

**VIRGINIA BOARD FOR
ASBESTOS, LEAD, AND HOME INSPECTORS
MEETING MINUTES**

The Virginia Board for Asbestos, Lead, and Home Inspectors met on May 18, 2017, at the offices of the Department of Professional and Occupational Regulation (DPOR), Perimeter Center, 9960 Mayland Drive, 2nd Floor, Board Room 3, Richmond, Virginia 23233.

The following members of the Board were present:

Sandra Baynes
Colleen Becker, Chair
Phillip Fincher
Joe T. France
James E. Haltigan

Rick Holtz
Brian Koepf
Reginald E. Marston, III
Frederick Molter, IV
Peter D. Palmer, Vice Chair

Board members Erich J. Fritz, Gene E. Magruder, and Walter C. Nixon were not present at the meeting.

The following staff members were present for all or part of the meeting:

Jay W. DeBoer, Director
Trisha L. Henshaw, Executive Director
Paul G. Saunders, III, Board Administrator
Joseph Haughwout, Board and Regulatory Administrator
Lisa T. Robinson, Licensing Operations Administrator
Tanya M. Pettus, Administrative Assistant

Elizabeth Peay from the Office of the Attorney General was present.

Ms. Becker, finding a quorum of the Board present, called the meeting to order at 9:10 a.m. **Call to Order**

Ms. Henshaw advised the Board of the emergency evacuation procedures. **Emergency Evacuation Procedures**

Ms. Henshaw advised the Board of additions to the agenda. Mr. Palmer moved to approve the agenda as amended. Ms. Baynes seconded the motion which was unanimously approved by: Baynes, Fincher, France, Haltigan, Koepf, Marston, Molter, and Palmer. Board members Becker and Holtz were present but did not vote because, by statute, they are ineligible to vote on matters unrelated to renovation, repair, and painting (RRP) until the effective date of the regulations. **Approval of Agenda**

Mr. Marston moved to approve the minutes of the February 9, 2017, Board meeting as presented. Mr. Palmer seconded the motion **Approval of Minutes**

which was unanimously approved by: Baynes, Fincher, France, Haltigan, Koepf, Marston, Molter, and Palmer. Board members Becker and Holtz were present but did not vote because, by statute, they are ineligible to vote on matters unrelated to renovation, repair, and painting (RRP) until the effective date of the regulations.

Ms. Baynes moved to approve the minutes of the May 10, 2017, Home Inspector Education and Training Program Committee meeting as presented. Mr. Molter seconded the motion which was unanimously approved by: Baynes, Fincher, France, Haltigan, Koepf, Marston, Molter, and Palmer. Board members Becker and Holtz were present but did not vote because, by statute, they are ineligible to vote on matters unrelated to renovation, repair, and painting (RRP) until the effective date of the regulations.

There were no members of the public present to address the Board regarding topics other than case files.

**Public Comment
Period**

In the matter of **File Number 2017-01530, Baldomero Godines Roldan**, the Board members reviewed the application file, which consisted of the exhibits and the Presiding Officer's summary and recommendation. Mr. Haltigan moved to accept the summary and recommendation of the Presiding Officer and deny Mr. Roldan's application for an asbestos worker license. Mr. Palmer seconded the motion which was unanimously approved by: Baynes, Fincher, France, Haltigan, Koepf, Marston, Molter, and Palmer. Board members Becker and Holtz were present but did not vote because, by statute, they are ineligible to vote on matters unrelated to renovation, repair, and painting (RRP) until the effective date of the regulations.

**File Number 2017-
01530, Baldomero
Godines Roldan**

In the matter of **File Number 2017-01715, Shawn Andrew Jennings**, the Board members reviewed the application file, which consisted of the exhibits and the Presiding Officer's summary and recommendation. Mr. Molter moved to accept the summary and recommendation of the Presiding Officer and approve Mr. Jennings' application for a lead abatement worker license. Mr. Haltigan seconded the motion which was unanimously approved by: Baynes, Fincher, France, Haltigan, Koepf, Marston, Molter, and Palmer. Board members Becker and Holtz were present but did not vote because, by statute, they are ineligible to vote on matters unrelated to renovation, repair, and painting (RRP) until the effective date of the regulations.

