VIRGINIA IT AGENCY

Virginia Cybersecurity Planning Committee
March 15, 2023 – 10:00 a.m.
7235 Beaufont Springs Dr, Mary Jackson Boardroom, Richmond, VA, 23225

Call to Order:

A meeting of the Virginia Cybersecurity Planning Committee was called to order at 9:02 am. Mr. Watson welcomed the members.

Presiding:

Michael Watson, Committee Chair, Chief Information Security Officer, Virginia IT Agency

Members Present:

Diane Carnohan, Chief Information Security Officer, Virginia Department of Education

Robbie Coates, Director, Grant Management and Recovery, VDEM

Adrian Compton, Tribal Administrator, Monacan Indian Nation

Michael Dent, Chief Information Security Officer, Fairfax County Department of Information Technology

Brenna R. Doherty, Chief Information Security Officer, Department of Legislative Automated Systems

Capt. Eric W. Gowin, Division Commander- Information Technology Division, Virginia State Police

John Harrison, IT Director, Franklin County

Derek M. Kestner, Information Security Officer, Supreme Court of Virginia

Benjamin Shumaker, Cyber Security Specialist, King William County Government.

Wesley Williams, Executive Director of Technology, Roanoke City Public Schools

Stephanie Williams-Hayes, Chief Information Security Officer, Virginia Department of Health

Members Participating Remotely:

Charles DeKeyser, Major, Virginia Army National Guard. Major Dekeyser is on temporary duty from his home base for the National Guard.

Beth Burgin Waller, Chair, Cybersecurity and Data Privacy Practice, Woods Rogers Vandeventer Black. Ms. Waller participated from her home in Roanoke because her principal residence is more than 60 miles from the meeting location.

Members Not Present:

Aliscia N. Andrews, Deputy Secretary of Homeland Security, Office of the Governor

Staff Present:

Amma Appiah Abbey, Legal Compliance & Policy Specialist, Virginia IT Agency

Jason Brown, Chief Administrative Officer, Virginia IT Agency

Stephanie Benson, External Communication & Outreach Manager, Virginia IT Agency

Joshua Heslinga, Director of Legal & Legislative Services, Virginia IT Agency

Amy Judd, Records Management and Compliance Specialist, Virginia IT Agency

Joshua Reynolds, Assistant Attorney General, Office of the Attorney General

Mylam Ly, Legal Compliance & Policy Specialist, Virginia IT Agency

Trey Stevens, Deputy Chief Information Security Officer, Virginia IT Agency

Review of Agenda:
Ms. Ly provided an overview of the agenda and corresponding items in the digital meeting packets.

Approval of Minutes:

The January 13 meeting minutes were displayed on the screen. Upon a motion by Mr. Shumaker and duly seconded by Ms. Williams-Hayes, the committee unanimously voted to adopt the January 13 meeting minutes.

Cybersecurity Plan Development Report
Goal 1: Inventory and Control of Technology Assets, Software and Data
Mr. Kestner and Ms. Carnohan presented on this goal and provided an overview of the changes made to the program objectives. They discussed asset inventory control, network security, end-of-life assets, assessment services and password management tools. They also addressed challenges faced by smaller localities without IT groups and suggested additional technical assistance.

Goal 2: Threat Monitoring
Mr. Harrison and Ms. Doherty presented on Goal 2 and described the three tiers of support, gap analysis, managed security services, and vendor agnostic EDR SOC service. They also discussed the importance of setting up a structure for maintaining control and insight of the environment, and an SOC.

Goal 3: Threat Protection and Prevention
Mr. Williams and Mr. Shumaker presented on Goal 3 and suggested adding executive summaries to the goal and objectives to provide examples and clarification, defining sensitive data, encryption, and single sign-on. They also discussed patching, reputation monitoring and change control.

Goal 4: Data Recovery and Continuity
Mr. Compton and Captain Gowin presented on Goal 4 and discussed data recovery, business continuity planning, backup solutions, testing and training.

Goal 5: Security Assessment
Major Dekyser and Ms. Williams-Hayes briefly presented on Goal 5, and it was suggested to add incident response training and risk assessment.

Discussion of Grant Prerequisites
Mr. Watson discussed potential prerequisites for application of the grant. The discussion included: prerequisites with no-cost services, ensuring the services are available, defining which goals are tool-based versus person-based resources, and centralized contracts to lower costs.

Public Comment Period:
There were no public comments.

Other Business:
Mr. Watson opened the floor for other business. Ms. Ly discussed travel forms.

Adjourn
Upon a motion by Mr. Kestner and duly seconded by Ms. Carnohan, the committee unanimously voted to adjourn the meeting 12:08pm.