

State Board of Elections  
Wednesday, November 15, 2023  
FINAL Meeting Minutes

1           The State Board of Elections (“the Board”) meeting was held on Wednesday,  
2 November 15, 2023 in the Martha Brissette Conference Room of the Washington  
3 Building in Richmond, Virginia. The meeting also offered public participation  
4 through electronic communication so the remote public could view and hear the  
5 meeting. In attendance: John O’Bannon, Chairman; Rosalyn R. Dance, Vice Chair;  
6 Georgia Alvis-Long, Secretary; Delegate Donald Merricks, member; and Matthew  
7 Weinstein, member represented the State Board of Elections (“the Board”). Susan  
8 J. Beals, Commissioner, represented the Department of Elections (“ELECT”), and  
9 Travis Andrews and Dennis Polio represented the Office of the Attorney General  
10 (“OAG”). Chairman O’Bannon called the meeting to order at 1:00 P.M.

11           The first item of business was the Approval of the Minutes from the  
12 September 14, 2023 and November 7, 2023 Board Meetings, presented by  
13 Secretary Alvis-Long. Vice Chair Dance moved *that the Board approve the*  
14 *minutes September 14, 2023 and November 7, 2023 Board Meetings.* Mr.  
15 Weinstein seconded the motion and the motion passed unanimously. A roll call  
16 vote was taken:

17           Chairman O’Bannon – Aye

18           Vice Chair Dance – Aye

19           Secretary Alvis-Long – Aye

State Board of Elections  
Wednesday, November 15, 2023  
FINAL Meeting Minutes

20 Delegate Merricks – Aye

21 Mr. Weinstein – Aye

22 The Chairman opened the floor to public comment. Kenneth Vande Vrede  
23 addressed the Board.

24 The second item of business was the Commissioner’s Report, presented by  
25 Commissioner Beals. Commissioner Beals expressed her appreciation to the  
26 Virginians who participated in the 2023 General Election, to the 133 registrars and  
27 their staff, to the 399 Electoral Board Members(“EB”) and the thousands of  
28 Officers of Elections for their work to ensure a smooth Election Day. The  
29 Commissioner stated that following the election canvasses began, and the EBs  
30 went through all of the results for their locality to ensure they were entered  
31 correctly. Commissioner Beals stated that there were nearly 23,000 provisional  
32 ballots issued statewide and over 16,000 of the provisional ballots were the results  
33 of same day registration. The Commissioner expressed a very special thank you to  
34 the Elections officials who are now preparing for the Presidential Primary, which  
35 starts early voting on January 19, 2023.

36 The third item of business was the VRSS Recommendations Regarding 2024  
37 Locality Election Security Standards, presented by Arielle A. Schneider, ELECT  
38 Privacy Officer. *This report is in the Working Papers for the November 15, 2023*

39 *Meeting.* Ms. Schneider expressed her appreciation to John Harrison of Franklin  
40 County, Vanetta Pledger of Alexandria – Nova, Jeff Waters Hanover County –  
41 Central, Suzanne Tills of Fredericksburg – Nova, Elizabeth Lo of Bedford –  
42 Southwest, Dusty Moyer of Rockingham – Valley, Tim Wyatt of York County –  
43 East, Scott Varner of Fredericks – North Central, Michael Dent of Fairfax, Jason  
44 Corwin, General Registrar of Mecklenburg County, Gretchen Reinemeyer, General  
45 Registrar of Arlington County, and Teri Smithson, General Registrar of Hanover  
46 County. Secretary Alvis-Long moved *to adopt the revised 2024 Locality Election*  
47 *Security Standards effective December 1, 2023.* Vice Chair Dance seconded the  
48 motion and the motion passed unanimously. A roll call vote was taken:

49 Chairman O'Bannon – Aye

50 Vice Chair Dance – Aye

51 Secretary Alvis-Long – Aye

52 Delegate Merricks – Aye

53 Mr. Weinstein – Aye

54 The fourth item of business was the Stand By Your Ad Policy Revision,  
55 presented by Steve Koski, ELECT Policy Analyst and Tammy Alexander,  
56 Campaign Finance Compliance and Training Supervisor. *This memo is in the*

57 *Working Papers for the November 15, 2023 Meeting.* Mr. Weinstein moved *that the*  
58 *State Board of Elections directs Department of Elections staff to prepare a revised*  
59 *Stand By Your Ad Policy that: clarifies the scope of Stand By Your Ad to the types*  
60 *of advertisements expressly enumerated in the provisions of Chapter 9.5 of Title*  
61 *24.2; makes necessary revisions to ensure due process in Stand By Your Ad*  
62 *proceedings; and requires Stand By Your Ad hearings be conducted twice per year.*  
63 Delegate Merricks seconded the motion and the motion passed unanimously. A roll  
64 call vote was taken:

65 Chairman O'Bannon – Aye

66 Vice Chair Dance – Aye

67 Secretary Alvis-Long – Aye

68 Delegate Merricks – Aye

69 Mr. Weinstein – Aye

70 The fifth item of business was the Risk Limiting Audit (“RLA”), Overview  
71 of Process; Selecting a General Assembly Contest for RLA; Generating the  
72 Random Seed Number for RLA; and Setting the Risk Limit presented by Rachel  
73 Lawless, Confidential Policy Advisor, Claire Scott, ELECT Policy Analyst and  
74 Londo Andrews, Voting Systems Security Program Manager. *This memo is in the*

75 *Working Papers for the November 15, 2023 Meeting.* Chairman O’Bannon and  
76 Vice Chair Dance conducted the random selection for the Risk Limiting Audit, and  
77 Senate 20 was selected. Mr. Weinstein moved *that the State Board of Elections*  
78 *direct ELECT staff to generate the random seed number for the randomly selected*  
79 *General Assembly district race.* Vice Chair Dance seconded the motion and the  
80 motion passed unanimously. A roll call vote:

