

# BOARD FOR PROFESSIONAL AND OCCUPATIONAL REGULATION

## MINUTES

The Board for Professional and Occupational Regulation met on Monday, March 12, 2018, at the Department of Professional and Occupational Regulation, 9960 Mayland Drive, Richmond, Virginia.

The following members were present for all or part of the meeting:

Chika Anyadike  
Laurence Benenson  
Suzanne Conrad  
Eugene Goldman  
Martin Mooradian  
Ryan O'Toole

Board members H. Scott Johnson, Jr. , Waylin Ross and Shelly Simonds were not present at the meeting.

The following Board staff was present for all or part of the meeting:

Jay W. DeBoer, JD, Director  
Kathleen (Kate) R. Nosbisch, Executive Director  
Amy Goobic, Executive Assistant

There was no representative present from the office of the Attorney General.

Mr. Mooradian called the meeting to order at 10:05 a.m. Mr. Mooradian stated that Board members Mr. Johnson and Ms. Simonds, and Board Counsel, Ms. Peay, were unable to attend the meeting and sent their regrets. He also informed the Board that Mary Broz-Vaughan, Deputy Director of Communications and Board Operations, originally on the agenda, was also unable to attend and also sends her regrets.

### **Call to Order**

Mr. Mooradian introduced audience members Jerry Gentile, Department of Planning and Budget and Mark Gribbon, Joint Legislative Audit & Review Commission. Ms. Nosbisch introduced Trisha Henshaw, Executive Director, Board for Waterworks, Waste Waterworks Operators and Onsite Sewage System Professionals (WWWOSSP). Ms. Henshaw introduced staff members, Paul Saunders, Board Administrator and Ashley Colwell, Licensing Specialist.

Mr. Mooradian advised the Board of the emergency evacuation procedures.

### **Emergency Evacuation Procedures**

Mr. Goldman moved to approve the agenda. Ms. Conrad seconded the motion which was unanimously approved by members: Anyadike, Benenson, Conrad, Goldman, Mooradian and O'Toole.

### **Approval of Agenda**

Mr. Benenson moved to approve the November 20, 2017, minutes. Ms. Conrad seconded the motion which was unanimously approved by members: Anyadike, Benenson, Conrad, Goldman, Mooradian and O'Toole.

**Approval of Minutes**

There were no public comments made to the Board.

**Public Comment**

Trisha Henshaw, Executive Director of the Board for Waterworks, Waste Waterworks Operators and Onsite Sewage System Professionals (WWWOSSP), provided a presentation on the WWWOSSP Board and the professions they license. Ms. Henshaw explained the specifics of each profession. Mr. DeBoer offered a brief history of the Board.

**Board Academy – Trisha Henshaw, Board for Waterworks, Waste Waterworks Operators and Onsite Sewage System Professionals**

Ms. Nosbisch informed the Board that Mary Broz-Vaughan, Deputy Director of Communications and Board Operations, was to provide her annual General Assembly update, but was unable to attend the meeting and sends her apologies. Ms. Nosbisch provided a brief update on the 2018 General Assembly.

**General Assembly Update**

Ms. Nosbisch reported that there were 87 bills tracked by DPOR, with 37 passing. She provided the following statistics:

Common Interest Communities – 23 introduced, 7 passed  
Contractors – 10 introduced, 8 passed  
“Red-Tape” Regulatory Reform – 9 introduced, 3 passed  
Real Estate – 7 introduced, 6 passed  
Fair Housing – 6 introduced, 0 passed  
DPOR (IFF’s, criminal history, loan defaults) – 6 introduced, 1 passed  
Cosmetology – 6 introduced, 3 passed  
Appraisers – 4 introduced, 3 passed  
Asbestos, Lead and Home Inspectors – 2 introduced, 0 passed  
Cemetery – 1 introduced, 1 passed  
Architects, Professional Engineers, Land Surveyors, Certified Interior Designers and Landscape Architects – 1 introduced, 1 passed

Discussion was held on HB 883, part of the red-tape regulatory reform, which “directs DPB to administer a three-year regulatory reduction pilot program aimed at reducing by 25% the regulations and regulatory requirements, as defined in the bill, of the Department of Professional and Occupational Regulation and the Department of Criminal Justice Services by July 1, 2021.”

Mr. DeBoer explained that regulatory programs of DPOR are created at the direction of the legislature which directs the agency to promulgate regulations. He further explained that DPB approves every regulation that is enacted. Further discussion was held on the 25% reduction amount and how a 25% reduction would be implemented.

Board members recessed from 11:15 a.m. until 11:30 a.m.

**Recess**

Ms. Nosbisch provided a presentation on Board member roles and responsibilities.

