

Minutes
VA State Board of Social Services
Central Region Office
1604 Santa Rosa Road
Richmond, Virginia 23229

August 17-18, 2011

Attending: Bela Sood, Robert Spadaccini, Michelle Larkin, Willie Greene, Barbara Manuel, Heidi Metcalf Little, and Teri Kiser Williams.

Absent: Ray Johnson

Call to Order

The meeting was called to order at 9:02 a.m., Dr. Bela Sood presiding.

Welcome and Introductions

Dr. Sood welcomed members and guests in attendance.

Agenda Review

Karin Clark reviewed the agenda.

Information Items

Supporting Youth Aging out of Foster Care

Therese Wolf, Manager of the Permanency Unit provided a briefing. Ms. Wolf was asked to provide information on the use of the Ansell- Casey tool by licensed, private child placing agencies and dates for upcoming events for youth in foster care.

Finance Update

J.R. Simpson, CFO, provided an update.

Ineligible Immigrant Income

Tom Steinhauser, Director of Benefit Programs provided an update.

CPS Subcommittee

Robert Spadaccini, Chair provided an update.

ON MOTION DULY MADE on behalf of the subcommittee, (Robert Spadaccini) moved to request that the department hold annual refresher CPS training; provide mirrored CPS training to on call staff; and direct the Board Chair to request the department to send a letter to large hospitals (identified by regional staff) that are interested in serving on a regional fatality team. Motion approved with all in favor.

Public Comment

Claire Gastanaga of Equality Virginia provided comment on 22VAC40-131, Standards for Licensed Private Child Placing Agencies.

Penny Combs, representing a private child placing agency, spoke on aging out of foster care.

Chris Freund of Family Foundation, provided comment on 22 VAC40-131, Standards for Licensed Private Child Placing Agencies.

Rebecca Glenberg, ACLU, provided comment on 22VAC40-131, Standards for Licensed Private Child Placing Agencies.

Jo Ellen Gaines, a parent, provided comment on 22VAC 40-131, Standards for Licensed Private Child Placing Agencies.

Ben Romer, a Rabbi, provided comment on 22VAC40-131, Standards for Licensed Private Child Placing Agencies.

Scott Price provided comment on 22VAC40-131, Standards for Licensed Private Child Placing Agencies.

Roland Winston, representative from Mothers and Others, provided comment on 22VAC 40-131, Standards for Licensed Private Child Placing Agencies.

Candace Graham, Collage Member, provided comment on 22 VAC 40-131, Standards for Licensed Private Child Placing Agencies.

Tawana Bryant, representing an assisting living facility, spoke on Executive Order 14.

Ellen Shelton, Mothers and Others, provided comment on 22VAC 40-131, Standards for Licensed Private Child Placing Agencies.

Cameron Hunt, Equality Virginia, provided comment on 22 AC 40-131, Standards for Licensed Private Child Placing Agencies.

Jeff Caruso, Virginia Catholic Conference, provided comment on 22 VAC 40-131, Standards for Licensed Private Child Placing Agencies.

Local Director Comments

Carl Ayers , Director of Floyd County provided comment.

Community Action Agency Comment

None

VA Community Action Partnership Comment

Jim Schuyler, Executive Director, provided an update on VA Community Action Partnership.

Virginia League of Social Service Executives

Susan Clark, President, provided comment.

Comments from Commissioner

Commissioner Brown provided comment. A copy of his presentation is attached to the official minutes housed in the home office.

Regulatory Update

Karin Clark, Regulatory Coordinator, shared a copy of the latest regulatory report with members. A copy is attached to the official minutes housed in the home office.

Action Items

Minutes

ON MOTION DULY MADE (Ms. Brisendine) and seconded moved to approve June 2011 Minutes as presented. Motion approved with all in favor.

22VAC40-131, Standards for Licensed Private Child Placing Agencies

ON MOTION DULY MADE (Mr. Spadaccini) and seconded moved to suspend the regulatory process for 30 days to solicit additional public comment and file notice of the additional 30-day public comment period with the Registrar of Regulation. Motion approved with all in favor.

Approval of Medical Leave of Absence Policy for Local Departments of Social Services

ON MOTION DULY MADE (Mr. Spadaccini) and seconded moved to approve the proposed changes to the Human Resources Manual for Local Departments of Social Services, to become effective September 1, 2011. Motion approved with all in favor.

22VAC40-41, Neighborhood Assistance Tax Credit Program

ON MOTION DULY MADE, (Ms. Brisendine) and seconded moved to approve the Periodic Review Report for submission to the Department of Planning and Budget and the Secretary of Health and Human Resources. Motion approved with all in favor.

22VAC40-293, Locality Groupings

ON MOTION DULY MADE, (Ms. Metcalf Little) and seconded moved to approve the Period Review Report for submission to the Department of Planning and Budget and the Secretary of Health and Human Resources. Motion approved with all in favor.

22VAC40-890, Human Subject Research Regulations

ON MOTION DULY MADE, (Ms. Larkin) and seconded moved to approve the exempt final regulatory package for publication in the Virginia Register, subject to approval under the provisions of Executive Order 14 (2010) and the Administrative Process Act. This regulatory action will become effective November 1, 2011. Motion approved with all in favor.

