



Virginia Aviation Board
Meeting Minutes

The Virginia Aviation Board held a workshop meeting on Friday, August 19, 2011 at the Hotel Roanoke and Conference Center, 110 Shenandoah Avenue, Roanoke, Virginia.

MEMBERS

Roger L. Oberndorf, Chairman	Present
Robert S. Dix, Region 1	Present
Larry T. Omps, Region 2	Present
Alex N. Vogel, Region 3	Absent
Thomas E. Inman, Region 4	Present
John Mazza, Jr., Region 5	Present
Richard C. Franklin, Jr., Region 6	Present
Cheryl P. McLeskey, Region 7	Present

OTHER ATTENDEES

Terry J. Page	FAA Washington Airports District Office
Lori L. Pound	Office of the Attorney General
Randall P. Burdette	Virginia Department of Aviation

DOAV staff, state government representatives, federal government representatives, airport sponsors and managers, consultants, engineers, business owners, and city and county representatives were also present.

1. Call to Order Roger L. Oberndorf,
Chairman
The chairman called the meeting to order at 10:35 a.m.
2. Board Member Introductions Roger L. Oberndorf,
Chairman
Mr. Oberndorf introduced the members of the Virginia Aviation Board.
3. Elect Vice Chairman Board Members
Mrs. McLeskey nominated Mr. Mazza for Vice Chairman of the Virginia Aviation Board. A motion was made by Mr. Omps and seconded by Mr. Franklin to approve the nomination. With the full board's approval, Mr. Mazza is the new Vice-Chair of the Virginia Aviation Board.
4. Review and approve minutes Roger L. Oberndorf,
Chairman
The May 2011 meeting minutes were approved with no changes.

5. Reports/Announcements:

a. DOAV Report

Randall Burdette
DOAV

Mr. Burdette updated the board and attendees on aviation issues and activities across the Commonwealth. The presentation topics included SCAAP; Virginia Volunteer Pilots Group; legislation to be submitted to the 2012 General Assembly, including consistency in FOIA protection, aircraft license to aircraft registration term change, private use airport liability, tower approval, land use protection for airports, and lease approval extending to commissions and authorities; and upcoming events. He mentioned that Airport Support Network members are still needed.

As part of the DOAV report, presentations were provided on the Virginia Airport System Economic Impact Study, Aviation and Aerospace Workforce Analysis and Strategy Development, Aviation Competitive Analysis, and Virginia Resources Authority.

- Airport Economic Impact Study

Christina Cassotis
SH&E Aviation Consultants

Ms. Cassotis gave a presentation on the recently released economic impact study. She covered topics including the types of impacts measured, economic impact results, and information for airport stakeholders. The final economic impact information will be readily accessible to Virginia airport stakeholders through an executive summary brochure, the technical report, and summary sheets for each airport. The executive summary brochure and technical report are available for download from the DOAV website. The executive summary brochure will be available upon request.

- Aviation and Aerospace Workforce Analysis and Strategy Development

Linda Pierce
Jim Burke
PMG/VCU

The purpose for the analysis is to present a comprehensive picture of the Commonwealth's aviation and aerospace industry's current and future workforce needs. The analysis will detail the skill asset and personnel requirements necessary for planning and developing the future workforce needs. The strategy is to ensure Virginia has the right personnel to be competitive in the expanding industry. The report is to be published in the fall of 2011.

- Aviation Competitive Analysis

Linda Pierce
Jim Burke
PMG/VCU

The purpose of the competitive analysis of Virginia's aviation industry will examine aviation infrastructure, policy, funding the quality of life compare to other states. The goal is to identify areas where Virginia can become more competitive and showcase areas of excellence to strengthen Virginia's ability to attract and support more aviation related business and jobs. This timeline of this project competition is December 2011.

- Virginia Resources Authority

Peter De'Alema
VRA

Mr. De'Alema reported that on August 10th, 2011 VRA successfully sold \$33.15 million in Virginia Airports Revolving Fund (VARF) bonds to refund the existing Series 2001A & B VARF bonds. All debt service savings, after costs of issuance, were passed on to the local borrowers in the form of reduced interest rates on local loans. Interest rates on the local loans were reduced by 1.25 percent as a result of the refund savings on the bonds. Mr. De'Alema provided examples of savings for Capital Region Airport Commission (CRAC), Dinwiddie Airport & Industrial Authority, and Norfolk Airport Authority. He encourages attendees to contact VRA at www.VirginiaResources.org or 804-644-3100 for additional information.

b. FAA Report

Terry J. Page
FAA WADO

Mr. Page reported that a continuing resolution extended AIP authority through September 16, 2011 and FAA must obligate all available funds by September 16. His office's priorities upon returning are to process pay requests for open grant, accelerate programming for 2011 projects and project decisions, and planning for a potential final AIP extension beyond September 16.

