrator

Joshua Laws from the Office of the Attorney General was present at the meeting.

Ms. Pruett, Chair, finding a quorum of the Board present, called the **Call to Order** meeting to order at 9:30 a.m.

Ms. Lindsey advised the Board of emergency evacuation procedures. **Emergency Evacuation Procedures**

Mr. Fore moved to approve the agenda as presented. Mr. Staples seconded the motion which was unanimously approved by: **Approval of Agenda** Brockwell, Duncan, Evans, Ewing, Fore, Pruett, Riggleman, Staples, and Taylor.

Mr. Fore moved to approve the minutes of the July 8, 2021, Board meeting as presented. Mr. Evans seconded the motion which was **Approval of Minutes**

unanimously approved by: Brockwell, Duncan, Evans, Ewing, Fore, Pruett, Riggleman, Staples, and Taylor.

The Board members reviewed a letter signed by Mike Kahle, Mike Ward, Mark Estes, Alan Johnson, Michael Adkina, Terry Harris, and Robert Cornett, all representatives of waterworks and wastewater works treatment facilities. The letter relayed their concerns with delays in scheduling water and wastewater exams at PSI facilities, and the costs and travel times associated with traveling to PSI facilities, particularly for those in the southern and southwest regions of the Commonwealth. The representatives also asked that the Board consider using Virginia's community colleges throughout the Commonwealth as testing sites.

**Public Comment
Period**

Mike Ward of Henry County was present to address the Board. Mr. Ward reiterated the concerns addressed in the letter, and also expressed his concerns with complications accessing application forms on the DPOR website. Mr. Ward again asked the Board to consider applicants in rural areas who travel long distances to reach PSI testing sites, and to consider offering exams at community colleges in order to increase accessibility to exams required for licensure.

Ms. Lindsey and Ms. Broz-Vaughan advised that the topic would be addressed under an agenda item to be discussed later in the meeting.

Mr. Brockwell, Mr. Ewing, and Ms. Pruett recused themselves from the meeting for discussion and deliberation of File Number 2020-02898. Mr. Fore, Vice-Chair, assumed chair of the Board.

**Recusal of Board
Members**

In the matter of **File Number 2020-02898, Michael Anderson Cook**, the Board members reviewed the record which consisted of the investigative file, the transcript, and exhibits from the Informal Fact-Finding Conference, and the Summary of the Informal Fact-Finding Conference.

**File Number 2020-
02898, Michael
Anderson Cook**

Jonathan Arthur, Counsel for Mr. Cook, was present to address the Board. Mr. Arthur stated that his client has taken responsibility for his mistakes and that Mr. Cook's actions were not intentional. Mr. Arthur asked the Board to accept the Presiding Officer's recommendation and agrees that completion of continuing professional education (CPE) will ensure the protection of Virginia's citizens and ensure that Mr. Cook will not repeat his mistakes.

Mr. Cook was present to address the Board and stated he understands the importance of education and will take it more seriously in the future. Mr. Cook further stated that he took care of his customers,

and that his employer did not, and that false accusations against him were meant to destroy his reputation and the business he is trying to create for himself.

Mr. Evans moved to accept the recommendation of the Presiding Officer and find Mr. Cook in violation of 18 VAC 160-40-470.3 as outlined in Count 1, 18 VAC 160-40-470.9 as outlined in Count 2, 18 VAC 160-40-470.15 as outlined in Count 3, and accept the finding of no violation in Count 4 as outlined in the Summary. Mr. Riggleman seconded the motion which was unanimously approved by: Duncan, Evans, Fore, Riggleman, Staples, and Taylor.

Mr. Taylor then moved to accept the recommended sanctions as presented in the Summary, which imposed a monetary penalty of \$150.00 for violation of Count 1, no sanction for violation of Count 2, and a monetary penalty of \$400.00 for violation of Count 3. In addition, for violation of Count 1, Mr. Cook's master alternative onsite operator license will be placed on probation of a period of six (6) months, and Mr. Cook must complete five (5) classroom hours of Board-approved CPE on laws and regulations applicable to the profession, and provide proof of successful completion of the course within six (6) months of the effective date of the Order. For violation of Count 3, Mr. Cook's master alternative onsite operator license will be placed on probation of a period of six (6) months, and Mr. Cook must complete five (5) classroom hours of Board-approved CPE on ethics, and provide proof of successful completion of the course within six (6) months of the effective date of the Order. The above referenced CPE hours will not count toward any CPE requirements, if applicable, for renewal, reinstatement, or activation of a license. Mr. Staples seconded the motion. Mr. Haughwout advised the Board that Mr. Cook was previously subject to disciplinary action for failing to inform the Board of a criminal conviction, and that all sanctions in that matter were satisfied as ordered. After discussion, the motion was unanimously approved by: Duncan, Evans, Fore, Riggleman, Staples, and Taylor.

