

VIRGINIA FAIR HOUSING BOARD

MINUTES OF MEETING

September 8, 2015

The Fair Housing Board Meeting was held at the Department of Professional and Occupational Regulation, 9960 Mayland Drive, Richmond, Virginia. The following Board members were present:

Andrew Reisinger, Vice-Chair
Larry Murphy
Linda Melton
Erica Woods-Warrior, Ed.D.
Myra Howard
Valerie L.T. Roth
John Crouse
Stephen Northup

The following Board members were absent:

Jim Ginnell, Chair
Bob Schaberg
Linda Broady-Myers
Rosemary Wilson

DPOR Staff present for all or part of the meeting included:

Jay DeBoer, Director
Mark Courtney, Senior Director
Christine Martine, Executive Director
Jeffrey Williams, Board Administrator
Liz Hayes, Fair Housing Administrator
Deanda Shelton, Assistant Fair Housing Administrator
Emily Trent, Administrative Assistant
Loraine Schroeder, Fair Housing Investigator
Dominica McGowen, Fair Housing Investigator

Tom Payne, Assistant Attorney General with the Office of the Attorney General, was present.

Mr. Reisinger called the meeting to order at 10:09 A.M.

Call to Order

A motion was made by Ms. Howard and seconded by Ms. Melton to approve the Agenda. The motion passed unanimously. Members voting "Yes" were: Crouse, Howard, Melton, Murphy, Reisinger, Roth, and Woods-

Agenda

Warrior.

A motion was made by Dr. Woods-Warrior and seconded by Ms. Howard to approve the June 9, 2015, Fair Housing Board Meeting minutes. The motion passed unanimously. Members voting "Yes" were: The motion passed unanimously. Members voting "Yes" were: Crouse, Howard, Melton, Murphy, Reisinger, Roth, and Woods-Warrior.

There was no public comment.

Liz Hayes updated the Board on the current investigative case load.

Mr. Northup arrived at 10:13 A.M.

In the matter of FHB File Number 2015-01370, Donna and Julian Jones v. NVR Mortgage Finance, Incorporated, the Board reviewed the record which consisted of the Final Investigative Report and Case Analysis and Recommendation and supplemental Final Investigative Report. Donna Jones, complainant, and James Sack, VP and General Counsel for NVR Mortgage Finance, Incorporated, were present and addressed the Board. The Board requested staff to review file information in response to Board member inquiries before voting on the matter and moved to the next case.

In the matter of FHB File Number 2015-02659, Kay Asbill and William Asbill v. Pegasus Residential, LLC, Management Company; Kassinger Development Group NC, LLC, Owner; and Retreat at West Creek, LLC, a motion was made by Mr. Crouse and seconded by Mr. Murphy to approve the terms of the conciliation agreement as agreed to by the parties. The motion passed unanimously. Members voting "Yes" were: Crouse, Howard, Melton, Murphy, Northup, Reisinger, Roth, and Woods-Warrior.

In the matter of FHB File Number 2015-02118, Derwin Hickman, Sr., and Franswalla Hickman v. Five Forks Village Community Association, Inc., Stellar Community Management, LLC, Management Company; and Niccole Jones, Assistant Association

Minutes

Public Comment

Fair Housing Administrator's Report

Arrival of Board Member

FHB File Number 2015- 01370, Donna and Julian Jones v. NVR Mortgage Finance, Incorporated

FHB File Number 2015- 02659, Kay Asbill and William Asbill v. Pegasus Residential, LLC, Management Company; Kassinger Development Group NC, LLC, Owner; and Retreat at West Creek, LLC

FHB File Number 2015- 02118, Derwin Hickman, Sr., and Franswalla Hickman v. Five Forks Village Community

Manager, a motion was made by Mr. Crouse and seconded by Mr. Murphy to approve the terms of the conciliation agreement as agreed to by the parties. The motion passed unanimously. Members voting "Yes" were: Crouse, Howard, Melton, Murphy, Northup, Reisinger, Roth, and Woods-Warrior.

