

**DRAFT MINUTES  
THE VIRGINIA BOARD OF PSYCHOLOGY  
MONDAY, JULY 28, 2003  
BOARD ROOM #2, FIFTH FLOOR**

The Board of Psychology (“Board”) met on Monday, July 28, 2003 at the Department of Health Professions, 6603 West Broad Street, Richmond, Virginia. The meeting was called to order at 9:50 A.M. by Dr. Decker.

**BOARD MEMBERS PRESENT:** Ann Benson  
Krisha Chachra  
Jeanne E. Decker, Ph.D.  
Ed Eddins  
William Hathaway, Ph.D.  
Clifford V. Hatt, Ed. D.  
Nadia B. Kuley, Ph.D.  
David L. Niemeier, Ph.D.

**BOARD MEMBERS ABSENT:** John D. Bruner, Ph.D.

**STAFF PRESENT:** Evelyn B. Brown, Executive Director  
Benjamin Foster, Deputy Executive Director  
Diana L. Pollick, Administrative & Program Specialist  
Howard Casway, Sr. Assistant Attorney General

**OTHERS PRESENT:** None

**ORDERING OF AGENDA:** Dr. Decker opened the floor to any changes in the agenda order. The agenda was accepted as submitted.

**WELCOME TO NEW BOARD MEMBERS:** Dr. Decker introduced new board members Ann Benson and Krisha M. Chachra.

**APPROVAL OF MINUTES:** A motion was made by Dr. Hathaway and properly seconded to accept the minutes of December 10, 2003 as submitted. The motion was carried.

**PUBLIC COMMENT:** None

**REPORTS:** Chair's Report:

Dr. Decker announced that the Virginia Psychological Association is looking for speakers for the upcoming conference and their regular meetings. Dr. Kuley will be speaking at the conference and Dr. Hathaway volunteered to speak occasionally throughout the year.

Executive Director's Report:

Evelyn Brown invited Howard Casway to inform the Board members of "Consent Orders for Surrender of License" procedures to expedite Board actions becoming effective. A motion was made by Dr. Hatt to allow the Executive Director of the Board to sign consent orders for surrender of license. The motion was properly seconded by Dr. Kuley. Discussion followed. The motion was carried.

The discussion regarding the national exam trend was deferred until the October 7, 2003 meeting.

Regulatory Committee: Benjamin Foster

No formal report. An informal discussion was held regarding the "One Time Fee Adjustment". At this time it appears the Board will be operating without deficit by the next renewal period, June 30, 2004.

Discipline Committee: Dr. Neimeier reported there are currently 12 complaints in investigations; two (2) cases at Board level, one (1) conference held since December 10, 2002; seven (7) cases in APD; and nine (9) licenses on probation.

Credentials Committee:

Diana Pollick reported that there have been eight (8) reviews since the last meeting on December 10, 2002.

Continuing Education Committee:

Dr. Hathaway reported that he had met with enforcement and the details are being worked out for the audit process. It is estimated that it will take one hour of time per audit. Research is being done regarding what other Boards due when non-compliance issues arise. Dr. Hathaway also reported that four (4) new CE providers have been approved since the last meeting.

**BRIEFING ON “THE FORMAL HEARING PROCESS”:**

Howard Casway reviewed the procedures for the Formal Hearing Process for new members. Mr. Casway also held brief discussion of the CCA and mandatory reporting.

**ELECTION OF OFFICERS:**

Dr. Neimeier was elected Chair and Dr. Kuley was elected Vice Chair.

**NEW BUSINESS:**

- **Committee Assignments:**

Discipline: David Neimeier, Ph.D., Chair; Clifford Hatt, Ed.D., Nadia Kuley, Ph.D. and Jeanne Decker, Ph.D.

Credentials: Ann Benson

Regulatory: John Bruner, Ph.D., Chair; Nadia Kuley, Ph.D., and Jeanne Decker, Ph.D.

Continuing Education: William Hathaway, Ph.D., Chair; Ann Benson and Clifford Hatt, Ph.D.

Publications: Krishna Chachra, Ed Eddins

Exam: John Bruner, Ph.D., Ann Benson and William Hathaway, Ph.D.

- **ASPPB Conference in Scottsdale, Arizona – October 16-19,2003**

Evelyn Brown announced that at least two members would be eligible to attend based on the Agency’s policy on Board Member travel.

**NEXT MEETING:** October 7, 2003

**ADJOURNMENT:**

There being no further business to come before the Board, the meeting was adjourned at 10:45 A.M.

