

CHAPTER 20

REGULATIONS OF THE BOARD OF FUNERAL DIRECTORS AND EMBALMERS

Final Amendments

18VAC65-20-70. Required fees.

A. The following fees shall apply for initial licensure or registration ~~and for renewal of licensure or registration:~~

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| 1. License to practice funeral service or as a funeral director or an embalmer | \$ 150 <u>275</u> |
| 2. Funeral service establishment license | \$ 225 <u>500</u> |
| 3. Surface transportation and removal service registration | \$ 250 <u>300</u> |
| 4. Courtesy card | \$ 100 <u>275</u> |
| 5. Crematory | \$ 100 <u>200</u> |
| 6. Waiver of full-time manager requirement | \$ 100 <u>150</u> |

B. The following fees shall apply for renewal of licensure or registration:

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| <u>1. License to practice funeral service or as a funeral director or an embalmer</u> | <u>\$175</u> |
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- 2. Funeral service establishment license \$300
- 3. Surface transportation and removal service registration \$250
- 4. Courtesy card \$[175 275]
- 5. Crematory \$150
- 6. Waiver of full-time manager requirement \$100

C. The following fees shall apply for late renewal of licensure or registration up to one year following expiration:

- 1. License to practice funeral service or as a funeral director or an embalmer \$60
- 2. Funeral service establishment license \$100
- 3. Surface transportation and removal service registration \$85
- 4. Courtesy card \$[60 90]
- 5. Crematory \$50

6. Waiver of full-time manager requirement \$35

D. The following fees shall apply for reinstatement of licensure or registration:

1. License to practice funeral service or as a funeral director or an embalmer \$275

2. Establishment license \$500

3. Surface transportation and removal service registration \$350

4. Courtesy card \$275

5. Crematory \$225

6. Reinstatement following suspension \$500

7. Reinstatement following revocation \$1,000

B E. Other fees.

1. Reinstatement fee for each year of licensure or registration expiration \$50

2. Change of manager or establishment name	\$ 50 <u>75</u>
3. Verification of license or registration to another state	\$50
4. Duplicate license, registration, or courtesy card	\$15
5. Duplicate wall certificates	\$ 25 <u>60</u>
6. Change of ownership	\$100
7. <u>Non-routine reinspection for (i.e., structural change to preparation room, change of location or ownership)</u>	\$ 100 <u>300</u>

F. Fees for approval of continuing education providers

§ <u>1</u> . Application or renewal for continuing education provider	\$ 200 <u>300</u>
<u>2. Late renewal of continuing education provider approval</u>	\$ <u>100</u>
3. Review of additional courses not included on initial or renewal application	\$ 250 <u>300</u>

18VAC65-20-130. Renewal of license; registration.

A. A person, establishment, crematory, courtesy card holder or surface transportation and removal service that desires to renew its license or registration for the next year shall, not later than the expiration date as provided in 18VAC65-20-120, submit the renewal application and applicable fee. In order to renew an active funeral service, director or embalmer license, a licensee shall be required to comply with continuing competency requirements set forth in 18VAC65-20-151.

B. A person who or entity which desires to renew an expired license for up to one year following expiration shall comply with requirements of subsection A of this section and also submit the applicable fee for late renewal.

~~B~~ C. A person who or entity which fails to renew a license, registration, or courtesy card by the expiration dates prescribed in 18VAC65-20-120 shall be deemed to have an invalid license, registration, or courtesy card and continued practice may subject the licensee to disciplinary action by the board.

18VAC65-20-140. Reinstatement of expired license or registration.

A. The board may consider reinstatement of an expired license or registration that has not been renewed within one year of expiration for up to three years following expiration. A written application request for reinstatement shall be submitted to the board and shall include payment of ~~all applicable delinquent renewal fees and the additional~~ reinstatement fee prescribed in 18VAC65-20-70.

B. If the Virginia license of a funeral service provider, funeral director and embalmer is lapsed three years or less and the applicant is seeking reinstatement, he shall provide evidence of having completing the number of continuing competency hours required for the period in which the license has been lapsed.

C. When a license is not reinstated within three years of its expiration date, an applicant shall reapply for licensure and pass the state examination.

18VAC65-20-154. Inactive license.

A. A funeral service licensee, funeral director or embalmer who holds a current, unrestricted license in Virginia shall, upon a request for inactive status on the renewal application and submission of the required renewal fee of ~~\$75~~ 90, be issued an inactive license. The fee for late renewal up to one year following expiration of an inactive license shall be \$30.

1. An inactive licensee shall not be entitled to perform any act requiring a license to practice funeral service in Virginia.

2. The holder of an inactive license shall not be required to meet continuing education requirements, except as may be required for reactivation in subsection B of this section.

B. A funeral service licensee, funeral director or embalmer who holds an inactive license may reactivate his license by:

1. Paying the difference between the renewal fee for an inactive license and that of an active license for the year in which the license is being reactivated; and

2. Providing proof of completion of the number of continuing competency hours required for the period in which the license has been inactive, not to exceed three years.

I certify that this regulation is full, true, and correctly dated.

Elizabeth Young
Executive Director
Virginia Board of Funeral Directors and Embalmers

Date:_____