22VAC40-72, Standards for Licensed Assisted Living Facilities

ON MOTION DULY MADE, (Mr. Spadaccini) and seconded moved to approve the exempt final regulatory package for publication in the Virginia Register, subject to approval under the provisions of Executive Order 14 (2010) and the Administrative Process Act. This regulatory action will become effective October 3, 2011. Motion approved with all in favor.

22 VAC40-411, General Relief Program

ON MOTION DULY MADE (Ms. Metcalf Little) and seconded moved to approve the emergency action for 22VAC40-411, General Relief Program, for publication in the Virginia Register subject to approval under Executive Order Number 14 (2010). Motion approved with all in favor.

Mr. Spadaccini requested 5 years of statistical data on the numbers.

22VAC40-120, Minimum Standards for Licensed Family Day Care Systems

ON MOTION DULY MADE (Ms. Brisendine) and seconded moved to approve the proposed action to repeal 22VAC40-120, Minimum Standards for Licensed Family Day-Care Systems and replace it with 22VAC40-121, Standards for Licensed Family Day Systems, for publication in the Virginia Register subject to approval under Executive Order Number 14 (2010). Motion approved with all in favor.

22VAC40-120, Minimum Standards for Licensed Family Day Care Systems

ON MOTION DULY MADE (Ms. Brisendine) and seconded moved to approve the fiscal impact analysis of this action for distribution to local boards of social services. Motion approved with all in favor.

22VAC40-740, Adult Protective Services

ON MOTION DULY MADE (Mr. Spadaccini) and seconded moved to approve the proposed regulatory package for publication in the Virginia Register subject to approval under Executive Order Number 14 (2010)

22VAC40-740, Adult Protective Services

ON MOTION DULY MADE (Mr. Spadaccini) and seconded moved to approve the fiscal impact analysis of this action for distribution to local boards of social services. Motion approved with all in favor.

Mr. Spadaccini requested that the department and VLSSE look more closely at the fiscal impact as the regulation moves through the process.

Recess at 3:50 p.m.

Announcements

By-laws Committee will meet at 7:45 AM on Thursday.

CPS Subcommittee will meet at 1PM on Thursday.

Thursday, August 18, 2011

Reconvene 9:02 a.m.

Overview of Healthy Families

Johanna Schuchert, Executive Director of Prevent Child Abuse Virginia, spoke to the Board on *Healthy Families Virginia*. A copy of the presentation is attached to the official minutes housed in the home office.

Report of By-laws Subcommittee

Dr. Sood provided the following report from the meeting and noted that the Board would vote on amendments to the by-laws in October:

Article II

Orientation

All new members appointed to the State Board shall receive an orientation that includes information about the roles and responsibilities of the Board; the committee structure and bylaws of State Board; roles and responsibilities of the Department of Social Services, herein referred to as the Department; Title 53.2 of the Code of Virginia, which governs the operations of the Board and the Department; the Virginia Freedom of Information Act and the State and Local Government Conflict of Interest Act.

Officers

In April of each year, the State Board Chair shall appoint an ad hoc Nominating Committee of three members to present the slate of nominees to the Board for election at the annual meeting.

Following the Quorum section:

Add notice of date, time, and place of all regular Board meetings and all committee meetings shall be announced in advance by posing the notice electronically on the Commonwealth Calendar, as required by Section 2.2-3707 of the Code of Virginia, and by written notice to Board members at least three days in advance of the date of the meeting.

Article III

Order of Business

No amendments shall be made to the agenda after it has been set without the consent of the chair and Vice Chair. To the extent possible, all items shall be mailed the next business day following setting of the agenda.

Article VII

Public Participation

It's the intent of the State Board to hold a public comment period during every regular meeting.

Article VIII

Bylaw Review

The Board shall review its bylaws every four years in the fall of the first year of the new Governor's term and amend them as necessary. Bylaws shall be signed and dated to indicate the last amendment date.

These bylaws are effective October 2009 (date change)

Members discussed creation of a FAQ section on the Board website. Public Comment timeframe, meeting date and times could also be included in this section.

Al Wilson clarified that a second is necessary for making a motion but doesn't have to be listed in the minutes.

Public comment is officially 1:30 PM on the first day of the Board meeting; based on Board discretion the timeframe is set for 5 minutes.

Minutes are approved at the meeting and not sent out as a draft for review.

Board Member Comments

Members, in turn, thanked Jane Clements for hosting this informative meeting.

Happy Birthday greetings were shared with Commissioner Brown.

The department was asked if there is anything the Board can do proactively surrounding regulations—perhaps using RAPS and being involved upfront. The Board asked to be briefed on a program prior to the regulation coming before a Board vote. Ms. Larkin is looking at the Colorado model for promoting foster care adoption through faith-based recruitment. She offered her church in Chesapeake as a resource.

Ms. Metcalf Little suggested, for a possible future agenda item, information on an Urban Institute project on geomapping community-based organizations.

Ms. Brisendine requested a demonstration of the new child care system.

Chair's Remarks

Echoed remarks of other members and said she was proud to be part of Best in Class.

Adjourn at 10:40 AM

Respectfully submitted by Pat Rengnerth