



Virginia Aviation Board
Meeting Minutes

The Virginia Aviation Board held a meeting on Thursday, May 22, 2014, at the Holiday Inn Richmond Airport, 445 International Center Drive, Sandston, VA 23150. The meeting was broadcast through video streaming, and the video is available through the Virginia Department of Aviation's website, www.doav.virginia.gov.

MEMBERS

John V. Mazza, Jr., Chairman	Present
Charles M. Quillin, Region 1	Present
Robert H. Hahn, Jr., Region 2	Absent
Vacant, Region 3	Absent
Thomas E. Inman, Region 4	Absent
David L. Young, Region 5	Present
William E. Coburn., Region 6	Present
Cheryl P. McLeskey, Region 7	Present

OTHER ATTENDEES

Terry J. Page	FAA Washington Airports District Office
Lori L. Pound	Office of the Attorney General
Randall P Burdette	Virginia Department of Aviation

DOAV staff, state government representatives, federal government representatives, airport sponsors and managers, consultants, engineers, business owners, and city and county representatives were also present.

1. Call to Order John V. Mazza, Jr.
Chairman

The chairman called the meeting to order at 10:00 a.m.

2. Review and approve minutes for the February meeting John V. Mazza, Jr.
Chairman

The February 20, 2014, meeting minutes were approved with no changes.

3. Reports/Announcements:

- a. DOAV Report Randall P Burdette
DOAV

Mr. Burdette updated the board and attendees on aviation issues and activities across the Commonwealth. The presentation topics included [Small Community Airport Access Program](#), [Turf Runways](#), [NextGen](#), [Airport Licensing](#), [Air Service Study](#), [Aviation & Space Workforce Implementation Plan](#) And [Upcoming](#)

Events.

Steve Harris, DOAV Flight Operations and Safety Division Director, provided an update on aviation safety. He gave safety stats and reviewed 7 accidents that occurred since January 1st and 3 facilities that occurred since our last meeting. He stated that Aviation Safety Week was very successful and they had over 400 in attendance.

Copies of the presentations are available upon request.

b. FAA Report

Terry J. Page
FAA WADO

Mr. Page FAA stated the grant program is in full swing \$6 million has already been issued to the airports in the Commonwealth. \$48 million ready to go under grant. \$75 million dedicated to the Commonwealth. Sponsors get you grant applications done the deadline is July 11th. He mentioned that Virginia Highland's runway extension received county and VDOT support and is moving forward. This is Mr. Pages last meeting he is retiring on June 1 he said it has been a pleasure working with everyone and it's hard to keep the smile off his face.

c. Richmond FSDO Report

Jeff Slaughter
FSDO

Mr. Slaughter mentioned new certificates that had been issued 2- Part 135, 2-145, 1-141 and several that were pending. Conducted a 141 Pilot Seminar at the Virginia Aviation Museum and they are trying to reinstate the FAST Team position. The FAA is working on standard concerning DROOMs.

d. VAOC Report

Richard H. Rempe
VAOC

Mr. Rempe state that the VAOC Spring Workshop was well attended and thanked Greg Campbell and his staff for a job well done. He mentioned the dates for the annual aviation conference (August 12-15) and registration should up and running soon.

Mr. Ted Kitchen, Newport News/Williamsburg Airport gave a presentation on the Consolidated Security Screening Check Point Project going on at Newport News/Williamsburg Airport. He discusses purpose and needs, funding and schedule milestones.

A copy of the presentation is available upon request.

4. Old Business

Airport Licensing Review

P. Clifford Burnette
DOAV

As airport license statuses were addressed during the DOAV report, this review was not presented.

5. New Business

a. Virginia Revolving Fund Review

Peter D'Alema
VRA

Mr. D'Alema updated the board and attendees on the Virginia airports revolving load overview and funding capacity. He discussed the history of VRA, eligible projects, eligible expenses, the application process, the capacity of the VARF and the loan rates available as May 2014.

A copy of the presentation is available upon request.

b. Tentative Allocations from the Commonwealth Airport Fund

J. Michael Swain
DOAV

For the following FY2012 Entitlement Utilization Reports, presented to the board by Mr. Swain, Mr. Coburn made a motion to accept staff recommendations. Mr. Quillin seconded the motion. The board approved the motion.

- Newport News-Williamsburg International Airport
- Norfolk International Airport

For the following FY2013 Entitlement Utilization Reports, Ms. McLeskey made a motion to accept staff recommendations. Mr. Coburn seconded the motion. The board approved the motion.

- Charlottesville-Albemarle Regional Airport
- Lynchburg Regional Airport
- Newport News-Williamsburg International Airport
- Roanoke Regional Airport

For the following 60-day tentative allocation extension request, Mr. Quillin made a motion to accept staff recommendations. Mr. Coburn seconded the motion. The board approved the motion.

- Twin County Airport: second 60-day extension of a tentative allocation in the amount of \$1,500.00 that was awarded November 21, 2013, for the Fueling System (Jet A) Upgrade - Water Defense System project

Mr. Swain provided the quarterly report on the effect of the increased AIP match. For that day's meeting, if the board approved funding based on the department's recommendations, six projects requested under the General Aviation Discretionary fund would not be funded. Mr. Mazza commented on the importance of sponsors meeting deadlines with complete project requests in order to be eligible for funding, especially when available funding is limited.

Mr. Swain provided the quarterly reports on the effect of the increased AIP match and the reimbursed cost of site plan reviews changed by localities. During the last quarter, DOAV reimbursed \$3,160.00 for locality-billed site plan review costs for one project under grant.

