

Minutes of Meeting
INFORMAL FACT-FINDING CONFERENCES
OCTOBER 18, 2007

The Department of Professional and Occupational Regulation convened in Richmond, Virginia, an Informal Fact-Finding Conferences pursuant to the Administrative Process Act.

Ann Marie Brigil, Presiding Officer, presided. No Board members were present.

Iiona LaPaglia appeared for the Department of Professional and Occupational Regulation

The conferences were recorded by Inge Snead & Associates, LTD. and the Summaries or Consent Orders are attached unless no decision was made.

Disc = Disciplinary Case
Lic = Licensing Application
RF = Recovery Fund Claim

C = Complainant/Claimant
A = Applicant
R = Respondent/Regulant
W = Witness
Atty = Attorney
Inv = Investigator

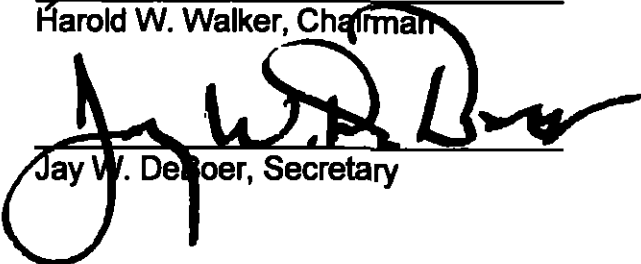
1. Gerald Kirkbride
File Number 2008-01261
(NO DECISION MADE)

Gerald Kirkbride – A
Peggy-Sue MacCann - W

The meeting adjourned at 12:00 PM

BOARD FOR WATERWORKS AND WASTEWATER WORKS OPERATORS
AND ONSITE SEWAGE SYSTEM PROFESSIONALS


Harold W. Walker, Chairman


Jay W. DeBoer, Secretary

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTEREST ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

- 1 Name. Ann-Marie Brigil
Title. Presiding Officer
3. Agency: Wastewater Works and Wastewater Works Operators Board
4. Transaction: Informal Fact-Finding Conferences on October 18, 2007
5. Nature of Personal Interest Affected by Transaction: _____

none

6. I declare that:

(a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.

Ann-Marie Brigil
Signature

10/18/07
Date