

**BOARD FOR BARBERS & COSMETOLOGY  
SCHOOL TRANSFER COMMITTEE MEETING**

**MINUTES OF MEETING**

The Board for Barbers & Cosmetology School Transfer Committee met on Monday, January 14, 2019, immediately following the full Board Meeting and the Esthetics Sub-Committee Meeting at the Offices of the Department of Professional and Occupational Regulation, 9960 Mayland Drive, Board Room 4, Richmond, Virginia. The following Board members were present:

Oanh "Tina" Dang  
Margaret B. LaPierre  
Alfred O. Mayes  
Matthew D. Roberts

DPOR staff present for the meeting included:

Stephen Kirschner, Regulatory Operations Administrator  
Tamika Rodriguez, Licensing Operations Administrator  
Cathy Clark, Administrative Assistant

The meeting was called to order at 1:06 p.m.

**Call To Order**

There was no public comment.

**Public Comment**

Mr. Kirschner provided an overview and history of the existing Guidance Document related to the transfer of student hours in barber, cosmetology, nail tech, and wax tech schools.


**Discussion –  
Requirements for  
Transferring  
Hours From One  
School To Another**

Mr. Kirschner also provided the Committee with copies of the existing Esthetics transfer hours regulation (18 VAC 41-70-200.D) and a draft of a proposed regulation for barber, master barber, cosmetologist, nail tech, and wax tech transfer hours based upon the language of the Esthetics regulation. After discussion, the Board agreed by consensus to present the proposed regulation to the full Board at its March 11, 2019 meeting.

There being no other discussion, the meeting was adjourned at 1:44 p.m.

**Adjourn**

  
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Lonnie Quesenberry, Board Chair

  
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Mary Broz-Vaughan, Acting Board Secretary