Mr. Mazza thanked sponsors and DOAV staff for a great job getting tentative allocations under grant in a timely manner.

Mr. Swain presented the project requests and staff recommendations. The board actions are summarized below. These results are available at www.doav.virginia.gov. After the allocations were awarded, the following state discretionary funds were available:

Air Carrier/Reliever Discretionary	\$3,231,920.55
General Aviation Discretionary	\$3,845.87

For Region 1, Mr. Quillin made motions by airport to accept staff recommendations for the allocation of capital funds. The motions were appropriately seconded. The board unanimously approved all motions. Mr. Quillin commended DOAV staff for communicating to sponsors the recommended being made to the board and why.

Airport	Project Description	VAB Action	Amount
Lonesome Pine Airport	Terminal Building Furniture (Replacement)	Approved	\$1,599.00
Tazewell County Airport	Storm Water Drainage Improvements (Construction) - INCREASE	Disapproved (Lack of Funds)	N/A
Virginia Highlands Airport	Hangar Apron Rehabilitation (Design)	Disapproved (Lack of Funds)	N/A
Virginia Tech-Montgomery	Hangar Site Preparation (Design) -	Disapproved	N/A

Executive Airport	INCREASE	(Lack of Funds)	
	Runway Extension (Design) - INCREASE	Approved	\$3,288.00

For Region 2, Mr. Young made motions by airport to accept staff recommendations for the allocation of capital funds. The motions were appropriately seconded. The board unanimously approved all motions.

Airport	Project Description	VAB Action	Amount
Ingalls Field	Fueling System Upgrade - Self-fueling / Credit Card Reader	Disapproved (Lack of Funds)	N/A
	Runway 7-25 Rejuvenator & Marking (Design/Construction)	Approved	\$26,666.00
Luray Caverns Airport	Environmental Coordination (Short Form) - Runway 4 LPV Approach	Disapproved	N/A
	Road Relocation (Design)	Disapproved	N/A
Orange County Airport	Land & Easement Acquisition - Phase 5 (Parcels 45-4 & 31-41H)	Approved	\$15,760.00

For Region 3, Ms. McLeskey made motions by airport to accept staff recommendations for the allocation of capital funds. The motions were appropriately seconded. The board unanimously approved all motions.

Airport	Project Description	VAB Action	Amount
Culpeper Regional Airport	T-Hangars & Box Hangars Site Preparation (Construction)	Approved	\$1,725,000.00
Leesburg Executive Airport	Perimeter Security Fence (Construction)	Approved	\$80,000.00
Stafford Regional Airport	Stormwater Pollution Prevention Plan (SWPPP) Update	Approved	\$7,200.00
Warrenton-Fauquier Airport	Environmental Coordination (Short Form) - Terminal Area Development	Approved	\$30,080.00
Winchester Regional Airport	Environmental Coordination (Short Form) - Runway 14 Obstruction Removal	Disapproved (Lack of Funds)	N/A

For Region 4, Ms. McLeskey made motions by airport to accept staff recommendations for the allocation of capital funds. The motions were appropriately seconded. The board unanimously approved all motions.

Airport	Project Description	VAB Action	Amount
Louisa County Airport	Environmental Coordination (CatEx) - Terminal Building	Disapproved	N/A
Richmond International Airport	Airport Rescue & Fire Fighting Vehicle	Approved	\$628,334.00 (D)

For Region 5, Mr. Young confirmed that the Brookneal-Campbell County Airport Authority withdrew its project prior to the board meeting.

Airport	Project Description	VAB Action	Amount
Brookneal-Campbell County Airport	Airfield Lighting Replacement & Upgrade (Design)	Withdrawn	N/A

For Region 6, Mr. Coburn made motions by airport to accept staff recommendations for the allocation of capital funds. The motions were appropriately seconded. The board unanimously approved all motions.

Airport	Project Description	VAB Action	Amount
Emporia-Greenville	Environmental Coordination (CatEx)	Disapproved	N/A

Regional Airport	- Partial Parallel Taxiway - Bridge Loan		
Franklin Municipal Airport	Airfield Lighting Replacement & Electrical Vault (Construction)	Disapproved (Lack of Funds)	N/A
Wakefield Municipal Airport	Box Hangar Site Preparation (Design/Construction)	Disapproved	N/A

For Region 7, Ms. McLeskey made motions by airport to accept staff recommendations for the allocation of capital funds. The motions were appropriately seconded. The board unanimously approved all motions.

Airport	Project Description	VAB Action	Amount
Accomack County Airport	Obstruction Removal - On-Airport (Construction) - INCREASE	Approved	\$33,600.00
Hampton Roads Executive Airport	Replacement Runway 10-28 - Phase 4 (Construction) - INCREASE	Approved	\$139,066.00
Middle Peninsula Regional Airport	Eastern Development Access Road (Construction)	Approved	\$376,000.00

6. Public Comment Period

John V. Mazza, Jr.,
Chairman

Mr. Bill Kelly thanked Terry Page for his many years of service to the airport sponsors and managers.

7. Board Member Comments and Reports

John V. Mazza, Jr.,
Chairman

Mr. Mazza presented a Board Resolution Terry Page for his service to the Virginia Aviation Board and the Commonwealth.

Mr. Dave Young stated that Liberty University extension was up and running at Newport News/Williamsburg Airport.

8. Adjournment

John V. Mazza, Jr.,
Chairman

The chairman adjourned the meeting at 12:17 p.m.