In the matter of **FHB File Number 2015-02544, Johnnie Maline v. Marywood, Inc. and Lidija Dekanic**, a motion was made by Mr. Crouse and seconded by Mr. Murphy to approve the terms of the conciliation agreement as agreed to by the parties. The motion passed unanimously. Members voting "Yes" were: Crouse, Howard, Melton, Murphy, Northup, Reisinger, Roth and Woods-Warrior.

In the matter of **FHB File Number 2015-01029, Frankie Ramirez, Ellen Sena, and Jessica Foulds v. David C. Walker; Carolyn A. Walker; David C. Walker and Carolyn A. Walker, Trustees of the Walker Family Revocable Trust; and David C. Walker Rental Management**, a motion was made by Mr. Crouse and seconded by Mr. Murphy to approve the terms of the conciliation agreement as agreed to by the parties. The motion passed unanimously. Members voting "Yes" were: Crouse, Howard, Melton, Murphy, Northup, Reisinger, Roth and Woods-Warrior.

Dr. Woods-Warrior presented the Board with the Fair Housing Education Committee report. A motion was made by Dr. Woods-Warrior and seconded by Mr. Murphy to approve the Fair Housing Education Committee report. The motion passed unanimously. Members voting "Yes" were: Crouse, Howard, Melton, Murphy, Northup, Reisinger, Roth and Woods-Warrior.

A motion was made by Dr. Woods-Warrior and seconded by Mr. Murphy to adopt the following resolution to honor the years of dedicated service by former Board Member Robert A. Boynton to the Board:

RESOLUTION IN HONOR OF

Robert A. Boynton

WHEREAS, **Robert A. Boynton**, has faithfully and

Association, Inc., Stellar Community Management, LLC, Management Company; and Niccole Jones, Assistant Association Manager

FHB File Number 2015-02544, Johnnie Maline v. Marywood, Inc. and Lidija Dekanic

FHB File Number 2015-01029, Frankie Ramirez, Ellen Sena, and Jessica Foulds v. David C. Walker; Carolyn A. Walker; David C. Walker and Carolyn A. Walker, Trustees of the Walker Family Revocable Trust; and David C. Walker Rental Management

Administrative Issues

Resolution

diligently served as a member of the Fair Housing Board since 2011; and

WHEREAS, **Robert A. Boynton**, has devoted generously of his time, talent and leadership to the Board; and

WHEREAS, **Robert A. Boynton**, has endeavored at all times to render decisions with fairness, good judgment, and in the best interest of the Board; and

WHEREAS, the Fair Housing Board wishes to acknowledge its gratitude and deepest appreciation for devoted service of a person who is held in high esteem by the members of the Board and the citizens of the Commonwealth.

NOW THEREFORE BE IT RESOLVED, by the Fair Housing Board this eighth day of September, 2015 that **Robert A. Boynton** be given all honors and respect due him for his outstanding service to the Commonwealth and its citizens and the Fair Housing Board; and

BE IT FURTHER RESOLVED, that this Resolution be presented to him and be made a part of the official minutes of the Board so that all may know of the high regard in which he is held.

The motion passed unanimously. Members voting "Yes" were: Crouse, Howard, Melton, Murphy, Northup, Reisinger, Roth and Woods-Warrior.

A motion was made by Dr. Woods-Warrior and seconded by Mr. Murphy to adopt the following resolution to honor the years of dedicated service by former Board Member Kevin A. Lewis to the Board: **Resolution**

RESOLUTION IN HONOR OF

Kevin M. Lewis

WHEREAS, **Kevin M. Lewis**, has faithfully and diligently served as a member of the Fair Housing Board since 2013; and

WHEREAS, **Kevin M. Lewis**, has devoted generously of

his time, talent and leadership to the Board; and

WHEREAS, **Kevin M. Lewis**, has endeavored at all times to render decisions with fairness, good judgment, and in the best interest of the Board; and

WHEREAS, the Fair Housing Board wishes to acknowledge its gratitude and deepest appreciation for devoted service of a person who is held in high esteem by the members of the Board and the citizens of the Commonwealth.