**File Number 2017-
01715, Shawn
Andrew Jennings**

In the matter of **File Number 2017-02000, Timothy John Valaike**, the Board members reviewed the application file, which consisted of the exhibits and the Presiding Officer's summary and recommendation.

File Number 2017-02000, Timothy John Valaike

Mr. Valaike was present to address the Board regarding his criminal conviction. Mr. Valaike asked the Board to reconsider the Presiding Officer's recommendation and approve his application for a home inspector certification based on his years of work experience gained since his criminal conviction, and remorse for his crime. Mr. Valaike explained that he voluntarily admitted to his actions due to his guilt, remorse, and in the hopes of getting the help he needed. Mr. Valaike also explained that, as a result of his registration as an offender, he is prohibited from being within a specific proximity to a school or child day care center. Mr. Valaike assured the Board that there is a system in place at his employing company to ensure that he is not conducting home inspections in prohibited areas.

Seth Hulbert, owner of Hulbert Home Inspection, LLC, was present to address the Board on behalf of Mr. Valaike. Mr. Hulbert advised the Board of Mr. Valaike's work ethic and professionalism, and asked the Board to consider approving Mr. Valaike's application for a home inspector certification.

After lengthy discussion, Ms. Baynes moved to approve Mr. Valaike's application for a home inspector certification, based on Mr. Valaike's completion of probation, required rehabilitation programs, and expressing remorse. Mr. Molter seconded the motion which was approved by: Baynes, Fincher, France, Haltigan, Marston, and Molter. Board members Koepf and Palmer voted in opposition to the motion. Board members Becker and Holtz were present but did not vote because, by statute, they are ineligible to vote on matters unrelated to renovation, repair, and painting (RRP) until the effective date of the regulations. The motion passed by majority vote.

Ms. Becker and Mr. Molter recused themselves from the meeting for the discussions and deliberations regarding File Number 2016-01982. Mr. Palmer, Vice-Chair, assumed the chair of the Board.

Recusal of Board Members

In the matter of **File Number 2016-01982, Environmental Trust Solutions, Inc.**, the Board members reviewed the record which consisted of the Report of Findings, transcript and exhibits from the Informal Fact-Finding Conference, and the Presiding Officer's

File Number 2016-01982, Environmental Trust Solutions, Inc.

Summary and Recommendation.

After discussion, Mr. Fincher moved to accept the Presiding Officer's recommendation and find Environmental Trust, Inc. in violation of Board Regulation 18 VAC 15-20-410.A. Ms. Baynes seconded the motion which was unanimously approved by: Baynes, Fincher, France, Haltigan, Koepf, Marston, and Palmer. Board member Holtz was present but did not vote because, by statute, he is ineligible to vote on matters unrelated to renovation, repair, and painting (RRP) until the effective date of the regulations.

Ms. Henshaw then advised the Board of a prior disciplinary action that resulted in entry of a Final Order for Environmental Trust Solutions, Inc., in which a monetary penalty of \$500.00 was imposed for previously violating Board regulation 18 VAC 15-20-410. This Order was executed on August 18, 2016.

After discussion, Mr. Haltigan moved to amend the recommendation of the Presiding officer and impose a monetary penalty of \$1500.00 due to the continued fraudulent actions throughout this matter, misleading statements made by the respondent, and prior violation of the regulations. After further discussion, Mr. Fincher seconded the motion which was unanimously approved by: Baynes, Fincher, France, Haltigan, Koepf, Marston, and Palmer. Board member Holtz was present but did not vote because, by statute, he is ineligible to vote on matters unrelated to renovation, repair, and painting (RRP) until the effective date of the regulations.

Ms. Becker and Mr. Molter returned to the meeting, and Ms. Becker assumed Chair of the Board.

Return of Board Members

Mr. Haughwout provided an update on the current status of the regulatory review processes for the Board's regulatory packages.

