

The Real Estate Board is issuing this guidance document in order to interpret and implement the requirements of 18 VAC 135-20-360.B.3 and 18 VAC 135-20-360.C of the Board's Regulations (effective April 1, 2008) as a means of providing information or guidance of general applicability to the public:

To ensure that Board-approved pre-license, continuing and post license education courses meet the standards of quality deemed by the Board to be necessary to protect the public interest, health, safety and welfare pursuant to § 54.1-2105 of the *Code of Virginia*, every Board-approved pre-license, continuing and post license education instructor must submit supporting documentation, possibly including, but not limited to, educational transcripts, professional certificates, letters of reference (a maximum of three), a resume, or any other type of documentation that verifies their expertise.