



Proposed Regulation Agency Background Document

Agency name	Board for Asbestos, Lead, and Home Inspectors
Virginia Administrative Code (VAC) citation	18 VAC 15-20
Regulation title	Asbestos Licensing Regulations
Action title	Regulatory Review
Date this document prepared	August 9, 2013

This information is required for executive branch review and the Virginia Registrar of Regulations, pursuant to the Virginia Administrative Process Act (APA), Executive Orders 14 (2010) and 58 (1999), and the *Virginia Register Form, Style, and Procedure Manual*.

Brief summary

In a short paragraph, please summarize all substantive provisions of new regulations or changes to existing regulations that are being proposed in this regulatory action.

This regulatory action will amend 18VAC15-20-70.H to allow a licensee or an accredited asbestos training provider to renew a license or accredited asbestos training program up to 12 months after the expiration of the license or accreditation without penalty of reapplying as a new applicant. This regulatory action will also amend 18VAC15-20-470.I to allow more than 24 hours for accredited asbestos training providers to submit course participant lists. And finally, this regulatory action will delete 18VAC15-20-520.B requiring two instructors for all initial accredited asbestos training programs except for worker.

Acronyms and Definitions

Please define all acronyms used in the Agency Background Document. Also, please define any technical terms that are used in the document that are not also defined in the "Definition" section of the regulations.

No acronyms or technical terms were identified that were not defined in the "Definitions" section of the regulations.

Legal basis

Please identify the state and/or federal legal authority to promulgate this proposed regulation, including (1) the most relevant citations to the Code of Virginia or General Assembly chapter number(s), if applicable and (2) promulgating entity, i.e., agency, board, or person. Your citation should include a specific provision authorizing the promulgating entity to regulate this specific subject or program, as well as a reference to the agency/board/person’s overall regulatory authority.

§ 54.1-201.5 of the Code of Virginia (<http://leg1.state.va.us/cgi-bin/legp504.exe?000+cod+54.1-201>) states that the Board has the power and duty “To promulgate regulations in accordance with the Administrative Process Act (§ 2.2-4000 et seq.) necessary to assure continued competency, to prevent deceptive or misleading practices by practitioners and to effectively administer the regulatory system administered by the regulatory board.”

§ 54.1-501 of the Code of Virginia (<http://leg1.state.va.us/cgi-bin/legp504.exe?000+cod+54.1-501>) provides the authority for the Board to promulgate regulations for the licensure of asbestos professionals and firms, approval of accredited asbestos training programs, and approval of criteria for accredited asbestos training programs. The content of the regulations is pursuant to the Board’s discretion, but shall not be in conflict with the purposes of the statutory authority.

Purpose

Please explain the need for the new or amended regulation by (1) detailing the specific reasons why this regulatory action is essential to protect the health, safety, or welfare of citizens, and (2) discussing the goals of the proposal, the environmental benefits, and the problems the proposal is intended to solve.

In response to the Governor’s Regulatory Reform initiative, the Board for Asbestos, Lead, and Home Inspectors reviewed its current regulations to identify, amend or repeal any regulations that are unnecessary or no longer in use and reduce unnecessary regulatory burdens on regulated groups.

Substance

Please briefly identify and explain new substantive provisions (for new regulations), substantive changes to existing sections or both where appropriate. (More detail about all provisions or changes is requested in the “Detail of changes” section.)

Currently, any licensee or accredited asbestos training provider who fails to renew his license or accredited asbestos training program approval within six months after the expiration must apply as a new applicant. The proposed amendment will amend 18VAC15-20-70.H to extend this grace period to 12 months. The second amendment will amend 18VAC15-20-470.I to increase the time period from 24 hours to 10 business days for accredited asbestos training providers to submit course participant lists. The third amendment eliminates the requirement to have a minimum of two instructors for all initial accredited asbestos training programs except for initial worker by deleting 18VAC15-20-520.B.

Issues

Please identify the issues associated with the proposed regulatory action, including:

- 1) the primary advantages and disadvantages to the public, such as individual private citizens or businesses, of implementing the new or amended provisions;
- 2) the primary advantages and disadvantages to the agency or the Commonwealth; and
- 3) other pertinent matters of interest to the regulated community, government officials, and the public.

If the regulatory action poses no disadvantages to the public or the Commonwealth, please indicate.

- 1) The primary advantage to businesses is eliminating the burden on training providers to submit participant lists within 24 hour, which may prove difficult if a training course ends at 5:00 PM on a Friday. Also, since initial training courses have fewer participants, except for initial worker, it will lessen the burden for training providers by not requiring two instructors per initial program. There are no disadvantages to the public since these individuals cannot work with an expired license and training providers cannot offer or conduct training programs with expired approvals.
- 2) This action poses no advantages or disadvantages to the Commonwealth.
- 3) The primary advantage to those individuals and training providers whose license or approval have expired, is having an additional six months to renew before having to apply as a new applicant.

Requirements more restrictive than federal

Please identify and describe any requirements of the proposal, which are more restrictive than applicable federal requirements. Include a rationale for the more restrictive requirements. If there are no applicable federal requirements or no requirements that exceed applicable federal requirements, include a statement to that effect.

