

1 The State Board of Elections (“the Board”) meeting was held on Tuesday,
2 March 1, 2022, in the Martha Brissette Conference Room of the Washington
3 Building in Richmond, Virginia. The meeting also offered public participation
4 through electronic communication so the remote public could view and hear the
5 meeting. In attendance: Robert Brink, Chairman, John O’Bannon, Vice Chairman,
6 Jamilah LeCruise, Secretary, Angela Chiang, and Delegate Donald Merricks,
7 represented the State Board of Elections (“the Board”). Christopher E. “Chris”
8 Piper, Commissioner, represented the Department of Elections (“ELECT”), Carol
9 Lewis and Joshua Lief represented the Office of the Attorney General (“OAG”).
10 Chairman Brink called the meeting to order at 1:00 P.M.

11 The first item of business was the approval of minutes presented by
12 Secretary LeCruise. Delegate Merricks *moved that the Board approve the amended*
13 *minutes from the January 18, 2022 Board Meeting.* Ms. Chiang seconded the
14 motion and the motion passed unanimously. A roll call vote was taken:

- 15 Chairman Brink – Aye
- 16 Vice Chair O’Bannon – Aye
- 17 Secretary LeCruise – Aye
- 18 Ms. Chiang – Aye
- 19 Delegate Merricks – Aye

20 The next item of business was the Commissioner’s Report, presented by

21 Commissioner Piper. Commissioner Piper advised the Board that ELECT is in the
22 middle of redistricting. The Commissioner stated that ELECT staff has been
23 working overtime to assist the registrars in their redistricting process to ensure they
24 are ready for candidate qualification forms in March and the June Primary
25 Election. Commissioner Piper informed the Board that ELECT continues to
26 conduct the Request For Proposals for the new voter registration system.

27 The Commissioner expressed his appreciation to Chairman Brink, Vice
28 Chair O'Bannon, Secretary LeCruise, Ms. Chiang, and Delegate Merricks.
29 Commissioner Piper expressed his appreciation for a great partnership between
30 Virginia Registrar Association of Virginia ("VRAV") former Presidents Walt
31 Latham, and Allison Robbins, and current President Brenda Cabrera, and Virginia
32 Electoral Board Association ("VEBA") former President Robin Lind and current
33 President Barbara Tabb. The Commissioner expressed his appreciation to Carol
34 Lewis, and her predecessor Heather Hays Lockerman, as well as Joshua Lief with
35 the OAG. Commissioner Piper stated that one of the most complex parts about not
36 continuing the job is leaving the ELECT Staff. The Commissioner expressed his
37 appreciation to ELECT veteran staff Rise Miller, Garry Ellis, and Andrea Walker,
38 who have been with the agency since 2000.

39 Commissioner Piper expressed a special appreciation to former Deputy
40 Commissioner Jessica Bowman; former Confidential Policy Advisor James Heo;

41 current Confidential Policy Advisor Rachel Lawless; and DJ Geiger, Director of
42 Operations. The Commissioner expressed a special appreciation to former
43 Governor Ralph Northam, former Secretaries of Administrations Keyanna Conner,
44 and Grindly Johnson.

45 Chairman Brink presented the Board with a formal Resolution commending
46 Christopher E. Piper for his service as Commissioner of the Department of
47 Elections. The Chairman opened the floor to public comment. A roll call vote was
48 taken:

49 Chairman Brink – Aye

50 Vice Chair O’Bannon – Aye

51 Secretary LeCruise – Aye

52 Ms. Chiang – Aye

53 Delegate Merricks – Aye

54 The Resolution is included in the minutes as APPENDIX: A.

55 The next item of business was the Stand By Your Ad violations, presented
56 by Tammy Alexander, Campaign Finance Compliance and Training Specialist.
57 Mrs. Alexander requested the Board finalize the previously assessed penalties for
58 the 17 hearings heard during the January 18, 2022 Board Meeting. Vice Chair
59 O’Bannon moved *to reaffirm the Board decision made previously during the*
60 *January 18, 2022 Board meeting regarding the 17 violations on the agenda.*

61 Secretary LeCruise seconded the motion and the motion passed unanimously. A

62 roll call vote was taken:

63 Chairman Brink – Aye

64 Vice Chair O’Bannon – Aye

65 Secretary LeCruise – Aye

66 Ms. Chiang – Aye

67 Delegate Merricks – Aye

68 The next item of business was the Delegation of Authority 24.2-307,

69 presented by Ashley Coles, ELECT Policy Analyst. *This report is in the Working*

70 *Papers for the March 1, 2022 Meeting.* Chairman Brink opened the floor to public

71 comment. Kate Hanley, Secretary of Fairfax County Electoral Board, addressed the

72 Board. Secretary LeCruise moved *that the Board approve the proposed*

73 *Amendment to the Delegations of Authority 2021 relating to § 24.2-307 of the*

74 *Code of Virginia.* Vice Chair O’Bannon seconded the motion and the motion

75 passed unanimously. A roll call vote was taken:

