

**VIRGINIA BOARD OF NURSING  
EDUCATION SPECIAL CONFERENCE COMMITTEE  
Tuesday, August 13, 2024**

Department of Health Professions – Perimeter Center  
9960 Mayland Drive, Conference Center 201 – **Board Room 3**  
Henrico, Virginia 23233

**TIME AND PLACE:** The meeting of the Education Special Conference Committee was convened at 9:00 a.m. in Suite 201, Department of Health Professions, 9960 Mayland Drive, Second Floor, Board Room 3, Henrico, Virginia.

**MEMBERS PRESENT:** Cynthia Swineford, RN, MSN, CNE Chair  
Shantell L. Kinchen, LPN

**STAFF PRESENT:** Claire Morris, RN, LNHA, Incoming Executive Director  
Jacquelyn Wilmoth, MSN, RN, Deputy Executive director  
Randall Mangrum, DNP, RN, Nursing Education Program Manager  
Christine Smith, MSN, RN, Nurse Aide/RMA Education Program Manager  
Stephanie Willinger, Deputy Executive Director for Licensure  
Grace Stewart, Adjudication Specialist  
Beth Yates, Education Program Specialist

**Public Comment**

There was no public comment.

**OET Language Assessment, In person and Via Conference Call**

Elizabeth Denton, Senior Director of Partnerships, America was present and Joy Ingwerson, Subject Matter Expert and Consultant, joined the meeting via conference phone to represent the company.

The board considered the request from OET Language Assessment. Ms. Kinchen moved to recommend that OET Language Assessment be accepted to provide education credentialing services for internationally educated nurses.

The motion was seconded and carried unanimously.

This recommendation will be presented to the full Board on September 10, 2024.

**American National University, PN and BSN Education Program Application Reports**

Dr. Marie-Bernard Lazare, Dean of Nursing, Dr. Joel Musgrove, Senior Executive Vice President of Operations, and Dr. Carolyn Scott, Chief Academic Officer were present to represent American National University.

Ms. Kinchen moved that the Education Informal Conference Committee of the Board of Nursing convene a closed meeting pursuant to §2.2-3711(A) (27) of the Code of Virginia at 11:17 a.m. for the purpose of deliberation to reach a decision in the matter of American National University, PN and BSN Education Program application reports. Additionally, Ms. Kinchen moved that Ms. Morris, Ms. Wilmoth and Ms. Yates attend the closed meeting because

their presence in the closed meeting was deemed necessary and their presence will aid the Committee in its deliberations.

The motion was seconded and carried unanimously. The Committee reconvened in open session at 12:09 p.m.

Ms. Kinchen moved that the Education Informal Conference Committee of the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.

The motion was seconded and carried unanimously.

**ACTION:**

Ms. Kinchen moved to recommend that American National University online PN and online BSN Nursing Education Programs be granted initial approval.

The motion was seconded and carried unanimously.

This recommendation will be presented to the full Board on September 10, 2024.

Ms. Willinger left the meeting at 12:10 p.m.

**Chambers Training Academy, Fredericksburg, Nurse Aide Education Program, 1414100769**

No representatives for the program were present.

Ms. Stewart provided information regarding mailing of the Board notice. Based upon information provided by Ms. Stewart, Ms. Swineford ruled that adequate notice was provided to Chambers Training Academy.

**ACTION:**

Ms. Kinchen moved to recommend that approval to offer a nurse aide education program at Chambers Training Academy be withdrawn.

The motion was seconded and carried unanimously.

This recommendation will be presented to the full Board on September 10, 2024.

**Discussion Regarding Program Codes for Parallel Programs**

Discussion occurred regarding programs who offer multiple entry points to a nursing education program that culminates in the same degree. Board staff provided an example of an associate degree program that offers advanced placement to LPNs as well as a *traditional* option for students. The two tracts run simultaneously, with different courses, until the end of the program where all students come together for coursework and complete the program earning the same degree.

Ms. Kinchen moved to recommend that the programs should be assigned individual program codes because they began as separate programs, and the curriculums are not the same.

The motion was seconded and carried unanimously.

This recommendation will be presented to the full Board on September 10, 2024.

Meeting adjourned at 1:58 p.m.

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Jacquelyn Wilmoth, MSN, RN  
Executive Director

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