There are no requirements that exceed applicable federal requirements.

Localities particularly affected

Please identify any locality particularly affected by the proposed regulation. Locality particularly affected means any locality which bears any identified disproportionate material impact which would not be experienced by other localities.

There are no particularly affected localities.

Public participation

Please include a statement that in addition to any other comments on the proposal, the agency is seeking comments on the costs and benefits of the proposal and the impacts of the regulated community.

In addition to any other comments, the board/agency is seeking comments on the costs and benefits of the proposal and the potential impacts of this regulatory proposal. Also, the agency/board is seeking information on impacts on small businesses as defined in § 2.2-4007.1 of the Code of Virginia. Information may include 1) projected reporting, recordkeeping and other administrative costs, 2) probable

effect of the regulation on affected small businesses, and 3) description of less intrusive or costly alternative methods of achieving the purpose of the regulation.

Anyone wishing to submit written comments may do so via the Regulatory Town Hall website (<http://www.townhall.virginia.gov>), or by mail, email or fax to Trisha L. Henshaw, Executive Director, Board for Asbestos, Lead, and Home Inspectors, 9960 Mayland Drive, Suite 400, Richmond, Virginia 23233, fax to (866) 350-5354, or email to alhi@dpor.virginia.gov. Written comments must include the name and address of the commenter. In order to be considered, comments must be received by midnight on the last date of the public comment period.

A public hearing will be held after this regulatory stage is published in the *Virginia Register of Regulations* and notice of the hearing will be posted on the Virginia Regulatory Town Hall website (<http://www.townhall.virginia.gov>) and on the Commonwealth Calendar website (<http://www.virginia.gov/cmsportal3/cgi-bin/calendar.cgi>). Both oral and written comments may be submitted at that time.

Economic impact

Please identify the anticipated economic impact of the proposed new regulations or amendments to the existing regulation. When describing a particular economic impact, please specify which new requirement or change in requirement creates the anticipated economic impact. Please keep in mind that we are looking at the impact of the proposed changes to the status quo.

Description of the individuals, businesses or other entities likely to be affected (positively or negatively) by this regulatory proposal. Think broadly, e.g., these entities may or may not be regulated by this board	This regulation change will affect all licensed individuals and accredited asbestos training providers.
Agency’s best estimate of the number of (1) entities that will be affected, including (2) small businesses affected. Small business means a business, including affiliates, that is independently owned and operated, employs fewer than 500 full-time employees, or has gross annual sales of less than \$6 million.	As of July 1, 2013, there were 33 accredited asbestos training providers and 4,154 licensed individuals.
Benefits expected as a result of this regulatory proposal.	The amendment to 18VAC15-20-70.H lessens the burden of having to submit documentation required for initial licensure and approval for an additional six months after the expiration date. The amendment to 18VAC15-20-470.I extends the time frame training providers must submit participant lists to the Board which provides consistency with the Board’s Asbestos program. The amendment to 18VAC15-20-520 deletes the requirement of needing two instructors for certain training programs.
Projected cost to the state to implement and enforce this regulatory proposal.	<p>a) Fund: NGF (0900) Program/Service Area: 560 46</p> <p>b) One-Time: No one-time costs are expected as a result of this regulatory change.</p> <p>Ongoing: No ongoing costs are expected as</p>

	a result of this regulatory change.
Projected cost to localities to implement and enforce this regulatory proposal.	No change anticipated.
All projected costs of this regulatory proposal for affected individuals, businesses, or other entities. Please be specific and include all costs, including projected reporting, recordkeeping, and other administrative costs required for compliance by small businesses, and costs related to real estate development.	No additional cost is expected to regulants. Regulations will be less burdensome.

**Board for Asbestos, Lead, and Home Inspectors
Fiscal Impact of Proposed Regulation**

Summary:

The proposed amendments to the Asbestos regulations within the Board for Asbestos, Lead, and Home Inspectors will increase the late renewal period for individuals and training providers from 6 months to 12 months. The amended regulations will also extend the time frame training providers must submit participant lists to the Board from 24 hours to 10 days. The amended regulations delete the requirement of needing two instructors for certain training programs. No fiscal impact to the Board is expected as a result of the amendments.

All costs incurred in support of board activities and regulatory operations are paid by the department and funded through fees paid by applicants and licensees. All boards within the Department of Professional and Occupational Regulation must operate within the Code provisions of the Callahan Act (54.1-113), and the general provisions of 54.1-201. Each regulatory program's revenues must be adequate to support both its direct costs and a proportional share of agency operating costs. The department allocates costs to its regulatory programs based on consistent, equitable, and cost-effective methodologies. The Board has no other source of income.

Fiscal Impact:

	FY 2014	FY 2015	FY2016	FY2017
Fund	NGF (0900)	NGF (0900)	NGF (0900)	NGF (0900)
Program/Service Area	560 46	560 46	560 46	560 46

Impact of Regulatory Changes:				
One-Time Costs	\$0	\$0	\$0	\$0
Ongoing Costs	\$0	\$0	\$0	\$0
Total Fiscal Impact	\$0	\$0	\$0	\$0
FTE	0.00	0.00	0.00	0.00

Description of Costs:

One-Time: No one-time costs are expected as a result of this regulatory change.

