

**BOARD FOR CONTRACTORS COMMITTEE  
MEETING MINUTES**

The Board for Contractors Committee (“the Committee”) met on Monday, July 25<sup>th</sup>, 2011, at the Department of Professional and Occupational Regulation (DPOR), 9960 Mayland Drive, Richmond, Virginia. The following Committee members were present:

Bailey Dowdy, Vice-Chairman  
Herbert “Jack” Dyer, Jr.  
Michael Gelardi  
Doug Murrow  
D. Todd Vander Pol  
Chancey Walker

Mr. Middleton was absent.

The following DPOR staff attended the meeting:

Gordon Dixon, Director  
Eric L. Olson, Executive Director  
Adrienne Mayo, Regulatory Boards Administrator  
Leas Roth, Licensing and Education Administrator  
Karen Bullock, Administrative Assistant  
Chris Kunkel, Licensing and Education Specialist

Chairman Dowdy called the meeting to order at 2:07 p.m.

**Call To Order**

The Meeting Agenda was approved unanimously. Motion made by **Mr. Gelardi** seconded by **Mr. Dyer**.

**Approval of Agenda**

The Minutes from the June 6, 2011, Committee meeting were adopted as drafted by unanimous vote. Motion made by **Mr. Gelardi**, seconded by **Mr. Walker**.

**Minutes Adopted**

There was no Public Comment.

**Public Comment**

Items requiring Board action are marked with an asterisk (\*):

**Education Provider Applicants:**

**Education Provider Applications\***

Applications for proposed education providers and courses were reviewed and the Committee's recommendations are as follows:

David M. Wolfford, Jr. and David M. Wolfford, III, on behalf of David M. Wolfford & Sons, Inc., attended the meeting and addressed the Committee.

**David M. Wolfford & Sons, Inc.**

After discussion, and a motion by **Mr. Gelardi**, seconded by **Mr. Vander Pol**, the Committee unanimously recommended that the Board approve David M. Wolfford & Sons, Inc., continuing and vocational education –Electrical (1 course for CE and 4 courses at 117 per course for VT) for a total of five courses.

After discussion and a motion by **Mr. Gelardi**, seconded by **Mr. Vander Pol**, the Committee unanimously recommended that the Board approve Surging Forward – Electrical continuing education (classroom) course.

**Surging Forward**

After discussion, and a motion by **Mr. Gelardi**, seconded by **Mr. Walker**, the Committee unanimously recommended that the Board approve @ 1<sup>st</sup> Attempt – pre-licensure and remedial education (contractors online) 2 courses.

**@ 1<sup>st</sup> Attempt**

After discussion, and a motion by **Mr. Walker**, seconded by **Mr. Gelardi**, the Committee unanimously recommended that the Board approve PDH Enterprises, continuing education – electrical online and correspondence

**PDH Enterprises**

course.

After discussion, and a motion by **Mr. Walker**, seconded by **Mr. Gelardi**, the Committee unanimously recommended that the Board approve ACR Construction Education - Plumbing and HVAC in the classroom (8 courses – 4 for PLB and 4 for HVAC) courses.

**ACR Construction Education**

After discussion, and a motion by **Mr. Dyer**, seconded by **Mr. Murrow**, the Committee unanimously recommended that the Board approve The Rectorseal Corp, continuing education, HVAC in the classroom course.

**The Rectorseal Corp**

After discussion, and a motion by **Mr. Gelardi**, seconded by **Mr. Murrow**, the Committee unanimously recommended that the Board approve Albermarle Regional Health Services, vocational and continuing education, WWP in the classroom course (1 course for both).

**Albermarle Regional Health Services**

After discussion, and a motion by **Mr. Walker**, seconded by **Mr. Gelardi**, the Committee unanimously recommended that the Board approve Virginia Technical Institute, vocational education, Backflow in the classroom with Wet Lab (2) courses.

**Virginia Technical Institute**

After discussion, and a motion by **Mr. Dyer**, seconded by **Mr. Gelardi**, the Committee unanimously recommended that the Board approve American Trainco, vocational education, Electrical in classroom course.

**American Trainco**

There was no old business.

**Old Business**

**Elevator Mechanics – Certified Accessibility Mechanic Program**

**New Business**

After a brief discussion, and a motion by Mr. Gelardi, seconded by Mr. Dyer, the Committee voted to table this agenda item until their October 2011 meeting.

**Regulation Update**

Staff provided the committee with an update regarding the status of regulation review submissions for Board for Contractors and Individual License and Certification Regulations.

**Energy Conference**

Executive Director, Eric Olson addressed the committee regarding the June 29, 2011 Energy Conference that was hosted by the agency and the Board for Contractors. Mr. Olson further advised the Committee that recommendations will be presented for their review and consideration during their October 2011 meeting.

**Policy Discussion\***


The Committee tasked staff to gather continuing education information for their review for boarder states along with states the Board have reciprocity/examination agreements. After further discussion, and a motion by **Mr. Vander Pol**, seconded by **Mr. Dyer**, the Committee unanimously recommended the Board approval to accept the continuing education courses from such states until October 2011.

The Committee's next scheduled meeting is Monday, October 24, 2011.