Mr. Ewing and Ms. Pruett returned to the meeting. Ms. Pruett resumed as Chair of the Board.

**Return of Board
Members**

Mr. Brockwell remained recused for discussion and deliberation of File Number 2021-01341.

In the matter of **File Number 2021-01341, Austin Wayne Stewart**, the Board members reviewed the Consent Order. Mr. Stewart admits to a violation of 18VAC160-40-470.3 as outlined in Count 1, 18VAC160-40-500.D as outlined in Count 2, and consents to the imposition of a monetary penalties totaling \$250.00, and Board costs

**File Number 2021-
01341, Austin
Wayne Stewart**

of \$150.00. In addition, Mr. Stewart agrees to revocation of his master alternative onsite sewage system installer license. The Board will waive the imposition of revocation if within six (6) months of the effective date of the Order, Mr. Stewart provides proof to the Board of successful completion of sixteen (16) hours of required CPE for the 2018-2020 license cycle, and the required hours for the current 2020-2022 license cycle by July 31, 2022. It is acknowledged that satisfactory completion of the above referenced continuing education hours for the 2018-2020 license cycle will not count towards any continuing education requirements, for renewal or reinstatement of license. Mr. Fore moved to approve the Consent Order as presented. Mr. Taylor seconded the motion which was unanimously approved by: Duncan, Evans, Ewing, Fore, Pruett, Riggleman, Staples, and Taylor.

Mr. Brockwell returned to the meeting.

Return of Board Member

Ms. Duncan recused herself from the meeting for the discussion and deliberation of File Number 2021-00450.

Recusal of Board Member

In the matter of **File Number 2021-00450, Cleita Etter Fincher**, the Board members reviewed the Consent Order. Ms. Fincher admits to a violation of 18VAC160-30-320.3 as outlined in Count 1, and consents to the imposition of a monetary penalty of \$150.00, and Board costs of \$150.00. In addition, Ms. Fincher agrees to revocation of her Class 2 Wastewater Works Operator license. Mr. Evans moved to approve the Consent Order as presented. Mr. Riggleman seconded the motion which was unanimously approved by: Brockwell, Evans, Ewing, Fore, Pruett, Riggleman, Staples, and Taylor.

File Number 2021-00450, Cleita Etter Fincher

Ms. Duncan returned to the meeting.

Return of Board Member

In the matter of **File Number 2021-01556, Jerry Wayne Greene**, the Board members reviewed the record which consisted of the application file, transcript, and exhibits from the Informal Fact-Finding Conference, and the Presiding Officer's Summary and Recommendation. Mr. Riggleman moved to accept the recommendation of the Presiding Officer and approve Mr. Greene's application for a Class 3 Wastewater Operator license. Mr. Taylor seconded the motion which was unanimously approved by: Brockwell, Duncan, Evans, Ewing, Fore, Pruett, Riggleman, Staples, and Taylor.

File Number 2021-01556, Jerry Wayne Greene

Mr. Haughwout provided an update on the current status of the regulatory review processes for the Board's regulatory packages:

Regulatory Action Update

A Notice of Intended Regulatory Action (NOIRA) was filed on February 2, 2021, in order to amend Waterworks and Wastewater Works Operators Licensing Regulations to adjust current licensing fees in order to remain in compliance with the Callahan Act. The NOIRA is currently undergoing executive branch review, after which a 30-day public comment period will be held.

A NOIRA was filed on February 2, 2021, in order to amend Onsite Sewage System Professionals Licensing Regulations to adjust current licensing fees in order to remain in compliance with the Callahan Act. The NOIRA is currently undergoing executive branch review, after which a 30-day public comment period will be held.

Ms. Lindsey advised that the Board for Contractors has begun a regulatory action to amend the sewage system disposal (SDS) specialty requirements to align with the Board's licensing classifications. The current SDS specialty will be divided into two classifications, sewage system alternative (SSA) and sewage system conventional (SSC).

Ms. Lindsey asked the Board to consider authorizing staff to file an exempt action to amend the Board's regulations to comport with recent legislation legalizing marijuana. The amendment would exclude marijuana-related misdemeanor convictions from the disclosure and reporting requirements in the regulations. Mr. Staples moved to authorize staff to file an exempt action to amend the Board's regulations. Mr. Riggleman seconded the motion which was unanimously approved by: Brockwell, Duncan, Evans, Ewing, Fore, Pruett, Riggleman, Staples, and Taylor.

