

**Virginia Board of Nursing
Nominating Committee
October 24, 2024
Minutes**

Time and Place: The Board of Nursing Officer meeting was convened at 4:00 P.M. on October 24, 2024 in Board Room 1, Department of Health Professions, 9960 Mayland Drive, Suite 201, Henrico, Virginia.

Board Members Present: Helen Parke, DNP, FNP-BC - Chairperson
Shantell Kinchen, LPN
Robert Scott, RN

Staff Members Present: Claire Morris, RN, LNHA

Dr. Parke opened the meeting with all committee members present. The Committee reviewed the officer responsibilities and the list of current Board Members.

Committee members discussed the Nomination Forms received.

Following that discussion, there was a consensus to recommend a slate of officers to the full Board that included:

- Cynthia Swineford, MSN, RN, CNE; President
- Carol Cartte. RN. BSN; First Vice President
- Helen Parke, DNP, FNP-BC; First Vice President
- Carol Cartte RN, BSN; Second Vice President
- Victoria Cox, DNP, RN; Second Vice President
- Helen Parke, DNP, FNP-BC; Second Vice President

Ms. Morris informed the committee that the slate would be distributed to the Board in advance of the November meeting when elections will occur.

The meeting was adjourned at 4:20 PM.

Claire Morris, RN, LNHA
Executive Director