Update on Regulatory Review Processes

Final Home Inspector Training Program regulations became effective on April 17, 2017.

Final Home Inspector Licensing Implementation regulations will be published to the Virginia Register on May 15, 2017, and will become effective on July 1, 2017.

Amendments to the Asbestos Analytical Laboratory and Project Monitor regulations are currently in development. Following

submission to the Registrar's office, the regulations will be forwarded for executive branch review.

The proposed Lead-Based Paint Renovation, Repair, and Painting Program Regulations (Initial Promulgation) are currently undergoing review by the Governor's office. If approved, the regulations will be posted to the Virginia Register and a 60-day public comment period will commence, to include a public hearing.

Mr. Haughwout presented the Board with draft amendments to the Home Inspector Regulations as a result of Senate Bill 812, which passed during the 2017 General Assembly session. The bill requires a disclosure statement be included in the home inspection report if yellow corrugated stainless steel tubing (CSST) is observed during a home inspection. After discussion, Mr. Molter moved to approve the draft text and authorize staff to file an exempt action to amend the Home Inspector Licensing regulations after July 1, 2017.

**Consider
Adoption of
Proposed Text
for 2017 Yellow
CSST
Amendment**

The Board recessed from 9:53 a.m. to 10:03 a.m.

Recess

Mr. Saunders provided an update of asbestos and lead training course audits that have been conducted since the Board's last meeting.

**Update on Asbestos
and Lead Training
Course Audits**

Mr. Saunders provided an update of home inspector CPE audits conducted on 25% of eligible certified home inspectors beginning on March 21, 2017.

**Update on Home
Inspector CPE
Audits**

Ms. Henshaw advised the Board that the Home Inspector Education and Training Program Committee met on May 10, 2017, to review home inspector training program applications. Ms. Henshaw, in consultation with the Board Chair, selected the following members to serve on the Committee: Sandra Baynes, Brian Koepf, and Reginald Marston. Mr. Marston was elected Chair of the Committee at its May 10, 2017 meeting.

**Update on Home
Inspector Education
and Training
Program Committee**

Ms. Henshaw advised the Board that after review of the initial applications and approval criteria, a Committee may not be necessary for application review. In order to expedite the review and approval of home inspector training programs and pre-license education, and because the regulations provide the required elements for course approval, Ms. Henshaw asked the Board to consider giving staff the authority to review and approve training program and pre-license education course applications. A Course Approval Application Checklist developed by Mr. Saunders was

provided to the Board for review. After discussion, Mr. Fincher moved to authorize staff to review and approve home inspector training program applications that are compliant with the Board's regulations with the stipulation that if compliance with the regulations cannot be readily determined, staff will consult with an appropriate subject matter expert for guidance. Mr. Koepf seconded the motion which was unanimously approved by: Baynes, Fincher, France, Haltigan, Koepf, Marston, Molter, and Palmer. Board members Becker and Holtz were present but did not vote because, by statute, they are ineligible to vote on matters unrelated to renovation, repair, and painting (RRP) until the effective date of the regulations.

Mr. Koepf and Mr. Marston recused themselves from the meeting for the review and approval of home inspector training program applications.

Recusal of Board Members

Mr. Saunders presented the Board with a training course application from Advanced Inspector Training for a course titled *NRS Licensing Course*.

Mr. Saunders advised the Board that the contingency of the "Doing Business As" (DBA) name of Advanced Inspector Training being registered with the State Corporation Commission (SCC) prior to approval is not necessary as the company has already registered the DBA name with the SCC. After review of the application, Mr. Molter moved to accept the recommendation of the Committee and approve the course application for a total of eight hours of NRS training credit, contingent upon Advanced Inspector Training providing course training materials and a copy of the test for review. Ms. Baynes seconded the motion which was unanimously approved by: Baynes, Fincher, France, Haltigan, Molter, and Palmer. Board members Becker and Holtz were present but did not vote because, by statute, they are ineligible to vote on matters unrelated to renovation, repair, and painting (RRP) until the effective date of the regulations.

