



Virginia Occupational Safety and Health



**VOSH PROGRAM DIRECTIVE: 02-064A**

**ISSUED: December 15, 2007**

**SUBJECT: Procedure for Handling Issuance of Citations to VDOT**

**A. Purpose.**

**CHANGE I:** This Directive transmits to Field personnel. The 1992 VOSH procedures for handling citations which have been issued to the Virginia Department of Transportation (VDOT) by the Department of Labor and Industry (DOLI). **CHANGE II:** This update transmits to Field personnel a clarification in the established procedure to be used in issuing VOSH citations to VDOT (see subsection H.1. of the Summary).

**B. Scope.**

This Directive applies to VOSH Compliance personnel.

**C. Reference.**

Not Applicable.

**D. Cancellation.**

VOSH Program Directive 02-064 (August 1, 1992).

**E. Action.**

Directors and Managers shall ensure that the procedures established in this directive are adhered to in issuing citations to VDOT.

**F. Effective Date.**

CHANGE I: August 1, 1992.  
CHANGE II: December 15, 2007.

**G. Expiration Date.**

Not Applicable.

**H. Summary.**

DOLI has clarified its procedures to reflect VDOT personnel changes. These procedures are to be used by the VOSH Compliance staff when issuing citations to VDOT. The procedures are detailed as follows:

1. All citations issued by VOSH Compliance shall be issued to:  

Virginia Department of Transportation  
Workforce Safety and Health Division Administrator  
1401 E. Broad Street  
Richmond, VA 232190-2052
2. As per longstanding interagency agreement, the local VDOT Residency will be responsible for providing VOSH Compliance with the required abatement information.
3. As per longstanding interagency agreement, the VDOT Central Office will be responsible for requesting informal conferences with VOSH.
4. VOSH will issue Repeat violations at the VDOT Residency Office level (i.e., an individual Residency can only be cited repeat for an identical or substantially similar violation for which it had been previously cited).

C. Ray Davenport  
Commissioner

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