

**Minutes of Meeting**  
**INFORMAL FACT-FINDING CONFERENCES**  
**February 15, 2012**

The Board for Waterworks and Wastewater Works Operators and Onsite Sewage System Professionals convened in Richmond, Virginia, for the purpose of holding Informal Fact-Finding Conferences pursuant to the Administrative Process Act.

Ann-Marie Brigil, Presiding Officer, presided. No other Board members were present.

Candace M. Howard appeared for the Department of Professional and Occupational Regulation.

The conferences were recorded by Tammie M. Brown, CCR and the Summaries or Consent Orders are attached unless no decision was made.

Disc = Disciplinary Case  
Lic = Licensing Application  
RF = Recovery Fund Claim

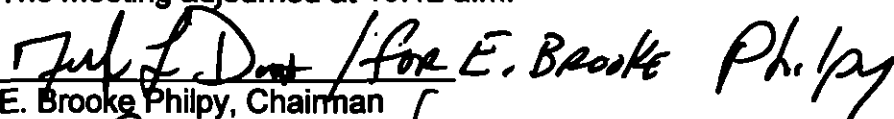
C = Complainant/Claimant  
A = Applicant  
R = Respondent/Regulant  
W = Witness  
Atty = Attorney  
Inv = Investigator

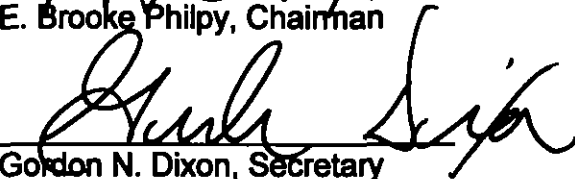
**Participants**

1. James V. Parisi  
File Number: 2012-02080  
Start Time: 9:45 a.m.  
End Time: 10:12 a.m.  
**NO DECISION MADE**

A-James Parisi

The meeting adjourned at 10:12 a.m.

  
\_\_\_\_\_  
E. Brooke Philpy, Chairman

  
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Gordon N. Dixon, Secretary

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Custodian of Records

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTEREST ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. **Name:** Ann-Marie Brigil  
**Title:** Presiding Officer
3. **Agency:** Board for Waterworks and Wastewater Works Operators  
and Onsite Sewage System Professionals
4. **Transaction:** Informal Fact-Finding Conferences on February 15, 2012
5. **Nature of Personal Interest Affected by Transaction:** \_\_\_\_\_  
\_\_\_\_\_ *None* \_\_\_\_\_

6. **I declare that:**

(a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

\_\_\_\_\_

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.

*Ann-Marie Brigil*  
\_\_\_\_\_  
Signature

*2/15/2012*  
\_\_\_\_\_  
Date