81 Chairman O’Bannon – Aye

82 Vice Chair Dance – Aye

83 Secretary Alvis-Long – Aye

84 Delegate Merricks – Aye

85 Mr. Weinstein – Aye

86 Mr. Andrews informed the Board that Donald Gaines, Stacy Crump, Buddy  
87 Murr, and Elizabeth McNear will be rolling the ten-sided dice to generate the  
88 random seed number. The seed number is **29709514178323829632.**

89 The sixth item of business was the Risk Limiting Audit (“RLA”), Approving  
90 Local Races for RLA, Setting the Risk Limit, Generating the Random Seed  
91 Number for RLA and Setting the Dates for both RLAs, presented by Claire Scott,  
92 ELECT Policy Analyst and Londo Andrews, Voting Systems Security Program

State Board of Elections  
Wednesday, November 15, 2023  
FINAL Meeting Minutes

93 Manager. *This memo is in the Working Papers for the November 15, 2023 Meeting.*

94 Delegate Merricks moved pursuant to §24.2-671.2(D) and 1VAC20-60-80, *I move*  
95 *that the State Board of Elections approve the submitted SBE24.2-671.2(D) Form(s)*  
96 *and grant a two-week extension of the local Electoral Board's certification*  
97 *deadline under §24.2-671.* Vice Chair Dance seconded the motion and the motion  
98 passed unanimously. A roll call vote was taken:

99 Chairman O'Bannon – Aye

100 Vice Chair Dance – Aye

101 Secretary Alvis-Long – Aye

102 Delegate Merricks – Aye

103 Mr. Weinstein – Aye

104 Delegate Merricks moved *that the State Board of Elections direct ELECT*  
105 *staff to generate the random seed number needed to conduct the Risk-Limiting*  
106 *Audit(s) for the approved races.* Vice Chair Dance seconded the motion and the  
107 motion passed unanimously. A roll call vote was taken:

108 Chairman O'Bannon – Aye

109 Vice Chair Dance – Aye

State Board of Elections  
Wednesday, November 15, 2023  
FINAL Meeting Minutes

110 Secretary Alvis-Long – Aye

111 Delegate Merricks – Aye

112 Mr. Weinstein – Aye

113 The seed number is **64556687552799683462**.

114 Delegate Merricks moved *that the State Board of Elections to set the risk*

115 *limit to 10% for the Risk-Limiting Audit(s) to be performed pursuant to §24.2-*

116 *671.2(D)*. Vice Chair Dance seconded the motion and the motion passed

117 unanimously. A roll call vote was taken:

118 Chairman O'Bannon – Aye

119 Vice Chair Dance – Aye

120 Secretary Alvis-Long – Aye

121 Delegate Merricks – Aye

122 Mr. Weinstein – Aye

123 At 1:48 P.M., Delegate Merricks moved Pursuant to Virginia Code Section

124 *2.2-3711(A)(7), that the Board go into closed session for the purpose of discussing*

125 *pending and threatened litigation. In accordance with Section 2.2-3712(F), Susan*

126 *Beals, Commissioner of Elections, and Travis Andrews and Dennis Polio of the*

State Board of Elections  
Wednesday, November 15, 2023  
FINAL Meeting Minutes

127 *Office of the Attorney General, will attend the closed session because their*  
128 *presence will reasonably aid the Board in its consideration of the subject of the*  
129 *meeting.* Vice Chair Dance seconded the motion and the motion passed  
130 unanimously. A roll call vote was taken:

131 Chairman O'Bannon – Aye

132 Vice Chair Dance – Aye

133 Secretary Alvis-Long – Aye

134 Delegate Merricks – Aye

135 Mr. Weinstein – Aye

136 At 2:07 P.M., Mr. Weinstein moved *to reconvene the meeting in open*  
137 *session, and take a roll call vote certifying that to the best of each member's*  
138 *knowledge (i) only such public business matters lawfully exempted from open*  
139 *meeting requirements under this chapter and (ii) only such public business matters*  
140 *as were identified in the motion by which the closed meeting was convened were*  
141 *heard or discussed by the State Board of Elections.* Vice Chair Dance seconded the  
142 motion and the motion passed unanimously. A roll call vote was taken:

143 Chairman O'Bannon – Aye

144 Vice Chair Dance – Aye



State Board of Elections  
Wednesday, November 15, 2023  
FINAL Meeting Minutes

145 Secretary Alvis-Long – Aye

146 Delegate Merricks – Aye

147 Mr. Weinstein – Aye

148 Mr. Weinstein moved *to adjourn the meeting*. Delegate Merricks seconded  
149 the motion and the motion passed unanimously. A roll call vote was taken:

150 Chairman O’Bannon – Aye

151 Vice Chair Dance – Aye


152 Secretary Alvis-Long – Aye

153 Delegate Merricks – Aye


154 Mr. Weinstein – Aye

155 The meeting adjourned at 2:08 P.M.

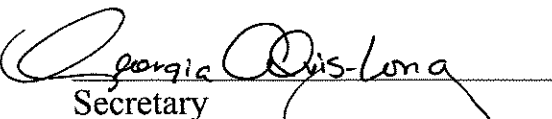
156

157 

158 Chairman

159 

160 Vice Chairman

162 

163 Secretary

165

State Board of Elections  
Wednesday, November 15, 2023  
FINAL Meeting Minutes

166

  
\_\_\_\_\_

167

Board Member

168

169

  
\_\_\_\_\_

170

Board Member