Consider Home Inspector Education and Training Program Committee Recommendations

Mr. Saunders presented the Board with a training course application from Professional Home Inspection Institute for a course titled *Home Inspection Basic Course*.

Mr. Saunders advised the Board that the contingency of the DBA name of Professional Home Inspection Institute being registered with the SCC prior to approval is not necessary as the company is not based in Virginia. After review of the application, Mr. Palmer moved to accept the recommendation of the Committee and approve the course application for a combined total of 70 hours of

classroom and online pre-licensing training credit, contingent upon Professional Home Inspection Institute providing the location of the live training and field inspections, and providing an explanation for the way in which the timing of online training will be monitored to ensure Board requirements are met. Mr. Fincher seconded the motion which was unanimously approved by: Baynes, Fincher, France, Haltigan, Molter, and Palmer. Board members Becker and Holtz were present but did not vote because, by statute, they are ineligible to vote on matters unrelated to renovation, repair, and painting (RRP) until the effective date of the regulations.

Mr. Saunders presented the Board with a training course application from National Inspections, Inc. for a course titled *National Inspections, Inc. Property Inspection and Business Management Course*.

Mr. Saunders advised the Board that the contingency of National Inspections, Inc. being registered with the SCC prior to approval is not necessary as the company is not based in Virginia. After review of the application, Mr. Molter moved to accept the recommendation of the Committee and approve the course application for a total of 70 hours of pre-licensing training credit. Mr. Haltigan seconded the motion which was unanimously approved by: Baynes, Fincher, France, Haltigan, Molter, and Palmer. Board members Becker and Holtz were present but did not vote because, by statute, they are ineligible to vote on matters unrelated to renovation, repair, and painting (RRP) until the effective date of the regulations.

Mr. Saunders presented the Board with a training course application from Pillar to Post, Inc. for a course titled *Pillar to Post Home Inspector Training*.

After review of the application, Mr. Haltigan moved to accept the recommendation of the Committee and approve the course application for a total of 70 hours of pre-licensing training credit. Mr. Molter seconded the motion which was approved by: Fincher, France, Haltigan, Molter, and Palmer. Ms. Baynes opposed. Board members Becker and Holtz were present but did not vote because, by statute, they are ineligible to vote on matters unrelated to renovation, repair, and painting (RRP) until the effective date of the regulations. The motion passed.

Mr. Saunders presented the Board with training course applications from InterNACHI for courses titled *Virginia 35-Hour Pre-Licensing Course* and *Residential Structural Design for Home Inspectors Course*.

After review of the applications, Mr. Molter moved to accept the

recommendation of the Committee and not approve the course applications as they do not include the topic areas provided in the regulations. Ms. Baynes seconded the motion which was unanimously approved by: Baynes, Fincher, France, Haltigan, Molter, and Palmer. Board members Becker and Holtz were present but did not vote because, by statute, they are ineligible to vote on matters unrelated to renovation, repair, and painting (RRP) until the effective date of the regulations.

Mr. Koepf and Mr. Marston returned to the meeting.

**Return of Board
Members**

Ms. Henshaw advised the Board that Mr. Nash resigned from the Board as he is planning to retire in the near future. Board members considered the following resolution for former Board member Kenneth Nash:

**Consideration of
Resolution for
Service**

Kenneth Nash

WHEREAS, Kenneth Nash, did faithfully and diligently serve as a member of the Virginia Board for Asbestos, Lead, and Home Inspectors from 2010 to 2017;

WHEREAS, Kenneth Nash, did devote generously of his time, talent and leadership to the Board;

WHEREAS, Kenneth Nash, did endeavor at all times to render decisions with fairness and good judgement in the best interest of the citizens of the Commonwealth and these professions; and

WHEREAS, the Virginia Board for Asbestos, Lead, and Home Inspectors wishes to acknowledge its gratitude for devoted service of a person who is held in high esteem by the members of the Board and the citizens of the Commonwealth;

NOW THEREFORE BE IT RESOLVED, by the Virginia Board for Asbestos, Lead, and Home Inspectors this eighteenth day of May 2017, that Kenneth Nash be given all honors and respect due him for his outstanding service to the Commonwealth and its citizens; and

BE IT FURTHER RESOLVED, that this Resolution be presented to him and be made a part of the official minutes of

the Board so that all may know of the high regard in which he is held by this Board.

