



**Virginia Aviation Board
Workshop Minutes**

The Virginia Aviation Board held a workshop at 6:00 pm, Tuesday, February 19, 2008 at the Doubletree Hotel-Richmond Airport, 5501 Eubank Road, Richmond, Virginia.

ATTENDEES

Roger L. Oberndorf, Chairman	Absent
Richard C. Franklin, Jr.	Present
Bittle Porterfield	Absent
Larry Omps	Absent
Robert S. Dix	Present
William J. Kehoe	Present
Marianne M. Radcliff	Present
Alan L. Wagner	Present

OTHER ATTENDEES

Terry Page	FAA
Lori Pound	Counsel
Randall Burdette	Director, Virginia Department of Aviation

Several DOAV Staff, Federal Government Representatives, Airport Managers and Sponsors, Consultants, Engineers, State Government Representatives, Business Owners, and City & County Representatives were also present.

1. Call to Order.....Marianne Radcliff, Co-Chairman
2. Old Business:.....None
3. New Business:

Mr. Burdette explained that he requested the staff to look at the airport license program because he noticed that he was signing conditional permits repetitively with little progress being made at the airports to come in compliance with State Code and Regulations. Staff was asked to look at the airports licensing program to ascertain our status, and which airports were making progress, ones who were not, and why. Mr. Burnette gave a briefing on Minimum Licensing Criteria for Virginia Public-Use Airports. His briefing consisted of:

- Background
- Code Requirements
- Licensing Criteria
- Licensing Renewal Processes
- Status of Public Use Airport Licensing Compliance
- Policy Recommendations

The Board will consider DOAV's recommendations for a vote on Wednesday, February 20th.

(Presentation available upon request)

Review of Funding Requests.....Mike Swain, DOAV

Request VAB approval Entitlement Funding Utilization Report for:

Roanoke Regional Airport

Commonwealth Airport Fund

Current Amount Available to Commit: (Discretionary)

Air Carrier/Reliever.....\$6,791,122.38

General Aviation\$28,630.57

Project requests were reviewed by region.....Attached

Ingalls Field will be asking for an exemption to board policy. The sponsor spent \$2,943.48 prior to having a grant agreement fully executed, which is not in compliance with board policy. The sponsor asked the Department to provide them an exemption, and the Department recommended they request the exemption from current board policy directly from the VAB.

- 4. Chairman's Comments.....None**
- 5. Public Comments and Questions.....None**
- 6. Board Members Comments and Reports.....None**
- 7. The meeting was adjourned at 7:00 pm.**