

**Minutes of Meeting  
BOARD FOR CONTRACTORS  
INFORMAL FACT-FINDING CONFERENCES  
August 21, 2012 9:08 a.m.**

The Board for Contractors convened in Richmond, Virginia, for the purpose of holding Informal Fact-Finding Conferences pursuant to the Administrative Process Act.

H. Bailey Dowdy, Board member, presided. No other Board members were present.

Caroline Pruet and Steve Kirschner appeared for the Department of Professional and Occupational Regulation.

The conferences were recorded by Tammie M. Brown, CCR, and the Summaries or Consent Orders are attached unless no decision was made.

Disc = Disciplinary Case

Lic = Licensing Application

RF = Recovery Fund Claim

Trades = Tradesmen Disciplinary Case/Application

C = Complainant/Claimant

A = Applicant

R = Respondent/Regulant

W = Witness

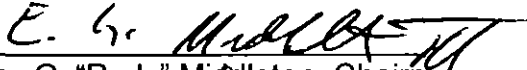
Atty = Attorney

Participants

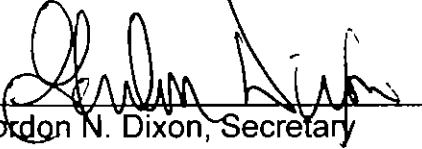
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|--|--------------------------|
| 1. Isaac Forrest<br>File Number 2012-02922 (Disc.)<br>(NO DECISION MADE)                                 | Elizabeth Goff – W       |
| 2. Kenneth Short<br>File Number 2012-02370 (Disc.)<br>(NO DECISION MADE)                                 | None                     |
| 3. Solutions Plumbing, Heating and Cooling, Inc.<br>File Number 2012-01473 (Disc.)<br>(NO DECISION MADE) | Carl and Nancy Wells - C |
| 4. Prosser's Renovations, Inc.<br>File Number 2012-00834 (Disc.)<br>(NO DECISION MADE)                   | John Jason Burford – C   |

The meeting adjourned at 11:27 a.m.

BOARD FOR CONTRACTORS



Erby G. "Rudy" Middleton, Chairman



Gordon N. Dixon, Secretary

COPY TESTE:

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Custodian of Records

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTEREST ACT**


**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name: H. Bailey Dowdy
2. Title: Presiding Board Member
3. Agency: Board for Contractors
4. Transaction: Informal Fact-Finding Conferences on August 21, 2012
5. Nature of Personal Interest Affected by Transaction: \_\_\_\_\_

6. I declare that:

(a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.

  
\_\_\_\_\_  
Signature

8-21-12  
\_\_\_\_\_  
Date