Mr. Haltigan moved to adopt the resolution as presented. Mr. Marston seconded the motion which was unanimously approved by: Baynes, Fincher, France, Haltigan, Koepf, Marston, Molter, and Palmer. Board members Becker and Holtz were present but did not vote because, by statute, they are ineligible to vote on matters unrelated to renovation, repair, and painting (RRP) until the effective date of the regulations.

Ms. Henshaw presented the Board with tentative Board meeting dates for 2018. Mr. Palmer moved to accept the meeting dates as amended. Ms. Baynes seconded the motion which was unanimously approved by: Baynes, Fincher, France, Haltigan, Koepf, Marston, Molter, and Palmer. Board members Becker and Holtz were present but did not vote because, by statute, they are ineligible to vote on matters unrelated to renovation, repair, and painting (RRP) until the effective date of the regulations.

**Consider 2018
Future Meeting
Dates**

The following meeting dates have been scheduled:

- August 17, 2017
- November 9, 2017


**Future Meeting
Dates**

Ms. Becker reminded Board members to complete their conflict of interest forms and travel vouchers.

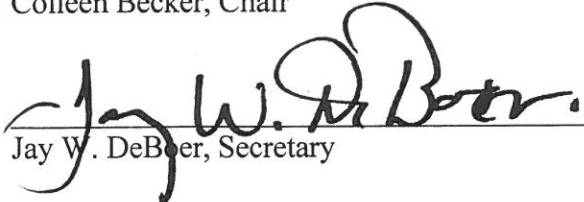
**Conflict of Interest
Forms and Travel
Vouchers**

There being no further business, the meeting adjourned at 10:30 a.m.

Adjourn

For → 

Colleen Becker, Chair



Jay W. DeBoer, Secretary

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government

1. Name: Sandra Baynes
2. Title: Board Member
3. Agency: Board for Asbestos, Lead, & Home Inspectors
4. Meeting/IFF Date: May 18, 2017
5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction: _____

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

- _____
- I am able to participate in this transaction fairly, objectively, and in the public interest.
- or
- I did not participate in the transaction.

6. I **do not** have a personal interested in any transactions taken at this meeting.

Sandra Baynes
Signature

5.18.2017
Date

STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT

TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government

1. Name: Colleen Becker
2. Title: Board Member
3. Agency: Board for Asbestos, Lead, & Home Inspectors
4. Meeting/IFF Date: May 18, 2017
5. I have a personal interest in the following transaction:

N/A

Nature of Personal Interest Affected by Transaction: _____

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I **do not** have a personal interest in any transactions taken at this meeting.

Colleen Becker
Signature

5/18/17
Date

**.STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Phillip Fincher
2. Title: Board Member
3. Agency: Board for Asbestos, Lead, & Home Inspectors
4. Meeting/IFF Date: May 18, 2017
5. I have a personal interest in the following transaction:

NA

Nature of Personal Interest Affected by Transaction: _____

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

NA

- I am able to participate in this transaction fairly, objectively, and in the public interest.
or
 I did not participate in the transaction.
6. I **do not** have a personal interested in any transactions taken at this meeting.

Phi Fincher
Signature

5-18-17
Date

STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT

TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government

1. Name: Joe T. France
2. Title: Board Member
3. Agency: Board for Asbestos, Lead, & Home Inspectors
4. Meeting/IFF Date: May 18, 2017
5. I have a personal interest in the following transaction:

_____ N/A

Nature of Personal Interest Affected by Transaction: _____ N/A

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

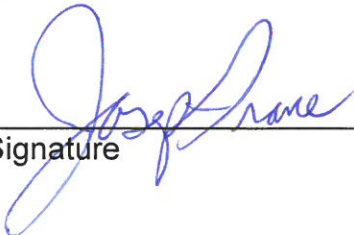
_____ N/A

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.