Mr. Page shared that the five-year needs for FAA's Eastern Region is \$800 million per year. The available resources for FY2011, assuming a full year of funding is approximately \$440 million, resulting in un-met needs of \$360 million per year. Programming is further impacted by significant runway safety area projects still to be funded, increased fuel and construction costs, and uncertainty regarding future AIP levels. FAA must be very selective with its discretionary funds, focusing on safety, security, rehabilitation, and capacity. He reminded sponsors to keep open grants active and on-budget; practice good capital planning; take ownership of their AIP programs; coordinate with FAA early on project scopes, property appraisals, environmental reviews, and the like; and be prepared to take bids early in the spring.

At the time of his report, FAA WADO has processed \$23 million in executed grants and has another approximate \$30 million of grants in its pipeline. Mr. Page will provide a detailed report of exact 2011 program at next VAB meeting.

Mr. Page discussed two other issues. He has just received approval to fill the vacant WAS ADO environmental specialist position. He also alerted sponsors to a new condition included in all FAA grants that prohibits residential thru-the-fence access to airports.

c. VAOC Report

Greg Campbell, President
VAOC

Mr. Campbell introduced the new VAOC president Bill Kelly. Mr. Kelly stated that he looks forward to working closely with the Department staff during his term.

6. Old Business

a. *Airport Program Manual Approval*

P. Clifford Burnette
DOAV

On behalf of the manual committee, Mr. Burnette asked the board to approve the recommendations for the update of the Airport Program Manual. Mr. Franklin made a motion to approve the committee recommendations with an exception of terminal furniture, which will be reviewed and brought back to the board at the November meeting for approval. Mr. Dix seconded the motion.

7. New Business

a. Virginia Aviation Board Review
Tentative Allocations from the Commonwealth Airport Fund

J. Michael Swain
DOAV

The following DOVA Entitlement Utilization Reports Recommendations were approved by the board.

- Charlottesville-Albemarle Regional Airport
- Lynchburg Regional Airport
- Richmond International Airport
- Shenandoah Valley Regional Airport
- Washington-Dulles International Airport

The board approved the endorsement requested by Dinwiddie County for the Virginia Airport Loan Program project for the Dinwiddie County Airport for the Loan Consolidation, Box Hangar (Design), Apron/Taxi Rehabilitation (Construction), and Hangar Door Replacement in the amount of \$422,124.00. Mr. Mazza abstained from voting on this request as he rents this hangar.

The board was notified that Mr. Burdette authorized an increase to the Tazewell County Airport VRA loan request from \$270,000.00 to \$295,000.00. The reason for change was that the sponsor did not consider bond counsel fees in its application request. The increase was approved by the board.

The board approved a 60-day extension requested by Hanover County Airport for the tentative allocation received May 19, 2011 for the Obstruction Removal - Utilities Bridge Loan project.

Mr. Swain presented the project requests and staff recommendations. The board actions are summarized below. These results are available at www.doav.virginia.gov. After the allocations were awarded, the following state discretionary funds were available:

Air Carrier/Reliever Discretionary \$751,396.87

General Aviation Discretionary \$2,181,735.85

For Region 1, Mr. Dix made a motion to accept staff recommendations for the allocation of capital funds.

Mr. Omph seconded the motion. The board approved the motion.

Airport	Project Description	VAB Action	Amount
Blue Ridge Regional	Obstruction Removal - FAR Part 77 (Design)	Approved	\$2,400.00
Grundy Municipal	Environmental Assessment (Aerial Survey/AGIS) - INCREASE	Approved	\$3,000.00
Lee County	Perimeter Fencing (Design/Construction)	Approved	\$18,947.00
Lonesome Pine	Land Acquisition - Runway Protection Zone	Approved	\$36,000.00
	Land and Easement Acquisition Services - Obstruction Removal	Approved	\$6,000.00
Mountain Empire	Environmental Assessment (Short Form) - Obstruction Removal	Approved	\$4,230.00
Tazewell County	Airport Drainage (Design)	Approved	\$2,250.00
	AWOS Replacement & Rotating Beacon Relocation (Design/Construction)	Approved	\$3,000.00
Twin County	T-Hangar Site Preparation (Construction)	Approved	\$532,000.00
Virginia Tech-Montgomery	Land Acquisition Services - Runway Extension	Disapproved	N/A
Executive	Runway Extension/Road Relocation/Hangar Demolition (Design)	Disapproved	N/A
	T-Hangar Site Preparation (Design)	Disapproved	N/A

