

**DRAFT MINUTES**  
**OF**  
**MEETING OF THE COMMONWEALTH TRANSPORTATION BOARD**  
Norfolk Marriott Waterside  
December 7, 2011  
9:00 a.m.

The meeting of the Commonwealth Transportation Board Action Meeting was held in the Chesapeake Rooms 1 and 2 of the Norfolk Marriott Hotel. The Chairman, Sean T. Connaughton, presided and called the meeting to order at 9:01 a. m., beginning the meeting with the Pledge of Allegiance.

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Present: Messrs. Bowie, Cole, Davis, Ellis, Garczynski, Keen, Koelemay, Layne, Louderback, Martin, Miller, Peake, Rich, Sterling; and Vice Chairman Whirley, and Ms. Drake

Absent: None

**Public Comments:**

Mr. John Knibb of Chesapeake, Virginia, addressed the Board regarding the Virginia Infrastructure Bank Item of the agenda, specifically agenda item 10. Mr. Knibb shared his thoughts on the 300 point matrix system that established priorities for projects in this region.

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**Approval of Minutes October 19, 2011**

Made by Mr. Bowie, Seconded by Mr. Keen.  
Motion carried, minutes approved.

**PRESENTATIONS:**

Virginia Tourism Corporation

Roy A. Knox, Vice President of Administration and Revenue  
Referenced by attachment of presentation.

Virginia Transportation Infrastructure Bank

John Lawson, Virginia Department of Transportation, Chief Financial Officer  
Mr. Lawson gave a verbal update to the Board regarding the Virginia Transportation Infrastructure Bank.

Update from Public Private Partnership Office on Projects

Charlie Kilpatrick, Virginia Department of Transportation, Chief Deputy Commissioner  
Referenced by attachment of presentations.

**TRAFFIC ENGINEERING DIVISION:**

Agenda Item 1. Action on Adoption of Manual on Uniform Traffic Control Devices (MUTCD), Virginia Supplement to the MUTCD, and Related Regulatory Consolidation.

Referenced by attachment of resolution and decision brief.  
Made by Mr. Keen, Seconded by Mr. Bowie.  
Motion carried, resolution approved.

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**LOCAL ASSISTANCE DIVISION:**

Agenda Item 2. Action on Revenue Sharing Reallocation Specifically:

Lynchburg District  
City of Danville

Referenced by attachment of resolution and decision brief.  
Made by Mr. Peake, Seconded by Dr. Davis.  
Motion carried, resolution approved.

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Agenda Item 3. Action on Economic Development Specifically:

Salem District  
Pulaski County  
ShaeDawn Industrial Park  
Project No.: 0824-077-729, C501

Referenced by attachment of resolution and decision brief.  
Made by Mr. Martin, Seconded by Mr. Bowie.  
Motion carried, resolution approved.

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Agenda Item 4. Action on At-Large Subcommittee Recommendations Regarding Equitable Distribution of Road Maintenance Payments.

Referenced by attachment of resolution and decision brief.  
Made by Mr. Garczynski, Seconded by Mr. Martin.  
Motion carried, resolution approved.

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**PROGRAMMING DIVISION:**

Agenda Item 5. Action on Addition of Projects to the Six-Year Improvement Program for Fiscal Years 2012-2017.

Referenced by attachment of resolution and decision brief.  
Made by Mr. Layne, Seconded by Mr. Koelemay.  
Motion carried, resolution approved.

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Agenda Item 6. Action on FY12-17 Six-Year Improvement Program Transfers For September 30, 2011 Through November 10, 2011.

Referenced by attachment of resolution and decision brief.  
Made by Mr. Koelemay, Seconded by Mr. Layne.  
Motion carried, resolution approved.

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**RIGHT OF WAY DIVISION:**

Agenda Item 7. Action on Limited Access Control Changes Specifically Route 10 (Smithfield By-Pass), Located in the Hampton Roads District, Isle of Wight County, Town of Smithfield.

Referenced by attachment of resolution and decision brief.  
Made by Mr. Layne, Seconded by Mr. Miller.  
Motion carried, resolution approved.

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**SCHEDULING AND CONTRACT:**

Agenda Item 8. Review of Bids.

Page 1 of the attached report, dated October 26, 2011, recommending award of order number J38.

Moved by Mr. Layne, Seconded by Mr. Keen.  
Motion carried, bid awarded.

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Page 1 of the attached report, dated November 16, 2011, recommending rejection of order number R52.

Moved by Mr. Layne, Seconded by Mr. Keen.  
Motion carried, bid rejected.

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**ADJOURNMENT:**

The meeting adjourned at 10:45 p.m. on December 7, 2011. The next meeting will be held on Wednesday January 18, 2012, at 10 a.m. in Richmond, Virginia.

Approved.

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Chairman

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Secretary

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