Signature

5-18-2017

Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government

1. Name: James Haltigan
2. Title: Board Member
3. Agency: Board for Asbestos, Lead, & Home Inspectors
4. Meeting/IFF Date: May 18, 2017
5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction: _____

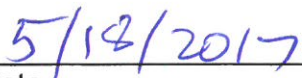
I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

- I am able to participate in this transaction fairly, objectively, and in the public interest.
- or
- I did not participate in the transaction.
6. I **do not** have a personal interested in any transactions taken at this meeting.

Signature



Date



**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government

1. Name: Rick Holtz
2. Title: Board Member
3. Agency: Board for Asbestos, Lead, & Home Inspectors
4. Meeting/IFF Date: May 18, 2017
5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction: _____

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

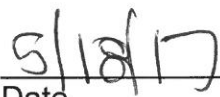
or

I did not participate in the transaction.

6. I **do not** have a personal interest in any transactions taken at this meeting.



Signature



Date

STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT

TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government

1. Name: Brian Koepf
2. Title: Board Member
3. Agency: Board for Asbestos, Lead, & Home Inspectors
4. Meeting/IFF Date: May 18, 2017
5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction: _____

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

- I am able to participate in this transaction fairly, objectively, and in the public interest.
- or
- I did not participate in the transaction.

6. I do not have a personal interested in any transactions taken at this meeting.


Signature


Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government

1. Name: Reginald E. Marston, III
2. Title: Board Member
3. Agency: Board for Asbestos, Lead, & Home Inspectors
4. Meeting/IFF Date: May 18, 2017
5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction: _____

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

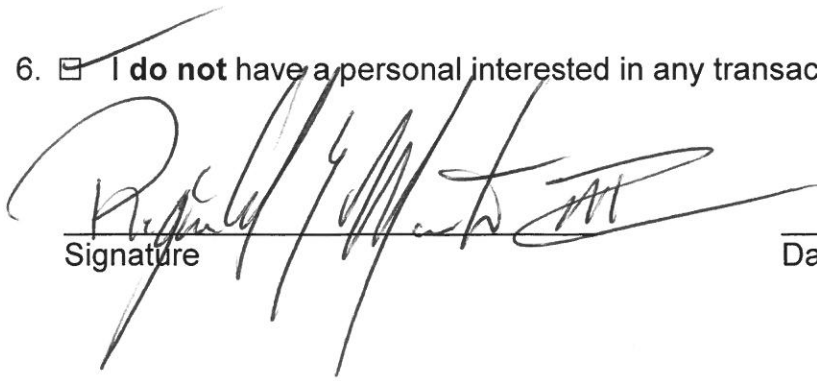
I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I **do not** have a personal interested in any transactions taken at this meeting.

Signature



Date

5/18/2017

STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT

TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government

1. Name: Frederick Molter IV
2. Title: Board Member
3. Agency: Board for Asbestos, Lead, & Home Inspectors
4. Meeting/IFF Date: May 18, 2017
5. I have a personal interest in the following transaction:

_____ N/A _____

Nature of Personal Interest Affected by Transaction: _____

_____ N/A _____

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

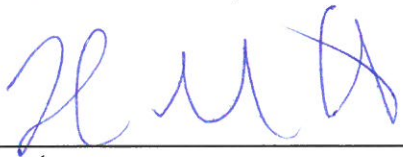
_____ Asbestos Contractor _____

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I **do not** have a personal interest in any transactions taken at this meeting.

_____  _____
Signature

_____ 5/18/17 _____
Date

STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT

TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government

1. Name: Peter D. Palmer
2. Title: Board Member
3. Agency: Board for Asbestos, Lead, & Home Inspectors
4. Meeting/IFF Date: May 18, 2017
5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction: _____

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

- _____
- I am able to participate in this transaction fairly, objectively, and in the public interest.
- or
- I did not participate in the transaction.

6. I **do not** have a personal interested in any transactions taken at this meeting.



Signature

5/18/2017

Date