NOW THEREFORE BE IT RESOLVED, by the Fair Housing Board this eighth day of September, 2015 that **Kevin M. Lewis** be given all honors and respect due him for his outstanding service to the Commonwealth and its citizens and the Fair Housing Board; and

BE IT FURTHER RESOLVED, that this Resolution be presented to him and be made a part of the official minutes of the Board so that all may know of the high regard in which he is held.

The motion passed unanimously. Members voting "Yes" were: Crouse, Howard, Melton, Murphy, Northup, Reisinger, Roth and Woods-Warrior.

A motion was made by Dr. Woods-Warrior and seconded **Resolution** by Mr. Murphy to adopt the following resolution to honor the years of dedicated service by former Board Member Francis Stevens to the Board:

RESOLUTION IN HONOR OF

Francis Stevens

WHEREAS, **Francis Stevens**, has faithfully and diligently served as a member of the Fair Housing Board since 2011; and

WHEREAS, **Francis Stevens**, has devoted generously of his time, talent and leadership to the Board; and

WHEREAS, **Francis Stevens**, has endeavored at all times to render decisions with fairness, good judgment, and in the

best interest of the Board; and

WHEREAS, the Fair Housing Board wishes to acknowledge its gratitude and deepest appreciation for devoted service of a person who is held in high esteem by the members of the Board and the citizens of the Commonwealth.

NOW THEREFORE BE IT RESOLVED, by the Fair Housing Board this eighth day of September, 2015 that **Francis Stevens** be given all honors and respect due him for his outstanding service to the Commonwealth and its citizens and the Fair Housing Board; and

BE IT FURTHER RESOLVED, that this Resolution be presented to him and be made a part of the official minutes of the Board so that all may know of the high regard in which he is held.

The motion passed unanimously. Members voting "Yes" were: Crouse, Howard, Melton, Murphy, Northup, Reisinger, Roth and Woods-Warrior.

Tom Payne gave the Board a litigation update.

New Business

The Board recessed from 10:40 A.M. to 10:56 A.M.

Break

In the matter of **FHB File Number 2015-01370, Donna and Julian Jones v. NVR Mortgage Finance, Incorporated**, the Board reviewed the record which consisted of the Final Investigative Report and Case Analysis and Recommendation and supplemental Final Investigative Report. A motion was made by Mr. Murphy and seconded by Ms. Melton to find no reasonable cause. The motion passed unanimously. Members voting "Yes" were: Crouse, Howard, Melton, Murphy, Northup, Reisinger, Roth and Woods-Warrior.

FHB File Number 2015-01370, Donna and Julian Jones v. NVR Mortgage Finance, Incorporated

In the matter of **FHB File Number 2015-01551, Katherine Sherrill v. Heather Woods, Coliseum Garden Apartments, LLLP, and Riverdale Management Company**, the Board reviewed the record which consisted of the Final Investigative Report and Case Analysis and Recommendation. Ada Sherrill, representative for the complainant, and Ben Wills, attorney for the respondents,

FHB File Number 2015-01551, Katherine Sherrill v. Heather Woods, Coliseum Garden Apartments, LLLP, and Riverdale Management Company

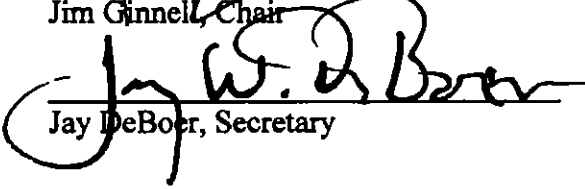
were present and addressed the Board. A motion was made by Dr. Woods-Warrior and seconded by Mr. Crouse to find no reasonable cause. The motion passed unanimously. Members voting "Yes" were: Crouse, Howard, Melton, Murphy, Northup, Reisinger, Roth and Woods-Warrior.

The Board members were provided Fair Housing **Training** information and training.

The Board adjourned at 12:10 P.M.



