

**VIRGINIA BOARD FOR  
WATERWORKS AND WASTEWATER WORKS OPERATORS**

***Draft AGENDA***

**BOARD MEETING**

**TUESDAY, MARCH 9, 2004**

**8:30 A.M., CONFERENCE ROOM 4 WEST**

**DEPARTMENT OF PROFESSIONAL AND OCCUPATIONAL REGULATION  
3600 WEST BROAD STREET  
RICHMOND, VIRGINIA 23230**

**I. CALL TO ORDER**

**II. APPROVAL OF AGENDA**

1. Board Agenda, March 9, 2004

**III. APPROVAL OF MINUTES**

2. Board Meeting Minutes, December 9, 2003
3. IFF Minutes, January 27, 2004

**IV. PUBLIC COMMENT PERIOD – Five minute public comment, per person, on those items not included on the agenda with the exception of any open disciplinary files.**

**V. ENFORCEMENT CASES**

4. File Number 2003-03363- Joseph Craig Harris  
IFF by Haley – Disciplinary

**VI. EXAMINATION ISSUES – Sharon Sweet**

- On-Line Examination Update – Rachel Pustilnik
- ABC Contract Extension – Sharon Sweet

**VII. NOIRA**

5. Comment Letters

**VIII. CPE AUDIT – WATERWORKS OPERATORS**

**IX. RESPONSE LETTER**

6. Penn State letter concerning evaluation of satisfactory completion

**X. OTHER BUSINESS**

Training course application from Millennium Science and Engineering, Inc.

ABC 17<sup>th</sup> Annual Conference – Norfolk – January 20-23, 2004 – Reports by Mr. French, Mr. Haley and Ms. Leininger

**XI. CONFIRM AND SET NEXT MEETING DATES**

- June 22, 2004
- September 14, 2004
- December 8, 2004

**XII. COMPLETE CONFLICT OF INTEREST FORMS**

**XIII. ADJOURN**

Persons desiring to participate in the meeting and requiring special accommodations or interpretative services should contact the Department at (804) 367-8595 at least ten days prior to the meeting so that suitable arrangements can be made for an appropriate accommodation. The Department fully complies with the Americans with Disabilities Act.