

**THE VIRGINIA BOARD FOR  
WASTE MANAGEMENT FACILITY OPERATORS  
MEETING MINUTES**

The Virginia Board for Waste Management Facility Operators met on Wednesday, May 26, 2004 at 10:00 AM, in Conference Room 4 West at the offices of the Department of Professional and Occupational Regulation, 3600 West Broad Street, Richmond, Virginia.

The following members of the Board were present:

Harry E. Gregori, Jr.  
Thomas H. Wade  
Mark E. Brandon  
Debra Jacobs

Board Members John S. Austin, Dan Miles, and W.A. Dennison were unable to attend the meeting.

The following members of DPOR staff were present during some or all of the meeting:

Louise Fontaine Ware, Director  
Karen O'Neal, Deputy Director, Regulatory Programs  
David E. Dick, Executive Director  
Chris Olson, Administrative Office Specialist III

No representative of the Office of the Attorney General was present.

With the absence of both Mr. Austin (Chairman) and Mr. Miles (Vice Chairman), the Board agreed without dissent to appoint Mr. Gregori as Acting Chairman. Acting Chairman Gregori finding a quorum of the Board present, called the meeting to order at 10:06 AM. **Call to Order**

Mr. Brandon moved that the Board approve the agenda as prepared by staff. Mr. Wade seconded the motion, which was carried unanimously by four aye votes (Messrs. Brandon, Gregori, and Wade; and Ms. Jacobs). The agenda is attached. **Adopt Agenda**

Ms. Jacobs moved that the Board approve the minutes of the August 15, 2003 Licensing IFF. Mr. Brandon seconded the motion, which was carried unanimously by four aye votes (Messrs. Brandon, Gregori, and Wade; and Ms. Jacobs).

**Approval of Board Minutes**

Mr. Wade moved that the Board approve the minutes of its March 30, 2004 meeting. Mr. Brandon seconded the motion, which was carried unanimously by four aye votes (Messrs. Brandon, Gregori, and Wade; and Ms. Jacobs).

Acting Chairman Gregori opened the floor for public comment. No members of the public were present.

**Public Comment Period**

The Board discussed the feasibility of holding its next meeting in association with the Southwest Virginia Solid Waste Management Association Annual Meeting in Bristol, VA from September 15-17. More information will be needed to determine whether or not the meeting will be held during that time.

**Next Meeting**

The Board considered a draft of proposed amendments to its regulations prepared by staff in response to the Board's instructions at the last meeting. The amendments create a separate license classification for municipal solid waste composting to address concerns raised by the Virginia Department of Planning and Budget. The Board agreed without dissent to two additions to the staff-developed language.

**Class V MSW Composting Operator**

Mr. Wade moved that the Board approve the proposed amendments to its regulations prepared by staff and the additions agreed upon by the Board, and directed staff to do those things necessary to mature the proposed amendments for public comment in compliance with the Administrative Process Act. Mr. Brandon seconded the motion, which was carried unanimously by four aye votes (Messrs. Brandon, Gregori, and Wade; and Ms. Jacobs).

Mr. Dick discussed Executive Order 21 with the Board. No action was taken.

Acting Chairman Gregori asked the Board members to complete their conflict of interest forms and travel vouchers.

**Conflict of Interest Forms**

Acting Chairman Gregori, finding no further business to conduct,

**Adjournment**

adjourned the meeting at 11:37 AM.



\_\_\_\_\_  
Dan Miles, Vice-Chairman

FOR:   
\_\_\_\_\_  
Louise Fontaine Ware, Secretary

COPY TESTE:

\_\_\_\_\_  
Custodian of the Records

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTEREST ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of  
State Government [§2.1-639.13(D)] and  
Local Government [§2.1639.14(E)]**

1. Name: Thomas H. Wade
2. Title: Board Member -Waste Management Facility Operators
3. Agency: Department of Professional and Occupational Regulation
4. Transaction: Board Meeting
5. Nature of Personal Interest Affected by Transaction: \_\_\_\_\_  
\_\_\_\_\_

6. I declare that:

(a) I am a member of the following business, profession, occupation, or group, the members of which are affected by the transaction: \_\_\_\_\_  
\_\_\_\_\_

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.

Dated: 5-26-04

Signature: *Thomas H. Wade*

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTEREST ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of  
State Government [§2.1-639.13(D)] and  
Local Government [§2.1639.14(E)]**

- 1. Name: Debra A. Jacobs
- 2. Title: Board Member -Waste Management Facility Operators
- 3. Agency: Department of Professional and Occupational Regulation
- 4. Transaction: Board Meeting
- 5. Nature of Personal Interest Affected by Transaction: N/A

6. I declare that:

(a) I am a member of the following business, profession, occupation, or group, the members of which are affected by the transaction: \_\_\_\_\_

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.

Dated: 5/26/21  
Signature: Debra A. Jacobs

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTEREST ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of  
State Government [§2.1-639.13(D)] and  
Local Government [§2.1639.14(E)]**

1. Name: Harry E. Gregori, Jr.
2. Title: Board Member -Waste Management Facility Operators
3. Agency: Department of Professional and Occupational Regulation
4. Transaction: Board Meeting

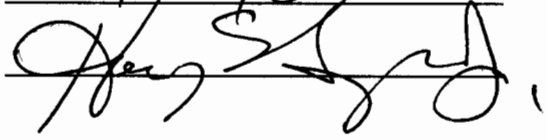
5. Nature of Personal Interest Affected by Transaction: Approval of

6. I declare that: Proposed BWFO Regulations for Public Comment -  
I will be leaving state government on July 1 to take a position  
in the private sector

(a) I am a member of the following business, profession, occupation, or group, the members of which are affected by the transaction: \_\_\_\_\_

(b) I am able to participate in this transaction fairly, objectively, and in the public interest. The regulations apply across the Commonwealth, ARE NOT FINAL.

Dated: 5/26/04

Signature: 

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTEREST ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of  
State Government [§2.1-639.13(D)] and  
Local Government [§2.1639.14(E)]**

- 1. Name: Mark E. Brandon
- 2. Title: Board Member -Waste Management Facility Operators
- 3. Agency: Department of Professional and Occupational Regulation
- 4. Transaction: Board Meeting
- 5. Nature of Personal Interest Affected by Transaction: \_\_\_\_\_  
\_\_\_\_\_

6. I declare that:

(a) I am a member of the following business, profession, occupation, or group, the members of which are affected by the transaction: \_\_\_\_\_  
\_\_\_\_\_

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.

Dated: \_\_\_\_\_  
Signature: Mark E. Brandon