



## Exempt Action Proposed Regulation Agency Background Document

<b>Agency name</b>	State Board of Elections
<b>Virginia Administrative Code (VAC) citation</b>	1 VAC 20-60
<b>Regulation title</b>	Election Administration Restatement
<b>Action title</b>	Election Administration Restatement
<b>Document preparation date</b>	12.10.2010

When a regulatory action is exempt from executive branch review pursuant to § 2.2-4002 or § 2.2-4006 of the Administrative Process Act (APA), the agency is encouraged to provide information to the public on the Regulatory Town Hall using this form.

Note: While posting this form on the Town Hall is optional, the agency must comply with requirements of The Virginia Register Act, Executive Orders 14 (2010) and 58 (1999), and the *Virginia Register Form, Style, and Procedure Manual*.

### Summary

*Please provide a brief summary of all regulatory changes, including the rationale behind such changes. Alert the reader to all substantive matters or changes. If applicable, generally describe the existing regulation.*

In 2009, the State Board of Elections undertook an in-depth review of its policies and reaffirmed those policies identified as stating current rules with which general registrars and electoral boards must comply. This regulation restates Board policies so identified as regulations for publication in the Virginia Administrative Code where they will be more accessible to the public and the election community. This regulation restates the following Board policies:

Board Policy	Proposed Regulation	Explanation
2008-010	1VAC20-60-50	
2008-009	1VAC 20-60-30	Language modified to reflect 2010 legislative amendments.
2006-009	1VAC 20-60-40 (A-D)	
2001-001	1VAC 20-60-40 (E)	

**Family impact**

*Assess the impact of this regulatory action on the institution of the family and family stability.*

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None.

**Public participation**

***Please indicate whether the agency is seeking comments on the intended regulatory action, including ideas to assist the agency in the development of the proposal and the costs and benefits of the alternatives stated in this notice or other alternatives. Also, indicate whether a public hearing is to be held to receive comments on this notice.***

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The agency is seeking comments on the proposed regulatory action, including but not limited to improving clarity and utility to applicants and election officials.

Anyone wishing to submit comments may do so **at the public hearing scheduled for January 31, 2010,** or via the Regulatory Townhall website, [www.townhall.virginia.gov](http://www.townhall.virginia.gov) or by mail, email, or fax to Martha Brissette, Policy Analyst, 1100 Bank St., Richmond, VA 23291, 804.864.8925, 804.786.0760 (fax), [martha.brissette@sbe.virginia.gov](mailto:martha.brissette@sbe.virginia.gov). Written comments must include the name and address of the commenter. In order to be considered, written comments must be received by the last day of the public comment period.

A public hearing will be held and notice of the hearing may be found on the Virginia Regulatory Town Hall website ([www.townhall.virginia.gov](http://www.townhall.virginia.gov)) and can be found in the Calendar of Events section of the Virginia Register of Regulations. Both oral and written comments may be submitted at that time.