76 Chairman Brink – Aye

77 Vice Chair O’Bannon – Aye

78 Secretary LeCruise – Aye

79 Ms. Chiang – Aye

80 Delegate Merricks – Aye

81 The next item of business was the Split Precinct Waiver Requests, presented
82 by Ashley Coles, ELECT Policy Analyst. Albermarle County requested the first
83 split precinct waiver. *These documents are in the Working Papers for the March 1,*
84 *2022 Meeting.* James Heilman, Secretary of the Albermarle Electoral Board,
85 addressed the Board. Secretary LeCruise moved *to approve the waiver request for*
86 *Albermarle County.* Delegate Merricks seconded the motion and the motion passed
87 unanimously. A roll call vote was taken:

- 88 Chairman Brink – Aye
- 89 Vice Chair O’Bannon – Aye
- 90 Secretary LeCruise – Aye
- 91 Ms. Chiang – Aye
- 92 Delegate Merricks – Aye

93 Caroline County requested the second split precinct waiver. *These*
94 *documents are in the Working Papers for the March 1, 2022 Meeting.* Vice Chair
95 O’Bannon moved *to approve the waiver request for Caroline County.* Ms. Chiang
96 seconded the motion and the motion passed unanimously. A roll call vote was
97 taken:

- 98 Chairman Brink – Aye
- 99 Vice Chair O’Bannon – Aye
- 100 Secretary LeCruise – Aye

101 Ms. Chiang – Aye

102 Delegate Merricks – Aye

103 Henrico County requested the third split precinct waiver. *These documents*
104 *are in the Working Papers for the March 1, 2022 Meeting.* Mark Coakley, General
105 Registrar for Henrico County, addressed the Board. Delegate Merricks moved *to*
106 *approve the waiver request for Henrico County.* Secretary LeCruise seconded the
107 motion and the motion passed unanimously. A roll call vote was taken:

108 Chairman Brink – Aye

109 Vice Chair O’Bannon – Aye

110 Secretary LeCruise – Aye

111 Ms. Chiang – Aye

112 Delegate Merricks – Aye

113 The City of Chesapeake requested the fourth split precinct waiver. *These*
114 *documents are in the Working Papers for the March 1, 2022 Meeting.* Mary Lynn
115 Pinkerman, City of Chesapeake General Registrar, addressed the Board. Vice
116 Chair O’Bannon moved *to approve the waiver request for the City of Chesapeake.*
117 Secretary LeCruise seconded the motion and the motion passed unanimously. A
118 roll call vote was taken:

119 Chairman Brink – Aye

120 Vice Chair O’Bannon – Aye

121 Secretary LeCruise – Aye

122 Ms. Chiang – Aye

123 Delegate Merricks – Aye

124 Southampton County requested the fifth split precinct waiver. Mrs. Coles
125 informed the Board that Southampton County is requesting a split precinct waiver
126 for this year but will resolve the split once local redistricting is completed.

127 Chairman Brink moved *to defer the Southampton County split precinct waiver*
128 *until the next Board meeting*. Secretary LeCruise seconded the motion and the
129 motion passed unanimously.

130 The next item of business was the presentation of the Risk Limiting Audit
131 Report, presented by Karen Hoyt-Stewart, Locality Security Program Manager.
132 Mrs. Hoyt-Stewart reiterated that the 75th district was successful in the first round
133 and accurately reflected the results of the November 2020 Election. She informed
134 the Board that a second round was needed to complete the 13th district
135 successfully. Mrs. Hoyt-Stewart informed the Board that 4,520 ballots were pulled
136 in the second round. She stated that the second round results accurately reflected
137 the results of the November 2020 Election.

138 Chairman Brink opened the floor to public comment. Ned Jones addressed
139 the Board.

140 The next item of business was the Unisyn Voting Solutions Version 2.2

141 Certification, presented by Karen Hoyt-Stewart, Locality Security Program
142 Manager. *This report is in the Working Papers for the March 1, 2022 Meeting.*
143 Chairman Brink opened the floor to public comment. Elizabeth Block addressed
144 the Board. Secretary LeCruise moved *that the Board certify the use of Unisyn*
145 *Voting Solutions voting system –version 2.2 in elections in the Commonwealth of*
146 *Virginia, pursuant to the State Certification of Voting Systems: Requirements and*
147 *Procedures.* Ms. Chiang seconded the motion and the motion passed unanimously.

148 A roll call vote was taken:

149 Chairman Brink – Aye
150 Vice Chair O’Bannon – Aye
151 Secretary LeCruise – Aye
152 Ms. Chiang – Aye
153 Delegate Merricks – Aye

154 Chairman Brink opened the floor to public comment. Susan Hogge,
155 President of Republican Woman of Greater Richmond and Kate Hanley, Secretary
156 of the Fairfax County Electoral Board, addressed the Board

157 At 2:07 P.M. Vice Chair O’Bannon moved *pursuant to Virginia Code*
158 *Section 2.2-3711(A)(8); I move that the Board go into closed session for the*
159 *purpose of discussing ongoing and potential investigations of local electoral*
160 *boards and the State Board of Elections’ responsibilities to supervise and*

