

Minutes of Meeting
INFORMAL FACT-FINDING CONFERENCES
October 26, 2011

The Board for Waterworks and Wastewater Works Operators and Onsite Sewage System Professionals convened in Richmond, Virginia, for the purpose of holding an Informal Fact-Finding Conferences pursuant to the Administrative Process Act.

Kristin Marie Clay, Presiding Officer, presided. No Board Members were present.

Joyce Johnson appeared for the Department of Professional and Occupational Regulation.

The conferences were recorded by Tammie M. Brown, CCR and the Summaries or Consent Orders are attached unless no decision was made.

A=Applicant
R=Respondent/Regulant
Invest=Investigator
W=Witness

9:00 a.m. to 12:00 p.m. Docket

Participants

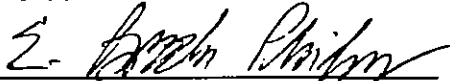
1. Timothy W. Conner (WWWOSSP)
File Number: 2012-00444
2. Markham D. Smith (WWWOSSP)
File Number: 2012-00447

A=Conner

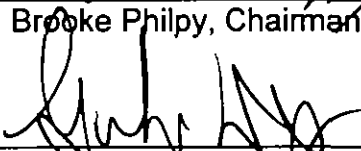
A=Smith

The meeting adjourned at 10:00 a.m.

Board for Waterworks and Wastewater Works Operators and Onsite Sewage System Professionals



E. Brooke Philpy, Chairman



Gordon N. Dixon, Secretary

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTEREST ACT**

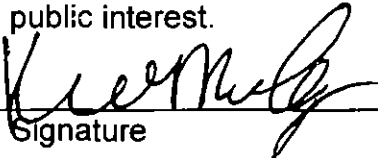
**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

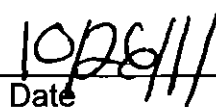
1. Name: Kristin Marie Clay
Title: Presiding Officer
3. Agency: Board for Waterworks and Wastewater Works Operators
and Onsite Sewage System Professionals
4. Transaction: Informal Fact-Finding Conferences on October 26, 2011
5. Nature of Personal Interest Affected by Transaction: _____

6. I declare that:

(a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.


Signature


Date