

**BOARD FOR PROFESSIONAL SOIL SCIENTISTS AND WETLAND PROFESSIONALS  
MEETING MINUTES**

The Board for Professional Soil Scientists and Wetland Professionals met on July 14, 2009, at the Department of Professional and Occupational Regulation, 9960 Mayland Drive, Richmond, Virginia, with the following members present:

Nancy Barker  
W. Lee Daniels  
Angela Whitehead

Board members Robert B. Atkinson, David Davis and Penelope Melino were not present at the meeting.

Staff present for all or part of the meeting were:

Jay W. DeBoer, Director  
Mark N. Courtney, Deputy Director of Licensing and Regulation  
Kathleen R. Nosbisch, Executive Director  
Marian H. Brooks, Program Administrator  
Earlyne Perkins, Legal Analyst  
Amy Goobic, Administrative Assistant

There was no representative present from the Office of the Attorney General.

Mr. Daniels, Vice-Chair, called the meeting to order at 10:10 a.m. As there was not a quorum present, it was determined that any items on the agenda requiring a vote would be deferred to the next meeting.

**Call to Order**

The amended agenda was agreed to by consensus.

**Approval of Agenda**

**Public Comment Period** - There were no comments made to the Board.

**Public Comment Period**

Discussion was held on other states' rules and regulations pertaining to certification and licensing of professional soil scientists and wetland professionals. Board members agreed that any applicant seeking certification by comity would have to at least meet the Virginia criteria, which will have to be determined on a case-by-case basis.

**Discussion of Other States' Regulations with Regards to Comity Acceptance**

The Board members agreed on a meeting date of July 29, 2009, to discuss and vote on agenda items that were deferred.

**Alternate Meeting Date**

The Board members participated in Conflict of Interests Act training as it is required of all board members. Board members signed certificates verifying that they had completed the training course.

**COIA Training**

Ms. Nosbisch updated the Board on the Onsite Sewage System facilitation meetings. She explained that the stakeholders decided to postpone their determination until the Virginia Department of Health's sewage handling and dispersal regulations are revised. The Board members were provided minutes from the facilitation meetings for informational purposes.

**Onsite Sewage System  
Facilitation Update**

Ms. Nosbisch updated the Board on the transfer of the licensing program for OSEs from the Virginia Department of Health to the Department of Professional and Occupational Regulation. The transfer became effective July 1, 2009; but does not affect the authority of Certified Professional Soil Scientists.

**AOSE Licensing**

The Board members were provided with the Board financial statements for information purposes.

**Review Financial  
Statements**

Ms. Nosbisch provided the certification statistics as of July 1, 2009 - 85 Wetland Delineators and 121 Soil Scientists.

**Other Business**

Conflict of Interest forms were completed by all members present.

**Conflict of Interest  
Forms**

There being no further business, the meeting was adjourned at 11:30 a.m.

**Adjournment**



Robert Atkinson, Chair



Jay W. DeBoer, Secretary

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name: W. Lee Daniels
2. Title: Board Member
3. Agency: Board for Professional Soil Scientists and Wetland Professionals
4. Meeting/IFF Date: Board Meeting July 14, 2009

5. I have a personal interest in the following transaction:

NA

Nature of Personal Interest Affected by Transaction:

NA

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

VAPSS, VAWP

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6.  I do not have a personal interest in any transactions taken at this meeting.

W. Lee Daniels  
Signature

7/14/09  
Date

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name: Angela C. Whitehead
2. Title: Board Member
3. Agency: Board for Professional Soil Scientists and Wetland Professionals
4. Meeting/IFF Date: Board Meeting July 14, 2009

5. I have a personal interest in the following transaction:

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Nature of Personal Interest Affected by Transaction:

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I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

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I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6.  I do not have a personal interest in any transactions taken at this meeting.

AC Whitehead  
Signature

7.14.09  
Date

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name: Nancy G. Barker
2. Title: Board Member
3. Agency: Board for Professional Soil Scientists and Wetland Professionals
4. Meeting/IFF Date: Board Meeting July 14, 2009

5. I have a personal interest in the following transaction:

\_\_\_\_\_  
N/A

Nature of Personal Interest Affected by Transaction:

\_\_\_\_\_  
N/A

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

\_\_\_\_\_

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6.  I do not have a personal interest in any transactions taken at this meeting.

Nancy G. Barker  
Signature

7/14/09  
Date