For Region 2, Mr. Omph made a motion to accept staff recommendations for the allocation of capital funds, with the amendment that the Fueling System Upgrade project at the Orange County Airport be funded in accordance with the new policy passed earlier in the meeting and to take advantage of economies from concurrent construction. Mr. Dix seconded the motion. The board approved the motion.

Airport	Project Description	VAB Action	Amount
Charlottesville-Albemarle	800 Mhz Radio System Debt Service	Approved	\$19,903.00 (E)
	ASOS Relocation (Design/Construction)	Disapproved	N/A
	Runway 3-21 Extension - Phase 2 (Runway Paving) (Construction)	Approved	\$200,526.00 (E)
	Snow Removal Equipment Storage Building (Design) - BRIDGE LOAN	Approved	\$388,000.00 (E)
	Taxiway 'A' Rehabilitation (Construction)	Disapproved	N/A
	Terminal Building Debt Service	Approved	\$200,000.00 (E)
	Turf Tractor	Disapproved	N/A
Front Royal-Warren County	Land Acquisition for Obstruction Removal	Approved	\$18,000.00
	Terminal Building Furniture (Replacement)	Approved	\$7,500.00
Airport	Project Description	VAB Action	Amount

Ingalls Field	Obstruction Removal - Runway 7-25 - Phase 3 (Design)	Approved	\$1,500.00
	Obstruction Removal - Runway 7-25 - Phase 4 (Construction)	Approved	\$16,500.00
	Spill Prevention, Control & Countermeasures Plan Update	Approved	\$3,200.00
Luray Caverns	Runway 4-22 Rehabilitation (Design)	Approved	\$7,500.00
Orange County	Fueling System Relocation (Construction)	Approved	\$327,116.00
	Fueling System Upgrade - Avgas Tank Replacement (Construction)	Approved	\$168,156.14
Shenandoah Valley Regional	Air Carrier Terminal Auto Parking Rehabilitation (Construction)	Approved	\$24,000.00 (E)
	Fueling System Upgrade (Tanks Replacement) (Design)	Approved	\$13,642.28 (E) \$11,332.72 (D)
	T-Hangar Taxilane Rehabilitation (Construction) - INCREASE	Approved	\$31,476.00 (E)

For Region 3, Mr. Omphs made a motion to accept staff recommendations for the allocation of capital funds. Mr. Dix seconded the motion. The board approved the motion.

Airport	Project Description	VAB Action	Amount
Leesburg Executive	Helipad Construction (Design)	Approved	\$24,000.00
	Interior Access Road Rehabilitation (Design)	Approved	\$25,600.00
	Land Acquisition - Phase 1 (Crosstrails 40 Acres)	Approved	\$60,000.00
	Runway Safety Area Grading (Design)	Approved	\$2,400.00
Manassas Regional	Runway 16L-34R & Taxiway 'B' Bridge Widening (Construction)	Approved	\$72,632.00
	Runway 16L-34R Extension (Construction)	Approved	\$157,895.00
	Westside Development Planning Study	Approved	\$40,000.00
Stafford Regional	Environmental Assessment (Short Form) - Obstruction Removal for Runway 33 Approach	Approved	\$3,000.00
	Obstruction Removal - Runway 33 Approach (Design/Construction)	Approved	\$18,000.00
Warrenton-Fauquier	Clear Span Hanger Drainage (Design)	Approved	\$31,248.00
	T-hangar Drainage Improvements (Design)	Approved	\$124,800.00
Winchester Regional	Land Acquisition & Services (Parcels 64B-A-51 & 64B-A-40)	Approved	\$8,850.00
	Land Acquisition (Parcel 64-A-65)	Approved	\$6,750.00
	Taxiway 'A' Relocation - Phase 1 (Design)	Approved	\$6,000.00

For Region 4, Mr. Inman made a motion to accept staff recommendations for the allocation of capital funds. Mr. Mazza seconded the motion. The board approved the motion.

