



## **Economic Impact Analysis Virginia Department of Planning and Budget**

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**22 VAC 40-675 – Personnel Policies for Local Departments of Social Services**  
**Department of Social Services**  
January 21, 2009

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### **Summary of the Proposed Amendments to Regulation**

The Board of Social Services (Board) proposes to update definitions, other outdated language and the title of a document that is incorporated by reference in their regulations governing personnel policies for local Departments of Social Services.

### **Result of Analysis**

The benefits likely exceed the costs for all proposed changes.

### **Estimated Economic Impact**

Definitions in the Board's regulations governing personnel policy, as well as other wording and code citations, were last updated in the 1980's. The Board proposes to change definitions and other language in these regulations to account for changes in commonly used terminology as well as changes to other Department of Social Services (DSS) regulations that are being promulgated concurrent to this action. As these changes are clarifying rather than substantive, no local departments are likely to incur any expenses on account of this regulatory action. To the extent that outdated language/citations may have confused the staff of local departments, these proposed changes will provide the benefit of clarity.

### **Businesses and Entities Affected**

These proposed regulations will affect 86 local Departments of Social Services.

### **Localities Particularly Affected**

No locality will be particularly affected by this proposed regulatory action.

## **Projected Impact on Employment**

This regulatory action will likely have no impact on employment in the Commonwealth.

## **Effects on the Use and Value of Private Property**

This regulatory action will likely have no effect on the use or value of private property in the Commonwealth.

## **Small Businesses: Costs and Other Effects**

Small businesses in the Commonwealth are unlikely to incur any costs on account of this regulatory action.

## **Small Businesses: Alternative Method that Minimizes Adverse Impact**

Small businesses in the Commonwealth are unlikely to incur any costs on account of this regulatory action.

## **Real Estate Development Costs**

This regulatory action will likely have no effect on real estate development costs in the Commonwealth.

## **Legal Mandate**

The Department of Planning and Budget (DPB) has analyzed the economic impact of this proposed regulation in accordance with Section 2.2-4007.H of the Administrative Process Act and Executive Order Number 36 (06). Section 2.2-4007.H requires that such economic impact analyses include, but need not be limited to, the projected number of businesses or other entities to whom the regulation would apply, the identity of any localities and types of businesses or other entities particularly affected, the projected number of persons and employment positions to be affected, the projected costs to affected businesses or entities to implement or comply with the regulation, and the impact on the use and value of private property. Further, if the proposed regulation has adverse effect on small businesses, Section 2.2-4007.H requires that such economic impact analyses include (i) an identification and estimate of the number of small businesses subject to the regulation; (ii) the projected reporting, recordkeeping, and other administrative costs required for small businesses to comply with the regulation, including the type of professional skills necessary for preparing required reports and other documents; (iii) a

statement of the probable effect of the regulation on affected small businesses; and (iv) a description of any less intrusive or less costly alternative methods of achieving the purpose of the regulation. The analysis presented above represents DPB's best estimate of these economic impacts.