

**Periodic review during a standard regulatory process in its basic form:**

# *Public & State Agency Guide: Periodic Review of Regulations Using Standard Regulatory Process*

A "Periodic Review and Small Business Impact Review Announcement" is made in the Notice of Intended Regulatory Action (NOIRA), the first stage of the standard regulatory process. It's in the Agency Background Statement (ABD).

Five days before publication of the NOIRA in the *Virginia Register of Regulations (Register)*, an email notification is automatically sent to Town Hall registered public users.

On the day of publication in the *Register* begins a 30-day public comment period and a public comment forum is opened on Town Hall.

Every state regulation of executive branch agencies must be reviewed at least once every four years to: ensure it is supported by statutory authority; is necessary for the protection of public health, safety and welfare; is clearly written and easily understandable; and to make sure its economic impact on small businesses is minimized as much as possible.

This process requires review by the promulgating agency, the Office of the Attorney General, the Office of Regulatory Management (ORM), and the Governor's Office.

The standard regulatory process is one of two ways that an agency can conduct a periodic review. The other is to use the stand-alone periodic review (which is preferred).

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*Authority:* Sections 2.2-4017 and 2-2-4007.1 (D-F) of the Code of Virginia and ORM Procedures (2022) to implement Executive Order 19 (2022)

After the NOIRA public comment period closes, the agency will consider all public comment.

When the agency files the proposed stage of the action, the ABD will include include a "Periodic Review and Small Business Impact Review Report of Findings" section and the "Public Comment" section will summarize any public comment and the agency response to comment.

Five days before publication of the proposed stage and the periodic review result in the *Register*, an email notification is automatically sent to Town Hall registered public users.

*For more information,  
visit the  
Virginia Regulatory Town Hall  
at  
townhall.virginia.gov*

