



Virginia Aviation Board
Meeting Minutes

The Virginia Aviation Board held a meeting on Friday, November 16, 2012, at Dulles International Airport, 1 Saarinen Circle, Dulles, Virginia 20166.

MEMBERS

John V. Mazza, Jr., Chairman	Present
Robert S. Dix, Region 1	Present
Robert H. Hahn, Jr., Region 2	Present
Alex N. Vogel, Region 3	Present
Thomas E. Inman, Region 4	Absent
David L. Young, Region 5	Present
Richard C. Franklin, Jr., Region 6	Absent
Cheryl P. McLeskey, Region 7	Present

OTHER ATTENDEES

Terry J. Page	Manager, FAA Washington Airports District Office
Lori L. Pound	Attorney, Office of the Attorney General
Randall P. Burdette	Director, Virginia Department of Aviation

Virginia Department of Aviation (DOAV) staff, state government representatives, federal government representatives, airport sponsors and managers, consultants, engineers, business owners, and city and county representatives were also present.

1. Call to Order

John V. Mazza, Jr.
Chairman

The chairman called the meeting to order at 10:00 a.m. The Chairman reminded the VAB members and attendees that the meeting was being broadcast over the internet and could also be reviewed later from the DOAV web site.

2. Virginia Aviation Regulations Public Hearing

Susan H. Simmers
DOAV

Ms. Simmers opened the public hearing to receive comments on the proposed regulations to amend the minimum airport licensing requirements and conditional licensing process. Ms. Simmers reminded those present that the public comment period would end November 23 and written comments could be submitted until that time. No one signed in to speak nor did anyone in attendance wish to speak. Ms. Simmers closed the public hearing. Ms. Simmers shared that the next step in the regulatory process would be the presentation of the regulations to the board for adoption at the next board meeting.

3. Review and approve minutes

John V. Mazza, Jr.
Chairman

The August 16, 2012, workshop minutes were approved with no changes. The August 17, 2012, meeting minutes were approved with no changes.

4. Reports/Announcements:

a. DOAV Report

Randall P Burdette, Director
DOAV

Mr. Burdette updated the board and attendees on aviation issues and activities across the Commonwealth. Mr. Burdette shared that resolutions will be presented to the families of former Virginia Aviation Board Chairman Roger Oberndorf and former DOAV Director Ken Rowe at the February 2013 meeting in Richmond. Mr. Burdette's presentation topics included the Virginia Air Transportation System Plan Update, SCCAP status, ISO-9000 recertification audit, NextGen progress, general aviation accident update, Virginia Volunteer Pilot Group activities, legislative issues, conflict of interest filing for the board, and upcoming events. Mr. Burdette introduced Steve Harris, the new director of DOAV's Flight Operations and Safety Division.

A copy of the presentation is available upon request.

b. FAA WADO Report

Terry J. Page, Manager
FAA WADO

Mr. Page introduced Marcus Brundage, the new Environmental Specialist in his office. Mr. Page discussed the FY-2012 Grant Program, under which \$97 million in grants were written for Virginia airports. This figure included \$6 million for safety projects, \$39 for rehabilitation projects, \$29 million for new construction and land projects, and \$2 million for planning and environmental projects, along with a \$20 million reimbursement for the newest runway at Dulles International Airport. About \$6 million of these figures are future year funds applied to multi-year grants. Mr. Page credited the airport sponsors, consultants and DOAV, in conjunction with the board's policy change regarding the non-federal share of projects, with moving that many projects forward.

Mr. Page encouraged sponsors to begin scoping projects for the next fiscal year and hold meetings with the FAA engineers and DOAV to develop the improvement programs for upcoming years. Updates to the AIP are due April 1.

Mr. Page shared that FAA is implementing a new web-based program that will allow sponsors to provide AIP requests and change contact information on-line. The new program is to accept data from Airport IQ so sponsors will not have to enter data into two programs. This new program will not replace the current process or the need for ACIP meetings.

A copy of the presentation and handouts are available upon request.

c. VAOC Report

L. William Kelly, President
VAOC

Mr. Kelly discussed the success of the 2012 Annual Virginia Aviation Conference and noted that the conference committee is close to selecting a location for the 2013 conference. The Maintenance Conference has been moved to March 28, 2013 in Culpeper. The legislative reception will be held on February 6, 2013, and VAOC's legislative day will take place on February 7.

5. Old Business

No old business was brought before the board.

