

**THE VIRGINIA BOARD FOR
WATERWORKS AND WASTEWATER WORKS OPERATORS AND ONSITE
SEWAGE SYSTEM PROFESSIONALS**

Waterworks and Wastewater Works Operators Committee Meeting

MEETING MINUTES

The Waterworks and Wastewater Works Operators Committee of the Virginia Board for Waterworks and Wastewater Works Operators and Onsite Sewage System Professionals met on Wednesday, January 30, 2008 at the offices of the Virginia Department of Professional and Occupational Regulation, Perimeter Center, Suite 200, 9960 Mayland Drive, Richmond, VA 23233.

The following members of the Board were present:

Frank L. Davis, Jr.
Harold W. Walker, Chair – arrived 9:25 AM
Eileen M. Leininger
Charles B. Bott – by teleconference from 9:00 A.M. until 10:00 A.M.

The following members of DPOR staff were present during some or all of the meeting:

David Dick, Executive Director
David Dehetre, Office Manager
Anna Badgley, Administrative Assistant
Saba Shami, Chief Deputy

Ms. Leininger, Acting Chairperson, called the meeting to order at **Call to Order** 9:03 AM.

The agenda was approved without dissent by the Committee **Adopt Agenda** members that were present.

Donnie Addison, Johnny Liverman, Susan Watson and Dennis Wanless were present. **Public Comment Period**

Mr. Dick advised the Committee that DPOR is currently **Model Regulations Review** organizing all of the department's regulations in a uniform format. Once these regulations are updated and approved, they will be in this model format.

Mr. Addison, Ms Watson and Mr. Wanless discussed the NOIRA comments submitted and distributed previously to the Committee members, and answered the committee's questions concerning the specific rationale for their comments.

The Committee and staff discussed the existing regulations in detail. The Committee agreed on a number of revisions to suggest to the full Board.

It was agreed that staff would prepare a draft of the Committee's work and distribute for review. Another Committee meeting will be called by the Chair should the Committee decide it is necessary.

Ms. Leininger asked the Committee members who were Board members to complete their conflict of interest forms and travel vouchers.

Finding the agenda to have been covered and finding no further business to conduct, Ms. Leininger adjourned the Committee meeting at 3:40 PM.

NOIRA Comment Review

Review: Entry Standards, Facility Classification, and General Review

Develop Draft Amendments for Board Consideration

Conflict of Interest Forms and Travel Vouchers

Adjournment

Harold W. Walker, Chairman

Jay W. DeBoer, Secretary