

BOARD FOR PROFESSIONAL AND OCCUPATIONAL REGULATION

MINUTES

The Board for Professional and Occupational Regulation met on Monday, June 7, 2010, at the Department of Professional and Occupational Regulation, 9960 Mayland Drive, Richmond, Virginia. The following members were present for all or part of the meeting:

Laurie Buchwald
Elizabeth G. Cake, Vice-Chair
James Demmel, Chair
Daniel Nix
William Alfred Tucker

Board members Walter Fore, Deborah Icenhour, and Heather Martin were not present at the meeting.

The following staff was present for all or part of the meeting:

Gordon Dixon, Director
Mark N. Courtney, Deputy Director for Licensing and Regulation
Kathleen (Kate) R. Nosbisch, Executive Director
David Holland, Manager, Boxing and Wrestling
Trisha Henshaw, Executive Director Common Interest Community Board
Andrea Overman, Executive Secretary

Mr. Demmel, Chair, called the meeting to order at 10:03 a.m.

Call to Order

Executive Director Kathleen Nosbisch introduced and welcomed new DPOR Director, Gordon Dixon. Each Board member then individually introduced themselves to and welcomed Mr. Dixon.

Welcome & Introduction of New Director

Mr. Demmel advised the Board of the emergency evacuation procedures.

Emergency Evacuation Procedures

Mr. Tucker made a motion to approve the agenda as presented and Mr. Nix seconded the motion, which was unanimously approved by members: Buchwald, Cake, Demmel, Nix, and Tucker.

Agenda Approval

Mr. Tucker made a motion to approve the March 8, 2010, minutes as present and Ms. Nix seconded the motion, which was unanimously approved by members: Buchwald, Cake, Demmel, Nix, and Tucker.

Approval of Minutes

There were no public comments made to the Board.

Public Comment

Mr. Dixon welcomed the Board members and presented the Director's Report outlining his short-term objectives: (1) maintaining a smooth transition; (2) understanding DPOR's work processes and procedures; (3) providing tools to think in a different way; and (4) protecting the public while helping to create jobs. His leadership philosophy – founded on integrity, trust and respect – focuses on allocating resources while building individual and organizational capabilities, providing exceptional customer service (both internally and externally), protecting consumers, and creating jobs for our licensees in their chosen fields. Mr. Dixon further briefed the Board with the Governor's update wherein Governor McDonnell offered thanks to each agency for their service and commitment. The Governor also reviewed his mission, goals, and policies and procedures for the agency and presented the Governor's Reform Commission.

Gordon Dixon,
Director's Report

Mr. Dixon also briefed the Board on the Secretary of Commerce and Trade's report of the development of a new strategic plan for DPOR for the next three years; a focus on jobs creation particularly in economically distressed areas; and an overseas trade mission.

Mr. Dixon then presented a regulatory and fee adjustment update noting approved fee increases for Barbers and Cosmetology and Hearing Aid Specialists, and CIC Ombudsman regulations approval.

An EAGLES briefing followed noting that we are in the third year of a seven-year program update.

Ms. Cake asked for an update regarding the Chinese Drywall Task Force. Mr. Dixon and Mr. Courtney both addressed the issue of Chinese drywall noting that this situation is continually being watched and monitored. At this point, it is a serious ongoing issue that has no solution yet.

A Resolution for former Board Member Julie M. Clifford was read by Board Chair, James Demmel, thanking her for her service and dedication to the Board and the Department

Resolution for Julie M.
Clifford

Mr. Holland, Manager, gave a presentation on the Boxing and Wrestling Board.

David Holland,
Manager, Boxing and
Wrestling

Ms. Henshaw, Executive Director, gave a presentation on the Common Interest Community Board.

Trisha Henshaw,
Executive Director –
Common Interest
Community Board

Mr. Demmel, Chair, presented the proposed meeting dates for 2011: March 7, 2011; June 6, 2011; September 12, 2011; and November 14, 2011. Mr. Tucker made a motion to approve the 2011 Meeting Dates as presented and Mr. Nix seconded the motion, which was unanimously approved by members: Buchwald, Cake, Demmel, Nix, and Tucker.

2011 Meeting Dates

Board Members were provided with directions and password information to access the Board Academies posted to the Board-protected website for their review and use.

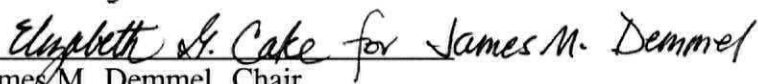
**User ID/Password –
Protected Website**


Elections were conducted for the 2010-2011 term. Mr. Tucker made a motion to nominate James Demmel for a second term as Chair and Ms. Buchwald seconded the motion, which was unanimously approved by members: Buchwald, Cake, Nix, and Tucker. Mr. Demmel made a motion to nominate Elizabeth G. Cake for a second term as Vice-Chair and Mr. Tucker seconded the motion, which was unanimously approved by members: Buchwald, Demmel, Nix, and Tucker.

**Other Business:
Election of Officers**

Mr. Tucker moved to adjourn and Ms. Buchwald seconded the motion, which was unanimously approved by members: Buchwald, Cake, Demmel, Nix, and Tucker. The meeting adjourned at 11:58 a.m.

Adjournment


James M. Demmel, Chair


Gordon Dixon, Director

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Laurie Buchwald
2. Title: Board Member
3. Agency: BPOR Board
4. Meeting/IFF Date: Board Meeting June 7, 2010

5. I have a personal interest in the following transaction:
-
-

Nature of Personal Interest Affected by Transaction:

I declare that I am a member of the following business, profession,
occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I **do not** have a personal interest in any transactions taken at this meeting.


Signature

4/7/2010
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government

1. Name: Elizabeth G. Cake
2. Title: Board Member
3. Agency: BPOR Board
4. Meeting/IFF Date: Board Meeting June 7, 2010

5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

I declare that I am a member of the following business, profession,
occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the
public interest.

or

I did not participate in the transaction.

6. I **do not** have a personal interest in any transactions taken at this
meeting.

Elizabeth G. Cake
Signature

6-7-2010
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: James Demmel
2. Title: Board Member
3. Agency: BPOR Board
4. Meeting/IFF Date: Board Meeting June 7, 2010

5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:


I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I **do not** have a personal interest in any transactions taken at this meeting.


Signature


Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Daniel Nix
2. Title: Board Member
3. Agency: BPOR Board
4. Meeting/IFF Date: Board Meeting June 7, 2010

5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

I declare that I am a member of the following business, profession,
occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the
public interest.

or

I did not participate in the transaction.

6. I **do not** have a personal interest in any transactions taken at this
meeting.


Signature

4/2/10
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: William Tucker
2. Title: Board Member
3. Agency: BPOR Board
4. Meeting/IFF Date: Board Meeting June 7, 2010

5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

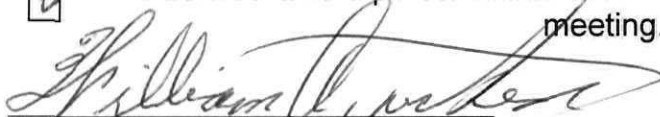
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I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.



Signature



Date