

Minutes of Meeting
Board for Waterworks and Wastewater Works Operators and Onsite Sewage
System Professionals
INFORMAL FACT-FINDING CONFERENCES
May 16, 2013

The Board for Waterworks and Wastewater Works Operators and Onsite Sewage System Professionals convened in Richmond, Virginia, for the purpose of holding Informal Fact-Finding Conferences pursuant to the Administrative Process Act.

Ann-Marie Brigil, Presiding Officer. No other Board members were present.

Candace M. Howard, appeared for the Department of Professional and Occupational Regulation.

The conferences were recorded by Tammie M. Brown, CCR and the Summaries or Consent Orders are attached unless no decision was made.

Disc = Disciplinary Case
Lic = Licensing Application
RF = Recovery Fund Claim

C = Complainant/Claimant
A = Applicant
R = Respondent/Regulant
PB=Principal Broker
SA-Sales Agent
W = Witness
Atty = Attorney
Inv = Investigator

Participants

1. Robert C. Archer
File Number: 2013-02656
Start Time: 9:52 a.m.
End Time: 10:14 a.m.
NO DECISION MADE

A- Robert C. Archer

The meeting adjourned at 10:14 a.m.

Board for Waterworks and Wastewater Works Operators and Onsite Sewage System Professionals



E. Brooke Philpy, Chairman



Gordon N. Dixon, Secretary

COPY TESTE:

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTEREST ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Ann-Marie Brigil
Title: Presiding Officer
3. Agency: Board for Waterworks and Wastewater Works Operators
and Onsite Sewage System Professionals
4. Transaction: Informal Fact-Finding Conferences on May 16, 2013
5. Nature of Personal Interest Affected by Transaction: _____
None

6. I declare that:

(a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.

Ann Marie Brigil
Signature

5/16/2013
Date