Airport	Project Description	VAB Action	Amount
Chesterfield County	Environmental Assessment - 6-Year Development - BRIDGE LOAN	Disapproved	N/A
Lake Anna	Maintenance Equipment Storage Building (Design/Construction)	Approved	\$21,920.00
Louisa County	Runway 9-27 Rehabilitation (Construction)	Approved	\$54,000.00
New Kent County	Obstruction Removal - FAR Part 77 (Design)	Approved	\$1,559.00
Richmond International	Concourse 'A' Apron Expansion (Construction)	Approved	\$550,000.00 (E)
	Runway 16-34 Rehabilitation (Construction)	Disapproved	N/A
	Runway 16-34 Rehabilitation (Design)	Disapproved	N/A
	Runway 2-20 Rehabilitation (Construction) - INCREASE	Approved	\$38,524.00 (E)

For Region 5, Mr. Mazza made a motion to accept staff recommendations for the allocation of capital funds. Mr. Franklin seconded the motion. The board approved the motion.

Airport	Project Description	VAB Action	Amount
Danville Regional	Runway 2-20 Paved Overrun and Taxiway 'A' Reconstruction (non AIP) (Construction)	Disapproved	N/A
	Runway 2-20 Paved Overrun and Taxiway 'A' Reconstruction (non-AIP) (Design)	Disapproved	N/A
	Runway 2-20 Reconstruction - Fillets (Design)	Approved	\$24,800.00
	Runway 2-20 Reconstruction Fillets (Construction)	Disapproved	N/A
	Runway 2-20 Rehabilitation (Construction) - INCREASE	Approved	\$157,105.00
	Taxiway 'H' Rehabilitation (Design)	Approved	\$31,200.00
Dinwiddie County	Apron and Taxiway Rehabilitation (Design/Construction)	Approved	\$18,947.00
Farmville Regional	Obstruction Removal - Future Development - Phase 2 (Construction)	Approved	\$9,000.00

For Region 6, Mr. Franklin made a motion to accept staff recommendations for the allocation of capital funds. Mr. Dix seconded the motion. Mr. Omphs made a motion to amend the original motion for the Emporia-Greenville Regional Airport to be funded as the proposed improvements need to be quantified before the Navy makes a decision on its proposed use of the airport. The board approved the amended motion. Mr. Franklin abstained from the amendment vote.

Airport	Project Description	VAB Action	Amount
Emporia-Greenville Regional	Runway 15-33 Rehabilitation (non-AIP) (Construction)	Approved	\$180,000.00
Mecklenburg-Brunswick Regional	Master Plan Update	Approved	\$6,000.00

For Region 7, Ms. McLeskey made a motion to accept staff recommendations for the allocation of capital funds, with the change that the Airport Entrance Sign (Construction) project at the Chesapeake Regional Airport be funded as the environmental findings had been received. Mr. Franklin seconded the motion. The board approved the motion.

Airport	Project Description	VAB Action	Amount
Accomack County Airport	Easement Acquisition Services - Obstruction Removal	Disapproved	N/A
	Obstruction Removal (Design)	Disapproved	N/A
Chesapeake Regional	Airport Entrance Sign (Construction)	Approved	\$8,689.00
	Environmental Assessment (Coastal Zone) - Security Perimeter Road	Approved	\$60,000.00
Hampton Roads Executive	Easement Acquisition Services - Runway 10 Obstructions	Disapproved	N/A
	Replacement Runway - Phase 2 (Construction)	Approved	\$124,263.15
	Terminal Area Site Preparation (Construction) - INCREASE	Approved	\$4,735.00
Middle Peninsula Regional	Drainage Rehabilitation (Design)	Approved	\$45,600.00
	Partial Parallel Taxiway Rehabilitation (Construction) - INCREASE	Approved	\$2,982.00
Suffolk Executive	Extended Runway Safety Area - Phase 2 (Construction) - INCREASE	Approved	\$52,800.00
	Extended Runway Safety Area - Phase 3 (Construction)	Approved	\$13,500.00
Williamsburg-Jamestown	Access Road Rehabilitation (Construction)	Disapproved	N/A

8. Public Comment Period

Roger L. Oberndorf,
Chairman

No public comments were offered.

9. Board Member Comments and Reports

Roger L. Oberndorf,
Chairman

Mr. Omph requested that the individual data sheets for the airports from the economic impact study be mailed to each board member.

Mrs. McLeskey announced that Alliance Airlines will start service four times a week at the Newport News/Williamsburg International Airport.

10. Adjournment

Roger L. Oberndorf,
Chairman

The chairman adjourned the meeting at 12:15 p.m.