161 *coordinate the work of local electoral boards under Virginia Code section 24.2-*
162 *103. In accordance with Section 2.2-3712(F), Christopher Piper, Commissioner of*
163 *Elections, and Joshua Lief and Carol Lewis of the Office of the Attorney General*
164 *will attend the closed session because their presence will reasonably aid the Board*
165 *in its consideration of the subject of the meeting. Secretary LeCruise seconded the*
166 *motion and the motion passed unanimously.*

167 At 2:50 P.M., Vice Chair O'Bannon moved *to reconvene in open session,*
168 *and take a roll call vote certifying that to the best of each member's knowledge (i)*
169 *only such public business matters lawfully exempted from open meeting*
170 *requirements under this chapter and (ii) only such public business matters as were*
171 *identified in the motion by which the closed meeting was convened were heard,*
172 *discussed, or considered. Delegate Merricks seconded the motion and the motion*
173 *passed unanimously. A roll call vote was taken:*

174 Chairman Brink – Aye

175 Vice Chair O'Bannon – Aye

176 Secretary LeCruise – Aye

177 Ms. Chiang – Aye

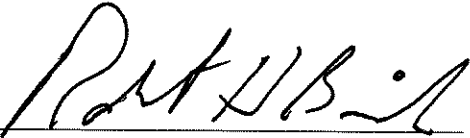
178 Delegate Merricks – Aye

179 Secretary LeCruise *moved to adjourn the meeting.* Ms. Chiang seconded the
180 *motion and the motion passed unanimously.*

State Board of Elections
March 1, 2022
FINAL Meeting Minutes

181 The meeting adjourned at 2:51 P.M.

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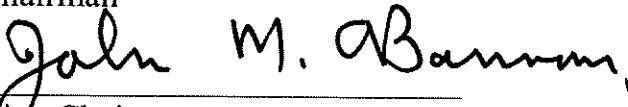


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Chairman

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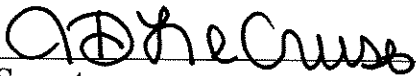


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Vice-Chairman

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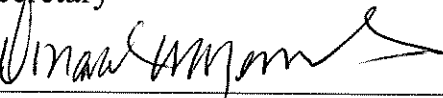


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Secretary

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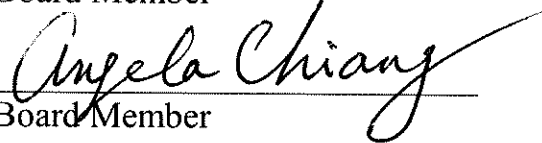


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Board Member

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Board Member

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APPENDIX: A

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**RESOLUTION OF THE VIRGINIA STATE BOARD OF ELECTIONS
COMMENDING CHRISTOPHER E. PIPER FOR HIS SERVICE AS
COMMISSIONER OF THE DEPARTMENT OF ELECTIONS**

WHEREAS, Christopher E. (Chris) Piper's service to the Commonwealth as Commissioner of Elections will end on March 11, 2022;

WHEREAS, Commissioner Piper has a distinguished record as a veteran administrator within Virginia state government, as Deputy Director of the Virginia Tobacco Region Revitalization Commission and Executive Director of the Virginia Conflict of Interest and Ethics Advisory Council in addition to his previous service in elections administration;

WHEREAS, since 2018 Commissioner Piper has led the Department of Elections with unquestioned professionalism and integrity;

WHEREAS, in that position Commissioner Piper guided the Department and the Commonwealth's elections community through the challenge of adapting to changes in election processes due to a global public health emergency;

WHEREAS, at the same time Commissioner Piper took steps to improve the efficiency and effectiveness of agency operations, including the development of training and certification programs for local elections officials and upgrading of the agency's outdated information technology;

WHEREAS, recognizing the threat to voters' trust in the election process, Commissioner Piper led the agency in conducting Virginia's first risk-limiting audits, developing first-in-the-nation security standards for local access to the statewide voter registration database, and overseeing a voter education and outreach program to promote transparency in elections and combat misinformation; and

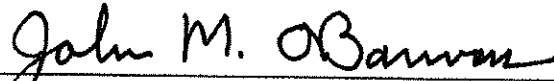
WHEREAS, Commissioner Piper is a distinguished leader in election administration nationally through his participation in organizations including the National Association of State Election Directors (NASED), the Election Registration and Information Center (ERIC), and the Standards Board of the federal Election Assistance Commission; now, therefore be it:

RESOLVED that the State Board of Elections commends Christopher E. Piper for his skillful management of the Department of Elections and thanks him for his service to the Board and Department, the Virginia elections community, and the Commonwealth.

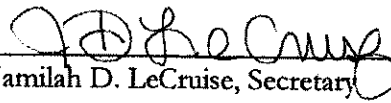
Adopted this 1st day of March, 2022.



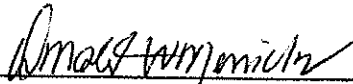
Robert H. Brink, Chairman




John O'Bannon M.D., Vice Chairman



Jamilah D. LeCruise, Secretary



Donald W. Merricks, Member



Angela Chiang, Member