



Exempt Action Final Regulation Agency Background Document

Agency name	State Board of Social Services
Virginia Administrative Code (VAC) citation	22VAC40-685
Regulation title	Virginia Energy Assistance Program-Home Energy Assistance Program (HEAP)
Action title	Amend the reporting requirement date and the submission frequency for the Energy Assistance Program Report
Final agency action date	December 12, 2007
Document preparation date	December 12, 2007

When a regulatory action is exempt from executive branch review pursuant to § 2.2-4002 or § 2.2-4006 of the Virginia Administrative Process Act (APA), the agency is encouraged to provide information to the public on the Regulatory Town Hall using this form.

Note: While posting this form on the Town Hall is optional, the agency must comply with requirements of the Virginia Register Act, the *Virginia Register Form, Style, and Procedure Manual*, and Executive Orders 21 (02) and 58 (99).

Summary

Please provide a brief summary of all regulatory changes, including the rationale behind such changes. Alert the reader to all substantive matters or changes. If applicable, generally describe the existing regulation.

The purpose of the proposed action is to amend the required date the Virginia Department of Social Services reports to the Governor and the General Assembly on the effectiveness of low-income energy assistance programs in meeting the needs of low-income Virginians from annually to biennially with no cessation date as required by § 63.2-805.

Statement of final agency action

Please provide a statement of the final action taken by the agency including (1) the date the action was taken, (2) the name of the agency taking the action, and (3) the title of the regulation.

The State Board of Social Services approved 22VAC40-685-30, the final exempt action to amend the Virginia Energy Assistance Program-Home Energy Assistance Program, on December 12, 2007.

Family impact

Assess the impact of this regulatory action on the institution of the family and family stability.

The proposed action to amend the regulation is administrative only and does not incur any costs or have any impact on the health, safety or welfare of citizens in Virginia.

Periodic review

If this final regulation is not the result of a periodic review of the regulation, please delete this entire section. If this final regulation is the result of a periodic review, please (1) summarize all comments received during the public comment period following the publication of the Notice of Periodic Review, and (2) indicate whether the regulation meets the criteria set out in Executive Order 21, e.g., is necessary for the protection of public health, safety, and welfare, and is clearly written and easily understandable.

The regulation was published for public comment on September 17, 2007; the comment period expired October 8, 2007.

No comments were received by the VDSS on the existing regulation. The regulation meets the criteria of Executive Order 36 and is clear and concise and written in a manner easily understood.