**Next Meeting**

Vic -Chairman Dowdy entertained a motion to adjourn from **Mr. Dyer**, seconded by **Mr. Walker** and approved unanimously by the Committee. The meeting adjourned at 3:00 p.m.

**Adjourn**



\_\_\_\_\_  
Bailey Dowdy, Vice-Chairman



\_\_\_\_\_  
Date

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name: Bailey Dowdy  
(Name of Board Member)
2. Title: Board Member
3. Agency: Board for Contractors Committee  
(Name of Board)
4. Meeting/IFF Date: July 25, 2011  
(Date)

5. I have a personal interest in the following transaction:

\_\_\_\_\_

(Agenda Item)


Nature of Personal Interest Affected by Transaction: \_\_\_\_\_

\_\_\_\_\_

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

\_\_\_\_\_

- I am able to participate in this transaction fairly, objectively, and in the public interest.
- or
- I did not participate in the transaction.
6.  I do not have a personal interested in any transactions taken at this meeting.

  
\_\_\_\_\_  
Signature

July 25, 2011  
Date

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name: Herbert "Jack" Dyer, Jr.  
(Name of Board Member)
2. Title: Board Member
3. Agency: Board for Contractors Committee  
(Name of Board)
4. Meeting/IFF Date: July 25, 2011  
(Date)

5. I have a personal interest in the following transaction:

\_\_\_\_\_

(Agenda Item)

Nature of Personal Interest Affected by Transaction: \_\_\_\_\_

\_\_\_\_\_

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

\_\_\_\_\_

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6.  I do not have a personal interest in any transactions taken at this meeting.

  
Signature \_\_\_\_\_

July 25, 2011  
Date

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name: Michael Gelardi  
(Name of Board Member)
2. Title: Board Member
3. Agency: Board for Contractors Committee  
(Name of Board)
4. Meeting/IFF Date: July 25, 2011  
(Date)

5. I have a personal interest in the following transaction:

\_\_\_\_\_  
(Agenda Item)

Nature of Personal Interest Affected by Transaction: \_\_\_\_\_

\_\_\_\_\_  
I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

\_\_\_\_\_

- I am able to participate in this transaction fairly, objectively, and in the public interest.
- or
- I did not participate in the transaction.
6.  I do not have a personal interested in any transactions taken at this meeting.

Michael Gelardi  
Signature

July 25, 2011  
Date

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name: Doug Murrow  
(Name of Board Member)
2. Title: Board Member
3. Agency: Board for Contractors Committee  
(Name of Board)
4. Meeting/IFF Date: July 25, 2011  
(Date)

5. I have a personal interest in the following transaction:

\_\_\_\_\_

(Agenda Item)

Nature of Personal Interest Affected by Transaction: \_\_\_\_\_

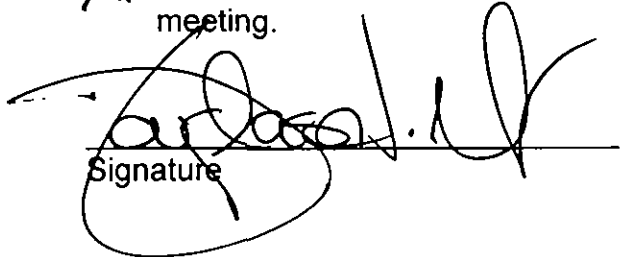
\_\_\_\_\_

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

\_\_\_\_\_

- I am able to participate in this transaction fairly, objectively, and in the public interest.
- or
- I did not participate in the transaction.

6.  I do not have a personal interested in any transactions taken at this meeting.

  
Signature

July 25, 2011  
Date



**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name: D. Todd Vander Pol  
(Name of Board Member)
2. Title: Board Member
3. Agency: Board for Contractors Committee  
(Name of Board)
4. Meeting/IFF Date: July 25, 2011  
(Date)

5. I have a personal interest in the following transaction:

\_\_\_\_\_

(Agenda Item)

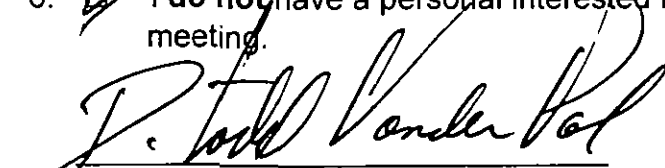
Nature of Personal Interest Affected by Transaction: \_\_\_\_\_

\_\_\_\_\_

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

\_\_\_\_\_

- I am able to participate in this transaction fairly, objectively, and in the public interest.
- or
- I did not participate in the transaction.
6.  I do not have a personal interest in any transactions taken at this meeting.

  
\_\_\_\_\_  
Signature

July 25, 2011  
Date

STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT

TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government

1. Name: Chancey Walker  
(Name of Board Member)
2. Title: Board Member
3. Agency: Board for Contractors Committee  
(Name of Board)
4. Meeting/IFF Date: July 25, 2011  
(Date)

5. I have a personal interest in the following transaction:

N/A.  
(Agenda Item)

Nature of Personal Interest Affected by Transaction: \_\_\_\_\_

N/A -

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

HVAC, PLBG, BUILDING -

- I am able to participate in this transaction fairly, objectively, and in the public interest.
- or
- I did not participate in the transaction.
6.  I do not have a personal interested in any transactions taken at this meeting.

C.W. Walker III  
Signature

July 25, 2011  
Date