



3. Update and Announcements:

- A. DOAV Update Mark Flynn  
DOAV

Mr. Flynn provided an update on the Department's activities since the last meeting, including the upcoming strategic planning meeting and unmanned air systems. He asked Mr. Campbell, Director of Communications and Education, to brief the Board on upcoming outreach opportunities. Mr. Flynn introduced Watson Felts, the agency's new Director of Flight Operations and Safety.

- Safety Update Watson Felts  
DOAV

Mr. Felts provided an update on the aviation accidents since the February 15, 2018 meeting.

- B. FAA Richmond FSDO Update Maury Dacey  
FAA

No report was provided due to Mr. Dacey's unavailability.

- C. VAOC Report Robert Bowen  
VAOC

Mr. Bowen updated the Board on VAOC activities.

- D. VABA Report Bud Oakey  
VABA

Mr. Oakey provided an update on VABA activities.

4. Old Business

- A. Revisions to *Airport Program Manual* Cliff Burnette  
Susan Simmers  
DOAV

Ms. Simmers presented the proposed revisions to the Airport Program Manual to the Board. The Board members will be asked to act on the revisions at the August meeting.

- B. Airport Licenses - Status Update Vernon Carter  
DOAV

Mr. Carter notified the Board that Crewe Municipal Airport and Wakefield Municipal Airport have resolved issues and have been granted their Standard License. Mr. Carter provided an update on the status of the conditional licenses for Gordonsville Municipal Airport, Lunenburg County Airport, and New London Airport. Ms. Cox moved to recommend extending the conditional license for Gordonsville Municipal Airport until November 1, 2018, seconded by Mr. Kennedy. The motion passed unanimously. (Yea: Kennedy, Cox, Hardwick, Dominguez, McLeskey; Nay: none)

Ms. Dominguez moved to recommend extending the conditional license for Lunenburg County Airport until November 30, 2018, seconded by Mr. Hardwick. The motion passed unanimously. (Yea: Kennedy, Cox, Hardwick, Dominguez, McLeskey; Nay: none)

5. New Business

A. VAB Resolutions

Rod Hall  
Chairman

1. Board Resolution on Airport Cybersecurity

Chairman Hall presented the resolution to encourage cybersecurity efforts by Virginia airports. Mr. Hardwick moved to adopt the cybersecurity resolution, seconded by Ms. Dominguez. The motion passed unanimously. (Yea: Kennedy, Cox, Hardwick, Dominguez, McLeskey; Nay: none)

2. Board Resolution commending Virginia Tech on receiving US Department of Transportation Pilot Unmanned System Program Award

Chairman Hall presented the resolution commending Virginia Tech on receiving the US Department of Transportation Pilot Unmanned System Program award. Mr. Kennedy moved to adopt the cybersecurity resolution, seconded by Ms. Cox. The motion passed unanimously. (Yea: Kennedy, Cox, Hardwick, Dominguez, McLeskey; Nay: none)

B. Virginia Aviation Allocations Review

Tentative Allocations from the Commonwealth Airport Fund

1. Entitlement Utilization Report & Plan Review & Approve

Mike Swain  
DOAV

Mr. Swain presented revisions to Entitlement Utilization Reports and Plans for the airports as noted below. Ms. McLeskey made a motion to accept staff recommendations for these revisions, seconded by Mr. Hardwick. The motion passed unanimously. (Yea: Kennedy, Cox, Hardwick, Dominguez, McLeskey; Nay: none)

Airport	Report or Plan	VAB Action
Charlottesville-Albemarle Airport	FY2018 Entitlement Utilization Plan revision	Approved
Lynchburg Regional Airport	FY2017 Entitlement Utilization Report revision	Approved
	FY2018 Entitlement Utilization Plan revision	Approved
Newport News-Williamsburg International Airport	FY2017 Entitlement Utilization Report revision	Approved
	FY2018 Entitlement Utilization Plan revision	
Roanoke-Blacksburg Regional Airport	FY2018 Entitlement Utilization Plan revision	Approved
Shenandoah Valley Regional Airport	FY2018 Entitlement Utilization Plan revision	Approved

2. Consent Agenda - Denial for Lack of Funding

Rod Hall  
Chairman

Ms. Cox moved to accept the consent agenda as presented, seconded by Mr. Kennedy. The motion passed unanimously. (Yea: Kennedy, Cox, Hardwick, Dominguez, McLeskey; Nay: none)