Consider Exempt Action to Amend Regulations to Incorporate Changes Resulting from Recent Marijuana Legislation

Mr. Haughwout presented the Board with proposed topics to be addressed during a general review of the OSSP Licensing Regulations. The topics were determined by staff and the OSSP Committee, which met on March 30, 2021. After discussion, Mr. Haughwout asked to the Board to consider authorizing staff to file a NOIRA for the general review of the OSSP Licensing Regulations. Mr. Fore moved to authorize staff to file a NOIRA for the general review of the OSSP Licensing Regulations. Mr. Ewing seconded the motion which was unanimously approved by: Brockwell, Duncan, Evans, Ewing, Fore, Pruett, Riggleman, Staples, and Taylor.

Discussion on General Review of OSSP Licensing Regulations

Ms. Lindsey advised the Board that she will work to finalize the members of the general review committee and will look to schedule its first meeting in 2022.

Ms. Pettus provided an update on the 2021 waterworks operator CPE audit. The audit began on June 1, 2021, based on a random selection of 5% of current licensees and concluded on July 21, 2021.

**WWO 2021 CPE
Audit Update**

Ms. Pettus provided a report on the 2021 onsite sewage system professionals CPE audit. The audit began on September 15, 2021, based on a random selection of 5% of current licensees.

**OSSP 2021 CPE
Audit Report**

Ms. Lindsey provided the Board with waterworks and wastewater works examination statistics from January 1, 2017, through October 14, 2021, and onsite examination statistics from January 1, 2021, to October 15, 2021, for informational purposes.

**Examination
Updates**

Discussion was held on determining the changes in exam statistics since the last scheduled Board meeting. Going forward, staff will provide historical waterworks and wastewater works exam statistics, as well as statistics from the date of the last scheduled Board meeting until the present meeting.

Discussion was held on waterworks and wastewater works examination facilities. Currently, Mountain Empire Community College and the Virginia Tech Short School are the only educational institutes approved to proctor the ABC exam. Staff continues to explore options for schools around the Commonwealth to proctor examinations.

Ms. Webster advised the Board that she has been working with PSI to remedy inconsistencies in customer service and site availability as a result of COVID-19. Ms. Webster advised the Board that waterworks and wastewater works exam candidates now have a dedicated phone number to call for exam scheduling and information in hopes to alleviate hold times and other issues contacting PSI.

Ms. Broz-Vaughan addressed the inability to open fillable application forms on the DPOR website. Staff is exploring options to alleviate the problem which is thought to be caused by many browsers' continuous security updates. Ms. Broz-Vaughan is hopeful that the problem will be solved with the launch of new licensing system software tentatively set to launch in 2023.

**Update on
Education and
Training Committee**

The Board reviewed for approval the *Disinfection, Laboratory Procedures, and Math* training course application from Office of Water Programs at Sacramento State. Mr. Staples moved to approve the course application, for a total of 4.3 training credits, and 43 contact hours, applicable to waterworks operators and wastewater works operators. Mr. Riggleman seconded the motion which was unanimously approved by: Brockwell, Duncan, Evans, Ewing, Fore, Pruett, Riggleman, Staples, and Taylor.

The Board reviewed for approval the *Pretreatment Facility Inspection* training course application from Office of Water Programs at Sacramento State. Mr. Riggleman moved to approve the course application, for a total of 7.5 training credits, and 75 contact hours, applicable to wastewater works operators. Mr. Fore seconded the motion which was unanimously approved by: Brockwell, Duncan, Evans, Ewing, Fore, Pruett, Riggleman, Staples, and Taylor.

The Board reviewed for approval the *Safety, Beginning Treatment, and Lagoon Systems* training course application from Office of Water Programs at Sacramento State. Mr. Fore moved to approve the course application, for a total of 4.0 training credits and 40 contact hours, applicable to wastewater works operators, and 2.0 training credits and 20 contact hours, applicable to waterworks operators. Mr. Riggleman seconded the motion which was unanimously approved by: Brockwell, Duncan, Evans, Ewing, Fore, Pruett, Riggleman, Staples, and Taylor.

The Board reviewed for approval the *Secondary Treatment* training course application from Office of Water Programs at Sacramento State. Mr. Riggleman moved to approve the course application, for a total of 3.6 training credits, and 36 contact hours, applicable to wastewater works operators. Mr. Evans seconded the motion which was unanimously approved by: Brockwell, Duncan, Evans, Ewing, Fore, Pruett, Riggleman, Staples, and Taylor.