**Board Member Roles and Responsibilities**

Ms. Nosbisch thanked Board members for their participation in the required Conflict of Interest Act Training at the last Board meeting.

**Other Business**

Conflict of Interest forms and travel vouchers were completed by all board members present.

**Conflict of Interest Forms**

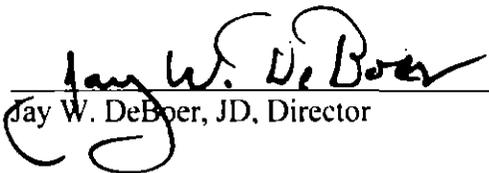
The meeting was adjourned at 12:05 p.m.

**Adjourn**



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Martin A. Mooradian, Chair



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Jay W. DeBoer, JD, Director

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name: Ryan O'Toole
2. Title: Board Member
3. Agency: Board for Professional & Occupational Regulation
4. Meeting/IFF Date: Board Meeting March 12, 2018

5. I have a personal interest in the following transaction:

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Nature of Personal Interest Affected by Transaction:

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I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

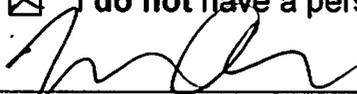
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I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6.  I do not have a personal interest in any transactions taken at this meeting.

  
\_\_\_\_\_  
Signature

3/12/18  
\_\_\_\_\_  
Date

STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT

TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government

1. Name: Martin Mooradian  
2. Title: Board Member  
3. Agency: Board for Professional & Occupational Regulation  
4. Meeting/IFF Date: Board Meeting March 12, 2018

5. I have a personal interest in the following transaction:

n/a

Nature of Personal Interest Affected by Transaction:

n/a

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

n/a

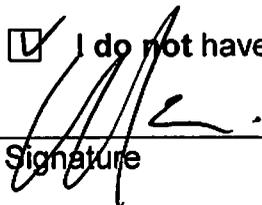
I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6.  I do not have a personal interest in any transactions taken at this meeting.

Signature



Date

3/12/18

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government

1. Name: Laurence Benenson
2. Title: Board Member
3. Agency: Board for Professional & Occupational Regulation
4. Meeting/IFF Date: Board Meeting March 12, 2018

5. I have a personal interest in the following transaction:

\_\_\_\_\_  
\_\_\_\_\_

Nature of Personal Interest Affected by Transaction:

\_\_\_\_\_  
\_\_\_\_\_

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

\_\_\_\_\_

I am able to participate in this transaction fairly, objectively, and in the public interest.

**or**

I did not participate in the transaction.

6.  I **do not** have a personal interest in any transactions taken at this meeting.

  
\_\_\_\_\_  
Signature

3/12/18  
\_\_\_\_\_  
Date

STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT

TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government

1. Name: Eugene Goldman
2. Title: Board Member
3. Agency: Board for Professional & Occupational Regulation
4. Meeting/IFF Date: Board Meeting March 12, 2018

5. I have a personal interest in the following transaction:

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Nature of Personal Interest Affected by Transaction:

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I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

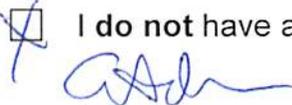
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I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6.  I do not have a personal interest in any transactions taken at this meeting.

  
\_\_\_\_\_

Signature

3/12/18  
\_\_\_\_\_

Date

STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT

TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government

1. Name: Suzanne Conrad  
2. Title: Board Member  
3. Agency: Board for Professional & Occupational Regulation  
4. Meeting/IFF Date: Board Meeting March 12, 2018

5. I have a personal interest in the following transaction:

\_\_\_\_\_  
\_\_\_\_\_

Nature of Personal Interest Affected by Transaction:

\_\_\_\_\_  
\_\_\_\_\_

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

\_\_\_\_\_

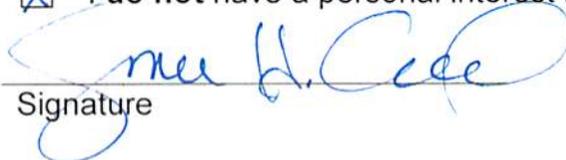
I am able to participate in this transaction fairly, objectively, and in the public interest.

or

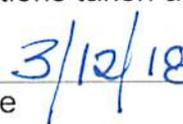
I did not participate in the transaction.

6.  I do not have a personal interest in any transactions taken at this meeting.

Signature



Date



STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT

TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government

1. Name: Chika Anyadike  
2. Title: Board Member  
3. Agency: Board for Professional & Occupational Regulation  
4. Meeting/IFF Date: Board Meeting March 12, 2018

5. I have a personal interest in the following transaction:

N/A

Nature of Personal Interest Affected by Transaction:

N/A

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

N/A

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6.  I do not have a personal interest in any transactions taken at this meeting.



Signature

3/12/18

Date