Region	Airport	Project Description	Amount
1	Tazewell County Airport	T-Hangar Site Preparation (Design)	\$36,000.00
	Twin County Airport	Fueling System Modifications	\$1,775.97
2	Front Royal-Warren County Airport	Airport Master Plan Update	\$16,400.00
3	Winchester Regional Airport	Terminal Site Preparation (Design)	\$160,000.00
6	Emporia-Greensville Regional Airport	T-Hangar Site Preparation (Design/Construction)	\$629,600.00
	Wakefield Municipal Airport	Terminal Apron Rehabilitation (Design)	\$60,000.00
7	Middle Peninsula Regional Airport	T-Hangar Site Preparation (Construction)	\$413,600.00
	Williamsburg-Jamestown Airport	Parallel Taxiway & Apron Rehabilitation (Design)	\$100,000.00

3. Tentative Allocations from the Commonwealth Airport Fund Mike Swain  
DOAV

Mr. Swain provided the quarterly reports on the effect of the increased AIP match and the reimbursed cost of site plan reviews charged by localities.

Mr. Swain presented the project requests and staff recommendations. The board actions are summarized below. These results are available at [www.doav.virginia.gov](http://www.doav.virginia.gov). After the allocations were awarded, the following state discretionary funds were available:

Air Carrier/Reliever Discretionary	\$1,485,800.30
General Aviation Discretionary	\$1,461.70

For Region 1, Mr. Kennedy made a motion to accept staff recommendations for the allocation of capital funds, seconded by Ms. Cox. The motion passed unanimously. (Yea: Kennedy, Cox, Hardwick, Dominguez, McLeskey; Nay: none) The board acted on the project request from the Tazewell County Airport under the consent agenda as noted above.

Airport	Project Description	VAB Action	Amount
New River Valley Airport	Hangar Access Road Rehabilitation (Construction)	Approved	\$8,000.00
Twin County Airport	Fueling System Modifications	Approved	\$1,775.97

For Region 2 and Region 3, the board acted on the project requests for consideration under the consent agenda as noted above.

For Region 4, Mr. Hardwick made a motion to accept staff recommendations for the allocation of capital funds, seconded by Mr. Kennedy. The motion passed unanimously. (Yea: Kennedy, Cox, Hardwick, Dominguez, McLeskey; Nay: none)

Airport	Project Description	VAB Action	Amount
New Kent County Airport	Terminal Building AED	Approved	\$1,020.00
Richmond International Airport	East Side General Aviation/Cargo Apron 1 (Design/Construction)	Approved	\$6,486,482.00 (D)

No project requests were received for Region 5.

For Region 6, the board acted on the project requests for consideration under the consent agenda as noted above.

For Region 7, Ms. McLeskey made a motion to accept staff recommendations for the allocation of capital funds, seconded by Mr. Hardwick. The motion passed unanimously. (Yea: Kennedy, Cox, Hardwick, Dominguez, McLeskey; Nay: none) The board acted on the project requests from the Middle Peninsula Regional Airport and Williamsburg-Jamestown Airport under the consent agenda as noted above.

Airport	Project Description	VAB Action	Amount
Chesapeake Regional Airport	Airfield Pavement & Lighting Rehabilitation (Environmental Coordination)	Approved	\$12,800.00
	Box Hangar Site Preparation (Construction)	Approved	\$379,080.00
	Terminal Building Furniture	Approved	\$11,664.00

6. Public Comment Period

Rod Hall  
Chairman

Ms. Michele Satterland of the Unmanned Systems Association thanked the Board for passing the resolution commending Virginia Tech on receiving the US Department of Transportation Pilot Unmanned System Program award.

7. Board Member Comments and Reports

Rod Hall  
Chairman

Region 1: No report

Region 2: No report

Region 3: No report

Region 4: No report

Region 5: No report

Region 6: Ms. Dominguez thanked Mr. Flynn and the DOAV staff for the airport visits.

Region 7: Ms. McLeskey thanked the airport sponsors and managers. She also encouraged attendance at the upcoming Women Can Fly event in Hampton.

Director: No report

Chairman: Chairman Hall stated his desire to move the VAB meetings around the Commonwealth in 2019.

He also acknowledge the efforts of Mr. Oakey in the passage of legislation to remove the sales tax on aircraft parts, which will become effective July 1, 2018.

8. Adjournment

Rod Hall  
Chairman

Mr. Hardwick made a motion to adjourn the meeting at 11:35 am, seconded by Ms. McLeskey. The motion passed unanimously. (Yea: Kennedy, Cox, Hardwick, Dominguez, McLeskey; Nay: none)