

DIVISION OF MINED LAND RECLAMATION		PROCEDURE NO.	2.3.12
PROCEDURES MANUAL		ISSUE DATE	August 2, 2005
SUBJECT	Inspections of DM designated “RZ” sites	Section	Enforcement
		Last Revised	

OBJECTIVE AND INTENT:

To provide guidance to DMLR Field Inspectors and Supervisors in inspecting sites designated as “RZ” (mining operations with no activity and no foreseen activity) by the Division of Mines (DM). These sites will have a valid DM mine index number and may require more than one inspection per year.

PROCEDURES:

The DM Inspector will make the determination to designate an underground or surface mining operation as “RZ”. Once that is done, he will notify the DM Office Services Specialist who will send an e-mail message to the DMLR Enforcement Office Service Specialist. The message will state the –

- name of the DM inspector,
- mine index number,
- DMLR permit number,
- and the number of inspections required each year for the site.

The DMLR Enforcement Office Services Specialist will contact the appropriate DMLR Supervisor and Inspector.

The DMLR Inspector shall conduct the required DMLR inspection and note on the inspection report the status of the mine. The DMLR Inspector will code the inspection type as “RZ”. The inspector will document site conditions in the “General Comments” section of the inspection narrative. Once the inspection report has been completed, the inspector shall make a TIF image of the report and e-mail it to the DM inspector (previously assigned to the site) for data entry into the DM system.

If activity resumes at the site that would require a DM inspection of equipment, electrical installations, record keeping, worker certification, etc., the DMLR inspector shall immediately notify by e-mail the DMLR Enforcement Office Services Specialist and the DM Office Services Specialist of the activity change. This will re-initiate the required DM safety inspections and the DM inspector will assume inspection responsibility for the site.

When activity has resumed at the site, the DM “RZ” inspection code will be removed from the DMLR inspectable unit quarterly report.

Suggested wording in DMLR Report with no DM activity: *“ABC Coal Co. DM # _____ has a current DM license in force, however, there are no activities that warrant DM inspection. DMLR will continue to monitor the mine site during this period of inactivity. The appropriate DM Inspector will be notified of any reactivation that will warrant a resumption of DM inspection.”*