The Board reviewed for approval the *Treatment of Metal Wastestreams* training course application from Office of Water Programs at Sacramento State. Mr. Staples moved to approve the course application, for a total of 2.6 training credits, and 26 contact hours, applicable to wastewater works operators, and 1.3 training credits and 13 contact hours, applicable to waterworks operators. Mr. Riggleman seconded the motion which was unanimously approved by: Brockwell, Duncan, Evans, Ewing, Fore, Pruett, Riggleman, Staples, and Taylor.

Ms. Lindsey asked the Board for guidance on 18VAC160-40-170. F. which currently states, “No individual shall act as an alternative onsite sewage system operator of an alternative onsite sewage system that exceeds 10,000 gallons per day design flow without possessing a Class 4 or higher wastewater works operator license in addition to an alternative onsite sewage system operator license.” Because there are only 45 licensees who hold both a wastewater works operator license, and an alternative onsite sewage system operator license, Ms. Lindsey asked the Board to consider whether a licensed alternative onsite sewage system operator who partners with a licensed Class 4 or higher wastewater works operator to operate an alternative onsite sewage system that exceeds 10,000 gallons per day would meet the licensing requirement. After discussion, Mr. Fore moved to adopt a guidance document stating the following:

“An alternative onsite sewage system that exceeds 10,000 gallons per day design flow is required to have operations and maintenance performed by either (i) an individual who is licensed as both an alternative onsite sewage system operator and a Class 4 or higher wastewater works operator, or (ii) an individual who is licensed as an alternative onsite sewage system operator and an individual who is licensed as a Class 4 or higher wastewater works operator who are working together pursuant to an employment relationship, contract, or other written agreement.”

Mr. Ewing seconded the motion which was unanimously approved by: Brockwell, Duncan, Evans, Ewing, Fore, Pruett, Riggleman, Staples, and Taylor. Ms. Lindsey advised the guidance document will be published for a 30-day comment period, after which time it will become effective.

Discussion was held on individuals qualified to verify experience for onsite system professional applicants, particularly for out-of-state applicants wherein job titles and descriptions within state or government entities may differ from Virginia. The Board agreed by consensus that staff will compile a list of possible qualified individuals to present to the Board for review at its next meeting.

Ms. Webster advised the Board of the Virginia Federal Bonding Program, a program that essentially insures an employer against any loss due to larceny, theft, embezzling, or forgery for \$5,000.00 and six months at no cost to the employer when that employer chooses to hire an individual with a criminal history. The program aims to ensure reentry into the job market for individuals who have prior criminal convictions.

After discussion, Mr. Riggleman moved to endorse the Virginia

**Consider Adoption
of Guidance
Document
Regarding
18VAC160-40-170.F**

**Discussion on
Individuals
Qualified to Verify
OSSP Experience**

**Discussion on
Virginia Federal
Bonding Program**

Federal Bonding Program. Mr. Fore seconded the motion which was unanimously approved by: Brockwell, Duncan, Evans, Ewing, Fore, Pruett, Riggleman, Staples, and Taylor.

The Board recessed from 11:13 a.m. to 11:25 a.m.

Recess

Ms. Lindsey provided the Board with the most recent financial statements for review.

Board Financial Statements

Ms. Lindsey advised the Board of recent and upcoming outreach opportunities.

Update on Outreach Opportunities

Ms. Lindsey advised the Board of the upcoming ABC conference to be held both virtually, and in-person in Albuquerque, NM in January 2022. Ms. Pruett and Mr. Staples expressed interest in attending the conference.

Ms. Pruett advised the Board that she will be conducting presentations, primarily to designers, on limitations on individual licensure as well as ethics.

Ms. Lindsey opened the floor for annual nominations of the Board Chair. Mr. Riggleman moved to nominate Ms. Pruett as Board Chair, and Mr. Fore as Board Vice-Chair. Mr. Brockwell seconded the motion. Ms. Pruett and Mr. Fore accepted the respective nominations. Mr. Staples moved to close the nominations. Mr. Taylor seconded the motion, which was unanimously approved by: Brockwell, Duncan, Evans, Ewing, Fore, Pruett, Riggleman, Staples, and Taylor. By acclamation, Ms. Pruett was named Board Chair, and Mr. Fore was named Board Vice-Chair.

Election of Officers

Ms. Lindsey advised the Board that onsite sewage system professionals experience verification forms have been updated per the recommendation of the Onsite Sewage System Professionals Committee that met earlier this year, and are expected to be published within the week.


