

**Minutes of Meeting
BOARD FOR CONTRACTORS
INFORMAL FACT-FINDING CONFERENCES
October 11, 2012 (9:00 a.m.)**

The Board for Contractors convened in Richmond, Virginia, for the purpose of holding Informal Fact-Finding Conferences pursuant to the Administrative Process Act.

Ann- Marie Brigil, Presiding Officer, presided. No other Board members were present.

Cameron R. Parris and Ronda Holmes appeared for the Department of Professional and Occupational Regulation.

The conferences were recorded by Lynn Johnson, CCR, and the Summaries or Consent Orders are attached unless no decision was made.

Disc = Disciplinary Case
Lic = Licensing Application
RF = Recovery Fund Claim

C = Complainant/Claimant
A = Applicant
R = Respondent/Regulant
W = Witness
Atty = Attorney
Inv = Investigator

9:00 a.m.-12:00 p.m. Docket

1. Applied Pressure, LLC- Lic.
File Number: 2013-0041
Start Time: 9:33 a.m.
End Time: 10:02 a.m.

Participants

A-Sean Collins-Harris
W-Geneva Collins-Harris

NO DECISION MADE

1:00 p.m. – 3:00 p.m. Docket

2. Jonkelly M. Swartz-Lic
File Number: 2013-00538
Start Time: 1:48 p.m.
End Time: 2:30 p.m.

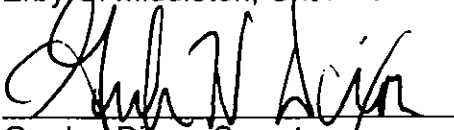
A-Jonkelly Swartz (by phone)

The meeting adjourned at 2:35 p.m.

Board for Contractors



Erby G. Middleton, Chairman



Gordon Dixon, Secretary

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Custodian of Records

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTEREST ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

- 1. Name: Ann-Marie Brigil
- Title: Presiding Officer
- 3. Agency: Board for Contractors
- 4. Transaction: Informal Fact-Finding Conferences on October-^{11⁹²}~~8~~, 2012
- 5. Nature of Personal Interest Affected by Transaction: _____
None

6. I declare that:

(a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.

Ann Marie Brigil
Signature

10/11/12
Date