

**Draft Minutes of Meeting
Board for Contractors
INFORMAL FACT-FINDING CONFERENCES
May 20, 2011 (9:00 a.m.)**

The Board for Contractors convened in Richmond, Virginia, for the purpose of holding Informal Fact-Finding Conferences pursuant to the Administrative Process Act.

Michael D. Redifer, Presiding Officer. No other Board members were present.

Kristin Becker appeared for the Department of Professional and Occupational Regulation.

The conferences were recorded by Tammie M. Brown, CCR, and the Summaries or Consent Orders are attached unless no decision was made.

Disc = Disciplinary Case
Lic = Licensing Application
RF = Recovery Fund Claim

C = Complainant/Claimant
A = Applicant
R = Respondent/Regulant
W = Witness
Atty = Attorney
Inv = Investigator

Participants

1. Rodney & Nancy Cooper v. Xtreme Structure, Inc. C=R. Cooper (via telephone)
a. {2010-01576} 9:30 am C= N. Cooper(via telephone)
Atty=Phillip Menke, Esq. (via telephone)
2. Weinsten v The Help Companies LLC
a. (2011-2377) 10:00 am **{Rescheduled}**
3. Brian ONeill v. NSC Improvements Inc.
a. (2011-02061) 10:30a **{Rescheduled}**
4. Louis Zecca v. Paul Henry Scrivner t/a Trade Master Remodeling C=L. Zecca
a. (2011-02497) 11:30a C= V. Zecca
R=P. Scrivner
5. Angela Smith v. Ridg Incorporated C= A. Smith
a. (2011-01476) 11:00 W=J. Smith
6. Virginia Hill v. Two Cheeks, LLC
7. Cahen v. Sunstar C=D.Cahen
a. (2011-02028) 1:30pm W=P. Mckinney
C=C. Davidson
Atty:Stephen Julias, Esq.

The meeting adjourned at 2:07 pm

Board for Contractors

Michael D. Redifer, Presiding Officer

Gordon N. Dixon, Secretary

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Custodian of Records