Other Business

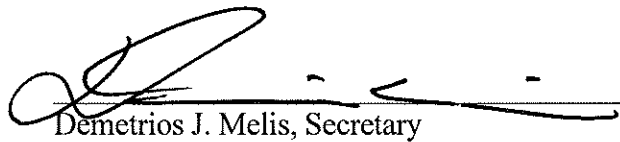
Mr. Staples presented the Board with a Department of Environmental Quality (DEQ) guidance document dated February 3, 1999 which addresses permitting and operator license requirements for small facilities. Mr. Staples suggested that new guidance indicates that a small wastewater treatment facility (less than 1,000 gallons per day) would require a Class 4 Wastewater Works Operator license. Discussion was held on the need for updated DEQ guidance to address this issue.

Board members completed biennial Board member conflict of interest training as required by the Virginia Conflict of Interest and Ethics Advisory Council. **Biennial Conflict of Interest Training**

Ms. Pruett reminded the Board members to complete and return their conflict of interest forms and travel vouchers. **Complete Conflict of Interest Forms and Travel Vouchers**

There being no further business, the meeting was adjourned at 12:13 p.m. **Adjourn**


Pamela M. Pruett, Chair


Demetrios J. Melis, Secretary

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government

1. Name: Thomas Wayne Fore
2. Title: Board Member
3. Agency: WWWOOSSP Board
4. Meeting/IFF Date: Board Meeting October 28, 2021

5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

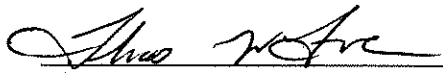
I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I **do not** have a personal interest in any transactions taken at this meeting.



Signature

10-28-2021
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Don Riggleman
2. Title: Board Member
3. Agency: WWWOOSSP Board
4. Meeting/IFF Date: Board Meeting October 28, 2021

5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

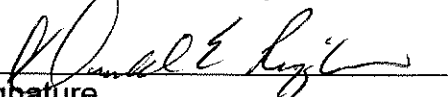
I am able to participate in this transaction fairly, objectively, and in the public interest.

or

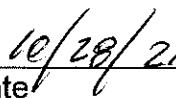
I did not participate in the transaction.

6. I **do not** have a personal interest in any transactions taken at this meeting.

Signature



Date



**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

- 1. Name: W. Jordan Evans
- 2. Title: Board Member
- 3. Agency: WWWOOSSP Board
- 4. Meeting/IFF Date: Board Meeting October 28, 2021

5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I **do not** have a personal interest in any transactions taken at this meeting.

Signature W. Jordan Evans

Date 10/28/21

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government

- 1. Name: Caleb Taylor
- 2. Title: Board Member
- 3. Agency: WWWOOSSP Board
- 4. Meeting/IFF Date: Board Meeting October 28, 2021

5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I **do not** have a personal interest in any transactions taken at this meeting.

Caleb M. Taylor
Signature

10/28/2021
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Erica Duncan
2. Title: Board Member
3. Agency: WWWOOSSP Board
4. Meeting/IFF Date: Board Meeting October 28, 2021

5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.

Signature

Erica M. Duncan

Date

10-28-2021

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: James N. Brockwell
2. Title: Board Member
3. Agency: WWWOOSSP Board
4. Meeting/IFF Date: Board Meeting October 28, 2021

5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

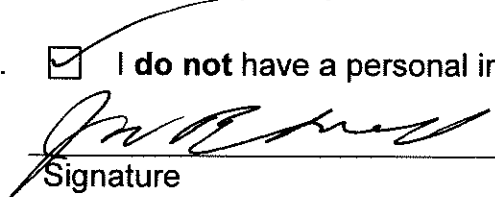
I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I **do not** have a personal interest in any transactions taken at this meeting.



Signature

10-28-21
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government

1. Name: Pamela M. Pruett
2. Title: Board Member
3. Agency: WWWOOSSP Board
4. Meeting/IFF Date: Board Meeting October 28, 2021

5. I have a personal interest in the following transaction:

NA

Nature of Personal Interest Affected by Transaction:

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.


Signature

10/28/2021
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

- 1. Name: Donald Wayne Staples
- 2. Title: Board Member
- 3. Agency: WWWOOSSP Board
- 4. Meeting/IFF Date: Board Meeting October 28, 2021

5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.

Donald Wayne Staples
Signature

10/28/21
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

- 1. Name: John Ewing
- 2. Title: Board Member
- 3. Agency: WWWOSSP Board
- 4. Meeting/IFF Date: Board Meeting October 28, 2021

5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:


WWWOSSP; ODD, Inc.; ~~VEHA~~ VEHA; Dist Ave LLC

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I **do not** have a personal interest in any transactions taken at this meeting.


Signature

10/28/2021
Date