Jim Ginnell, Chair



Jay DeBoer, Secretary

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Myra Howard
(Name of Board Member)
2. Title: Board Member
3. Agency: Fair Housing Board
(Name of Board)
4. Meeting/IFF Date: September 8, 2015
(Date)

5. I have a personal interest in the following transaction:

(Agenda Item)

Nature of Personal Interest Affected by Transaction: _____

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.

Myra Howard
Signature

9.8.15
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: John H. Crouse
(Name of Board Member)

2. Title: Board Member

3. Agency: Fair Housing Board
(Name of Board)

4. Meeting/IFF Date: September 8, 2015
(Date)

5. I have a personal interest in the following transaction:

None
(Agenda Item)

Nature of Personal Interest Affected by Transaction: _____

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.

[Signature]
Signature

9.8.2015
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Erica Woods-Warrior
(Name of Board Member)
2. Title: Board Member
3. Agency: Fair Housing Board
(Name of Board)
4. Meeting/IFF Date: September 8, 2015
(Date)

5. I have a personal interest in the following transaction:

(Agenda Item)

Nature of Personal Interest Affected by Transaction: _____

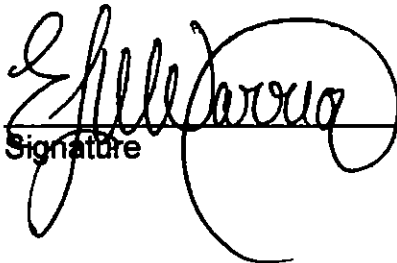
I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.


Signature

9.8.15
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Larry B. Murphy
(Name of Board Member)
2. Title: Board Member
3. Agency: Fair Housing Board
(Name of Board)
4. Meeting/IFF Date: September 8, 2015
(Date)

5. I have a personal interest in the following transaction:

(Agenda Item)

Nature of Personal Interest Affected by Transaction: _____

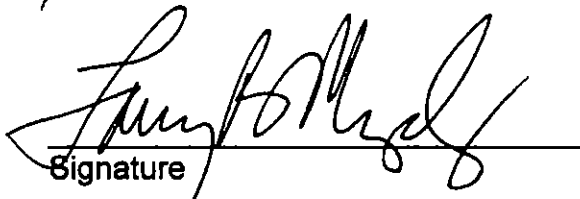
I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.


Signature

9/8/15
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Valerie L. T. Roth
(Name of Board Member)
2. Title: Board Member
3. Agency: Fair Housing Board
(Name of Board)
4. Meeting/IFF Date: September 8, 2015
(Date)

5. I have a personal interest in the following transaction:

(Agenda Item)

Nature of Personal Interest Affected by Transaction: _____

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.

Valerie L. T. Roth
Signature

9/8/2015
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Stephen A. Northup
(Name of Board Member)
2. Title: Board Member
3. Agency: Fair Housing Board
(Name of Board)
4. Meeting/IFF Date: September 8, 2015
(Date)

5. I have a personal interest in the following transaction:

(Agenda Item)

Nature of Personal Interest Affected by Transaction: _____

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

- I am able to participate in this transaction fairly, objectively, and in the public interest.
- or
- I did not participate in the transaction.
6. I do not have a personal interest in any transactions taken at this meeting.

Stephen Northup
Signature

9/8/2015
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Linda R. Melton
(Name of Board Member)
2. Title: Board Member
3. Agency: Fair Housing Board
(Name of Board)
4. Meeting/IFF Date: September 8, 2015
(Date)

5. I have a personal interest in the following transaction:

(Agenda Item)

Nature of Personal Interest Affected by Transaction: _____

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.

Linda R. Melton
Signature

9/8/2015
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Andrew Reisinger
(Name of Board Member)
2. Title: Board Member
3. Agency: Fair Housing Board
(Name of Board)
4. Meeting/IFF Date: September 8, 2015
(Date)

5. I have a personal interest in the following transaction:

(Agenda Item)

Nature of Personal Interest Affected by Transaction: _____

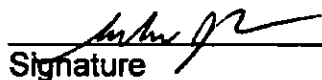
I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.


Signature

9-8-15
Date