Ongoing: No ongoing costs are expected as a result of this regulatory change.

Cost to Localities: No change anticipated.

Description of Individuals, Businesses, or Other Entities Impacted: This regulation change will affect all licensed individuals and accredited asbestos training providers.

Estimated Number of Regulators: As of July 1, 2013, there were 33 accredited asbestos training providers and 4,154 licensed individuals.

Projected Cost to Regulators: No additional cost is expected to regulators. Regulations will be less burdensome.

Alternatives

Please describe any viable alternatives to the proposal considered and the rationale used by the agency to select the least burdensome or intrusive alternative that meets the essential purpose of the action. Also, include discussion of less intrusive or less costly alternatives for small businesses, as defined in §2.2-4007.1 of the Code of Virginia, of achieving the purpose of the regulation.

No viable alternatives have been identified.

Regulatory flexibility analysis

Pursuant to §2.2-4007.1B of the Code of Virginia, please describe the agency's analysis of alternative regulatory methods, consistent with health, safety, environmental, and economic welfare, that will accomplish the objectives of applicable law while minimizing the adverse impact on small business. Alternative regulatory methods include, at a minimum: 1) the establishment of less stringent compliance or reporting requirements; 2) the establishment of less stringent schedules or deadlines for compliance or reporting requirements; 3) the consolidation or simplification of compliance or reporting requirements; 4) the establishment of performance standards for small businesses to replace design or operational standards required in the proposed regulation; and 5) the exemption of small businesses from all or any part of the requirements contained in the proposed regulation.

- 1) The current compliance and reporting requirements are the least stringent consistent with public protection. Reporting requirements for the amended regulations will not change from what is in effect currently. No additional standard reporting requirements are created by the proposed amendment.
- 2) The current regulation provisions and the proposed amendment do not establish schedules or deadlines for compliance or reporting requirements.
- 3) There are no compliance or reporting requirements to simplify.
- 4) The current regulations and the proposed amendments apply to individuals and training providers, many of which are small businesses.
- 5) Training providers that are small businesses are not exempt from the proposed regulation.

Public comment

Please summarize all comments received during the public comment period following the publication of the NOIRA, and provide the agency response.

No public comments were received.

Family impact

Please assess the impact of the proposed regulatory action on the institution of the family and family stability including to what extent the regulatory action will: 1) strengthen or erode the authority and rights of parents in the education, nurturing, and supervision of their children; 2) encourage or discourage economic self-sufficiency, self-pride, and the assumption of responsibility for oneself, one's spouse, and one's children and/or elderly parents; 3) strengthen or erode the marital commitment; and 4) increase or decrease disposable family income.

The proposed regulatory action will have no impact on the institution of the family and family stability.

Detail of changes

Please list all changes that are being proposed and the consequences of the proposed changes. If the proposed regulation is a new chapter, describe the intent of the language and the expected impact. Please describe the difference between existing regulation(s) and/or agency practice(s) and what is being proposed in this regulatory action.

If the proposed regulation is intended to replace an emergency regulation, please list separately (1) all differences between the pre-emergency regulation and this proposed regulation, and (2) only changes made since the publication of the emergency regulation.

For changes to existing regulation(s) or regulations that are being repealed and replaced, use this chart:

Current section number	Proposed new section number, if applicable	Current requirement	Proposed change, intent, rationale, and likely impact of proposed requirements
18VAC15-20-70.H	N/A	Any licensee or accredited asbestos training provider who fails to renew his license or accredited asbestos training program approval within six months after the expiration date on the license or approval cannot renew and must apply as a new applicant.	The proposed amendment increases this grace period to renew from six months to 12 months after the expiration date. The amendment lessens the burden to submit the documentation required for initial licensure and approval while still ensuring protection of the public since these individuals cannot work with an expired license and training providers cannot offer or conduct training programs with expired approvals.
18VAC15-20-470.I	N/A	Asbestos training program participant lists shall be submitted by the training	The proposed amendment increases the time period for training providers to submit training course participant lists from 24

		<p>manager no later than 24 hours following the training program completion.</p>	<p>hours to 10 business days following the training program completion.</p> <p>Training providers have expressed that this rather short time period is overly burdensome, especially when a training program concludes at 5:00 PM on a Friday. Also, accredited lead training providers, who are also regulated by the Board, are provided 10 business days following the training program completion to submit participant lists. This amendment will mirror the Asbestos Licensing Regulations to the related requirement in the Lead-Based Paint Activities Regulations.</p>
18VAC15-20-520.B	N/A	<p>At least two instructors shall be used for each supervisor, inspector, management planner, project designer, and project monitor initial accredited asbestos training program.</p>	<p>The proposed amendment eliminates the requirement to have two instructors for all initial accredited asbestos training programs except for initial worker by deleting this subsection.</p> <p>Since many of these training programs contain a smaller number of participants than initial worker, requiring two instructors for each of these programs can be overly burdensome or impossible for some training providers.</p>