6. New Business

Virginia Aviation Board Review
Tentative Allocations from the Commonwealth Airport Fund

J. Michael Swain
DOAV

For the following Entitlement Utilization Reports, presented to the board by Mr. Swain, Mr. Hahn made a motion to accept staff recommendations. Ms. McLeskey seconded the motion. The board approved the motion.

- Roanoke Regional Airport for FY2012
- Shenandoah Valley Airport revision for FY2012

Mr. Swain provided the quarterly reports on the effect of the increased AIP match and the reimbursed cost of site plan reviews changed by localities. To date, the increase in the state match has not adversely impacted the ability to fund projects. During the last quarter, DOAV reimbursed \$14,517.66 for locality-billed site plan review costs for projects under grant.

For the following 60-day tentative allocation extension requests, Mr. Vogel made a motion to accept staff recommendations. Mr. Dix seconded the motion. The board approved the motion.

- Louisa County Airport for the tentative allocation in the amount of \$11,872.00 that was awarded on August 17, 2012 for the Fueling System Upgrade – Credit Card Reader project
- Middle Peninsula Regional Airport for the tentative allocation in the amount of \$2,473.00 that was awarded on August 17, 2012 for the Fueling System Upgrade (Jet A) – Water Defense System project

Mr. Swain presented the project requests and staff recommendations. The board actions are summarized below and are available at www.doav.virginia.gov. After the allocations were awarded, the following state discretionary funds were available:

Air Carrier/Reliever Discretionary	\$1,683,899.25
General Aviation Discretionary	\$788,745.67

For Region 1, Mr. Dix made a motion to accept staff recommendation for the allocation of capital funds for the Tazewell County Airport. The motion was appropriately seconded. The board unanimously approved the motion.

Airport	Project Description	VAB Action	Amount
Tazewell County	Sink Hole Repair (Design)	Approved	\$2,600.00

For Region 2, Mr. Hahn made motions by airport to accept staff recommendations for the allocation of capital funds. The motions were appropriately seconded. The board unanimously approved all motions.

Airport	Project Description	VAB Action	Amount
Charlottesville-Albemarle	Apron Rehabilitation (Design)	Disapproved	N/A
	Runway 3-21 Extension (Taxiway Extension) Phase 4 (non-AIP) (Construction)	Approved	\$1,200,000.00
Orange County	T-hangar Taxilanes Rehabilitation (Design)	Approved	\$55,900.00
Shenandoah Valley Regional	Public Safety Radio Upgrade	Approved	\$97,685.86
	Terminal Building Modifications (Design/Construction) - MISSED OPPORTUNITY	Approved	\$199,107.00

For Region 3, Mr. Vogel made motions by airport to accept staff recommendations for the allocation of capital funds. The motions were appropriately seconded. The board unanimously approved all motions.

Airport	Project Description	VAB Action	Amount
Stafford Regional	Environmental Assessment (Preliminary) T-Hangar #4 Site Preparation	Approved	\$5,600.00
Warrenton-Fauquier	Environmental Assessment (Form C)- Terminal Development - BRIDGE	Approved	\$79,884.00

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No project requests were received for Region 4.

No project requests were received for Region 5.

For Region 6, Mr. Dix made a motion to accept staff recommendation for the allocation of capital funds for the Franklin Municipal Airport. Mr. Vogel made a motion to accept staff recommendation for the allocation of capital funds for the Lake Country Regional Airport. The motions were appropriately seconded. The board unanimously approved all motions.

Airport	Project Description	VAB Action	Amount
Franklin Municipal	Environmental Assessment (Short Form) Partial Parallel Taxiway - INCREASE	Approved	\$1,600.00
Lake Country Regional	Hangar Site Clearing & Grading (Design)	Approved	\$28,000.00
	Runway 4-22 Rehabilitation & Runway Safety Area Stabilization (Preliminary Engineering)	Approved	\$27,200.00

For Region 7, Ms. McLeskey made a motion to accept staff recommendation for the allocation of capital funds for the Chesapeake Regional Airport. The motion was appropriately seconded. The board unanimously approved the motion.

Airport	Project Description	VAB Action	Amount
Chesapeake Regional	Wetlands Mitigation (Additional Credits) - North Terminal Area	Approved	\$15,600.00

7. Public Comment Period

John V. Mazza, Jr.,
Chairman

No public comments were offered.

8. Board Member Comments and Reports

John V. Mazza, Jr.,
Chairman

Mr. Dix commended the Shenandoah Valley Regional Airport for taking the initiative to bring a new commercial operator to the airport. Mr. Mazza thanked everyone for attending.

9. Adjournment

John V. Mazza, Jr.,
Chairman

The chairman adjourned the meeting at 11:30 a.m.